

BRATENAHL VILLAGE
411 BRATENAHL ROAD
BRATENAHL, OHIO 44108
(216) 383-0468

FINANCE COMMITTEE MEETING
CONDUCTED VIA ZOOM

MAY 19, 2021
5:30 p.m.

MAYOR JOHN LICASTRO
JAMES PUFFENBERGER, CHAIR
JOYCE BURKE-JONES
TOM McDONALD

DAVID J. MATTY, ESQ.
NANCY L. MOLNAR, RPR, CLR

3

1 plan meeting. All right. So we'll move on to
2 the Fiscal Officer report. The floor is yours,
3 Diana.

4 MS. COOKS: Thank you. I'll be brief.
17:32:27 5 So I only have two pieces of information for the
6 Committee. And Mr. Puffenberger and I spoke
7 briefly about this yesterday. I received a
8 letter from Ryan Callender, who is our bond
9 coordinator at Squire Patton & Boggs, reminding
17:32:51 10 us that in August, we have a \$2.4 million various
11 purpose note coming due. And I leave it to the
12 committee to decide what they do from here. And
13 actually, I think that completes my report.

14 MR. PUFFENBERGER: Okay. I appreciate
17:33:15 15 that, Diana. Diana and I did talk yesterday. We
16 did our usual pre-meeting meeting. And one of
17 the items that we had at our special meeting last
18 month, I believe it was on the 28th, was a cash
19 flow detail by fund analysis. And I think most
17:33:36 20 of us on the committee, I don't want to speak for
21 everyone, you can let me know what you think, but
22 I found it to be particularly useful.

23 I always like to see trending, trending
24 in terms of revenue, where we're going, up or
17:33:51 25 down, as well as expenditures. And this gives us

2

1 MR. PUFFENBERGER: Well, it is 5:30, so
2 I'll call this Finance meeting to order. Ms.
3 Cooks, if you would take the roll, please. Are
4 you on?

17:31:37 5 MS. COOKS: I am.

6 MR. PUFFENBERGER: Oh, there you are.
7 Okay.

8 MS. COOKS: Good afternoon, everybody.
9 Ms. Burke-Jones?

17:31:41 10 MS. BURKE-JONES: Here.

11 MS. COOKS: Mr. McDonald?

12 MR. McDONALD: Here.

13 MS. COOKS: Mr. Puffenberger?

14 MR. PUFFENBERGER: I am here. Typically
17:31:50 15 the first order of business is to approve prior
16 meeting minutes, but unless I missed something, I
17 don't believe we received the April 21st minutes.
18 Is that the case?

19 MS. COOKS: We didn't have a meeting

17:32:04 20 April 21st.

21 THE REPORTER: It got canceled. You
22 didn't have a quorum.

23 MR. PUFFENBERGER: Oh, that's correct,
24 okay. So we have minutes only for the May

17:32:17 25 meeting, that's correct. Okay. That was the

4

1 an idea of trending without having to dig for it.
2 So Diana has agreed to send that out as a regular
3 course of business each month. And if it becomes
4 a little bit too onerous, perhaps every quarter.

17:34:07 5 And that's kind of where we left it, wasn't it,
6 Diana?

7 MS. COOKS: That is correct. I don't
8 think it will be a problem.

9 MR. PUFFENBERGER: I appreciate it.
17:34:16 10 Thank you very as much. Relative to the -- and
11 I'll speak about this in more detail later, my
12 intention is to have a special Finance meeting
13 coming up in a couple weeks for a number of
14 topics. And perhaps that can -- the rollover of
17:34:32 15 our notes versus bonds can be part of that
16 meeting.

17 Would it be possible to have our bond
18 counsel present within the next couple of weeks;
19 do you think.

17:34:43 20 MS. COOKS: I will definitely contact
21 him and see if he is available. Why don't you
22 give me a date or a few dates that he may be able
23 to attend.

24 MR. PUFFENBERGER: Okay. Yeah, I
17:34:52 25 haven't settled on a date yet. When everyone can

1 be there that's pertinent to the discussion, but
2 once I do, I'll get back to you and we'll talk
3 that through.

17:35:04

4 MAYOR LICASTRO: Jim, I would recommend
5 we invite Tim Reidy as well.

6 MR. PUFFENBERGER: Okay. Are they
7 available in the evenings? Do you think we can
8 get them in the evenings or do we have to do this
9 during the day?

17:35:14

10 MAYOR LICASTRO: I think so. If we give
11 them a couple options, I would anticipate they'd
12 make themselves available.

