

Village of Bratenahl
Public Improvements Committee Meeting Minutes
October 7, 2021

Call to Order:

The meeting of the Public Improvements Committee was held on October 7, 2021, at the Community Center and called to order by Joyce Burke-Jones at 5:35 PM.

Attendance:

Committee Members: Chairperson Joyce Burke-Jones, Councilpersons Keith Benjamin, and Gina Huffman

Approval of Minutes:

Ms. Huffman made a motion to approve the August 5, 2021, minutes and Mr. Benjamin seconded the motion. Minutes were approved.

Mr. Benjamin made a motion to approve the September 2, 2021, minutes and Ms. Huffman seconded the motion. Minutes were approved.

Agenda:

NOPEC Grant Energy Efficiency Projects

- Use of >\$5,000.00 in prior year NOPEC funds is yet to be determined. Submittal for reimbursements expenses is due at the end of October.
 - The committee had anticipated reviewing products being submitted.
 - Potential simple projects such as selected light fixture and lamp replacement as well as longer-term projects were discussed. The committee also listened to attendees' recommendations such as generators and energy efficient appliances.
- The committee anticipates approving an October council meeting agenda item requesting this year's approx. \$5,000.00 NOPEC allocation.

Other Grants

- The committee is awaiting discussion of - ***pursuit of new revenue streams via grants for public improvements*** - on the next Committee of the Whole Meeting agenda.

2021 Public Improvement Infrastructure/Building Projects & Repairs Update

Fence Installation at the North End of Bratenahl Road

- In August, the mayor asked concurrence from the committee for the Lakehurst HOA to access village property for their shoreline improvements this October. The committee concurred with the mayor to delay fence installation until after completion.

- Since the meeting, the fence has arrived, the village has paid for, and the contractor is waiting to install.
- Prior to this meeting, the mayor indicated that Lakehurst's project is delayed from the original October timeline and may be canceled.
- The committee is concerned about the continued village delays for the fence contract awarded by council 2 years ago (after 1-1/2 years of previous development with public input and commission approvals).
- Meeting attendee, Mr. Puffenburger, contacted the Lakehurst HOA during the meeting for more details and was able to inform the committee that most of the shoreline work would be accessed via barge. Only one property owner planned to use village property in November.
 - The committee requests village continued follow-up on issue.

Village Hall Tuckpointing & Painting

- The committee reviewed the **two painting contractor quotes** from August 2021.
 - Dependable Painting Co. - \$45,250.00
 - Phoenix Painting, LLC - \$29,972.00 + any needed carpentry repair
 - The mayor recommends that the award goes to Phoenix Painting
 - Joe Zalar, Service Department Director, inspected the Village Hall exterior carpentry via lift. He determined that carpentry repair was minimal and additional repairs would not exceed the budget.
 - The committee concurred with the recommendation and requested a schedule.
- The committee repeated its request for painting quotes for the Community Center
- The mayor has indicated that Village Hall **tuckpointing** is not needed.
 - The tuckpointing repairs at Village Hall have been on the village radar since inclusion on the village 2018 Capital Improvements Plan.
 - The committee wants to discuss tuckpointing with the village administration at the next meeting.
- The committee is concerned about the delayed maintenance on village buildings to date.
 - Upkeep needs to continue, even if it is determined the buildings will be vacated sometime in the future.
 - A limited discussion on major design and construction project timelines occurred
 - The limited progress moving toward the village facilities future this year (since the 2020 purchase of the Cleveland Metropolitan School District building and property) - long timelines are prudent.
 - After confirming spaces needed from previous village needs analysis studies (confirmations still outstanding) and budget determination,
 - Pre-construction activities including ballot issue vote could take 3 years or more.
 - Construction could take another 1-2 years.

- All buildings will be in use for no less than the next 5-6 years if not more.

Recreation Center ADA Compliance

- While waiting for the Ohio Tax Administrator approval of funds transfer for Community Center ADA access, the committee repeated its recommendation to repair the community center parking lot as well as repairing the threshold to the gymnasium.

2022 Architectural/Engineering Contract

- Discussion items by committee members
 - The mayor is satisfied with Van Auken Akins Architects providing A/E services for the village and recommends contract renewal. Van Auken Akins has served as village architect for the last 2 years.
 - Ms. Huffman wanted to ensure the best value for services. (Quotes will continue to be provided for approval by the firm before services commence.)
 - Ms. Burke-Jones indicated that need for services should be no more than previous years since future major building design would not be in the contract's scope.
 - Mr. Benjamin agreed with the renewal. He indicated that issuing a general services RFP requiring proposals and interviews, at this time, would undermine any subsequent major building RFP requiring proposals and interviews.
 - A limited discussion ensued on preparation of major building A/E design service contracts when village council moves forward with a direction.
- The committee agreed to recommend renewal of the Van Auken Akins Architects contract for 2022.
 - The contract should be on an upcoming 2021 council meeting agenda.

Adjourn:

At 6:45 PM, Mr. Benjamin made a motion to adjourn, and Ms. Huffman seconded the motion. The motion carried.

Respectfully submitted,

Joyce Burke-Jones