13 MR. PUFFENBERGER: Okay. That would be
14 better for councilmembers and everyone else, I
15 believe.

17:35:25

16 Okay. The next item on the agenda is
17 simply an update for Village Hall and Bratenahl
18 Center repairs. I really don't have any comments
19 on this. I'm simply asking for where we are
20 relative to those two projects.

17:35:39

21 And Joyce, because this overlaps with
22 the Public Improvements Committee, perhaps you
23 have a couple of things to say or a couple
24 questions to ask.

17:35:51

25 MS. BURKE-JONES: Just specifically
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1 Village Hall we've had for a while the
2 tuckpointing for Village Hall and paint for
3 several years. We had talked about postponing it
4 a number of times. The last postponement was to
5 the spring. So I was wondering where we stand
6 there, as wells I know the first thing we were
7 trying to do on the Bratenahl Center was to get
8 the roof repaired. And I know that was Joe was
9 looking for bids on the roof and was going to
10 review those with our architectural consultants
11 just to cover all bases. I just wanted to know,
12 make sure that we were proceeding from a
13 financial standpoint on that.

17:36:11

14 MAYOR LICASTRO: If I may.

17:36:45

15 MS. BURKE-JONES: Sure, please.

16 MAYOR LICASTRO: So we still have the
17 tuckpointing on hold for reasons are pretty
18 obvious as we go through a facilities study. Joe
19 has for weeks and weeks tried to get quotes from
20 roofers on the repair at the Bratenahl Center.

17:37:00

21 By the way, we have to come up with
22 another name for that, but anyway, he can't do
23 it. They are struggling with labor. They cannot
24 find people to work. We've heard this in every
25 industry out there. There are people who have

17:37:17

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1 come out. He has not received a bid. He's on
2 them every day. He gave them an ultimatum
3 yesterday. These are bona fide commercial
4 roofers that we've all heard of and use. So
5 until we get a quote, we really can't go forward.
6 And Joe is trying mightily to get one.

17:37:31

7 MS. BURKE-JONES: Have we talked with
8 Van Auken Akin?

9 MAYOR LICASTRO: No.

17:37:46

10 MS. BURKE-JONES: They may be able to
11 suggest somebody.

12 MAYOR LICASTRO: Well, I think he's gone
13 to the top three commercial roofers in the area,
14 but I'll check with Jill and see if she can make
15 another recommendation. But even with the
16 Bratenahl Road fence, people just cannot find
17 people to work. I tell you, you read about it
18 and hear about it on the news, this is a serious
19 issue in this country. The labor force, I'm not
20 sure if people are complacent with unemployment
21 or stimulus checks or whatever or they don't want
22 to work for minimum wage, but it's a major
23 problem.

17:37:56

17:38:10

24 The other issue with the Community
25 Center is the vault for the water meter,
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1 et cetera, which is pretty close to the street,
2 fills with groundwater continuously even when it
3 doesn't rain. So Joe has been out there pumping
4 it like a madman and it fills up again. So he
5 and Don are looking to come up with a permanent
6 fix for that, because all the valves, the
7 backflow preventer are all under water, which is
8 not a good thing.

17:38:38

9 We really can't turn the water on and
10 get an accurate representation if there's leaks
11 or anything if all the pipes, the main pipes are
12 underwater. So those two things are on Joe's
13 radar. Hopefully he'll have a quote from the
14 roofers in the next few days. And he and Don are
15 looking for solutions on the groundwater
16 infiltration into the vault. I mean, Joe has
17 probably pumped, not probably, he's pumped
18 hundreds and hundreds of gallons of water out of
19 that, maybe you've seen him when you drive by,
20 just trying to get it dry, keep it dry.

17:38:50

17:39:06

21 MS. BURKE-JONES: Joe has mentioned that
22 issue to us, so that obviously is very important.
23 Thank you.

17:39:19

24 MAYOR LICASTRO: And it happens when it
25 doesn't rain, which we got to find a way to keep

17:39:33

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1 that dry. Sorry. Thank you.
 2 MR. PUFFENBERGER: That's quite all
 3 right. It's another expenditure we need to keep
 4 in mind. I would assume that one of the people
 5 that we talked about for roofing is Runyon.
 6 MAYOR LICASTRO: Yes.
 7 MR. PUFFENBERGER: They readily come to
 8 mind because they were at my next door neighbor's
 9 earlier today doing some work. And they are
 10 they're a big one and they do a good job.
 11 They've done my roof.
 12 MAYOR LICASTRO: If you have a rapport,
 13 you should call them, because I think Runyon of
 14 the three is one of the ones that hasn't even
 15 responded. The other two have had we'll get back
 16 to you, but I don't think Runyon has responded.
 17 If he's still next door, put yourself on mute,
 18 run out there and grab him and tell him to give
 19 us a call.
 20 MR. PUFFENBERGER: He may be out there,
 21 because my dog is barking at it. So he may be
 22 out there right now. (Laughter.)
 23 No, I don't believe they're out there
 24 anymore. Again, it's the UPS guy about this time
 25 every Wednesday. So we have an update on that.
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1 It kind of ties into something we'll talk about
 2 in pay claims, too, because I asked Diana about
 3 this when we had our call yesterday. One of our
 4 water bills has been zero for the last two
 5 months. It's obviously the one that feeds that
 6 area that you're talking about there, the water
 7 has been shut-off, so that's why the water bill
 8 has been zero.
 9 MAYOR LICASTRO: We can't even consider
 10 occupancy there until we get the water on. Just
 11 can't. Even on a temporary basis. You can't
 12 flush toilets.
 13 MR. PUFFENBERGER: Yeah, that's a big
 14 issue. Turning the water off is a minor issue,
 15 but that's a big usual. Okay. Anything else
 16 that we need to discuss relative to these two
 17 items here?
 18 MAYOR LICASTRO: No.
 19 MR. PUFFENBERGER: Joyce, you okay with
 20 it?
 21 MS. BURKE-JONES: Yeah, we can talk
 22 about -- I still have the issue of the
 23 tuckpointing. I think we still need to consider.
 24 MR. PUFFENBERGER: Well --
 25 MAYOR LICASTRO: Tom ran off. Tom, are
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1 you on the call?
 2 MR. McDONALD: I'm here.
 3 MR. PUFFENBERGER: We did talk about, I
 4 mean, I don't want to belabor this issue. When
 5 we have money, we have money. But -- sorry about
 6 that, guys. For those of you who don't know, I
 7 have a 106 pound white German Shepard who is very
 8 protective of my home. So that's what he's doing
 9 right now.
 10 One of the issues that we brought up
 11 before is when we delay these kinds of issues,
 12 they get worse and it simply costs us more down
 13 the road. And that would be my concern. I'm not
 14 an expert in this area, but that would be my
 15 concern that, in fact, if we delay it another
 16 year, it's just going to cost us even more. And
 17 if someone can weigh in on that, if they can,
 18 that would be great. Otherwise, we'll have more
 19 of a discussion on that.
 20 All right. Let's move on. We have only
 21 five resolutions and ordinances here this
 22 evening. And the first is Resolution Number
 23 1222. And as we've done before, a little
 24 background on this, we moved monies from three
 25 different reserve funds last year to the general
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1 fund for operational expenses. This was intended
 2 to be for a specific purpose.
 3 We had a specific meeting to present
 4 this to the public, because these funds come from
 5 a special levy that taxpayers vote on. And we
 6 had discussions about how this should be moved.
 7 A little bit of background on this as well and
 8 let's see, Dave, Dave Kozinski, are you on here?
 9 I see the recreation thing here, so but Dave and
 10 I had a conversation yesterday and there were two
 11 concerns raised and I share those concerns. They
 12 weren't necessarily raised just by Dave. I share
 13 these concerns.
 14 The way this is written, two things
 15 popped out. One is it doesn't specify an amount.
 16 And I know that when we go to the Tax
 17 Commissioner, the State of Ohio, we have to
 18 specify an amount. I believe that's the case.
 19 And the second issue is that these were
 20 approved, allowed by the Recreation Commission
 21 for a very specific purpose. That's for capital
 22 improvements for the Community Center. And I
 23 would feel more comfortable and I don't want to
 24 put words in Dave's mouth, Dave just in a second
 25 you can weigh in, but I think that the Recreation
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1 Commission would feel more comfortable if the
2 legislation specifically mentioned the purpose of
3 these funds.

4 Dave, do you want to weigh in?

17:44:43 5 MR. KOZINSKI: Thank you, Jim.

6 MR. PUFFENBERGER: We can't hear you,
7 Dave.

8 MR. KOZINSKI: To resay what I did
9 before, I agree with you 100 percent with that.

17:45:10 10 The concern is that there has been no
11 determination of how much funds you'd like to
12 transfer. That raises a question. And it has
13 always been the consensus of the Commission that
14 monies that go out of this restricted fund that

17:45:28 15 was established for events in the center,
16 directly come back into the center for
17 improvements via ADA or into the facility itself.

18 MR. PUFFENBERGER: Yeah, that was my
19 understanding from the beginning. And if there

17:45:44 20 was terminology that we can insert that
21 specifically says that, I would certainly feel
22 more comfortable. Does any other members of the
23 committee want to weigh in on that? No.

24 MR. MATTY: Mr. Chairman?

17:45:59 25 MR. PUFFENBERGER: Yes.

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1 State without the authorization of the purpose
2 and amount.

3 MR. MATTY: Right. The only thing
4 that's in here was the instruction after the
17:47:44 5 discussion. The discussion was the transfer from
6 the recreation fund to the general fund, not to a
7 capital improvements fund, but to a general fund.

8 MR. PUFFENBERGER: Right.

17:47:56 9 MR. MATTY: The capital improvements
10 fund already has funds in it. This was to
11 transfer to the general fund. That's what is in
12 your minutes and that was your discussion.

13 MR. PUFFENBERGER: Right.

17:48:10 14 MR. MATTY: So if you're talking capital
15 fund, that's a different discussion. That's not
16 coordinated with your prior discussions.

17 Whatever the Rec Commission is
18 interested in, that's well and good as far as
19 input to you. Council makes the decision. And
17:48:26 20 the last discussion we had was from the
21 recreation fund to the general fund.

22 MR. PUFFENBERGER: Those funds, if
23 transferred to the general fund, though, could
24 still be used for the purpose that we are talking
17:48:42 25 about, correct?

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1 MR. MATTY: I think you're ahead of
2 yourself. This is a resolution only to authorize
3 Diana to prepare what you're talking about. We
4 didn't do this the first time around. Our Fiscal
17:46:22 5 Officer asked me to prepare a resolution so that
6 she would have it on record that she has been
7 instructed to start the preparation of the form
8 necessary to do what you're talking about.

9 So Diana can listen to council this
17:46:36 10 evening, take direction as to what your purpose
11 is, what your direction is, what your amount of
12 funds are. And those kind of items will be dealt
13 with at the next meeting in the form of the same
14 type of resolutions that we drafted last time

17:46:59 15 when we asked for a transfer from the three other
16 funds that we transferred money from and to.

17 So however council wants to direct Diana
18 tonight, tonight is the night to do it. The
19 amount, the purpose, and all of those details she
17:47:19 20 will complete the necessary form, which at your
21 next meeting you will approve by a resolution if
22 you choose to do so.

23 MR. PUFFENBERGER: Okay. So just so I
24 understand, just to restate, I suppose, this does

17:47:33 25 not authorize -- I mean, nothing can go to the

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1 MR. MATTY: Well, if they're transferred
2 to the general fund, they can be used for that
3 purpose or other purposes that the general funds
4 can be used for.

17:48:56 5 MR. PUFFENBERGER: So it can still be
6 used for the purposes that the Recreation
7 Commission has discussed and that we discussed if
8 it is transferred to the general fund.

9 MR. MATTY: Yes, but it can also be used
17:49:11 10 for other.

11 MR. PUFFENBERGER: Okay.

17:49:20 12 MR. MATTY: You can't earmark funds in
13 the general fund. The general fund is to be used
14 for operational purposes, et cetera. So you have
15 to be careful what you're doing here. This is
16 the first time I've heard discussion that the
17 monies being used are going to go back into the
18 Community Center. If that's the case --

17:49:35 19 MR. PUFFENBERGER: That was the intent
20 from the very beginning. That was always the
21 discussion.

22 MR. KOZINSKI: I'd like to agree with
23 you, Jim, on that. I've mentioned that several
24 times.

17:49:44 25 MS. BURKE-JONES: I'm baffled, because

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1 that has always been the purpose. I don't know
2 why suddenly we're questioning it.

17:50:00 3 MR. PUFFENBERGER: If, in fact, it's
4 more appropriate for us to move those funds to
5 the capital improvements fund, then that's what
6 we should discuss, but I'm just bringing up these
7 as issues that I saw. And obviously the amount
8 isn't necessary this evening, but if we need to
9 change that to be more appropriate to the capital
17:50:19 10 improvements fund, then that's what we should
11 certainly do to get the process going.

12 MR. MATTY: We can put any language in
13 that council desires. My last recollection was
14 council took a look at what our architects
17:50:33 15 prepared. And Diana was to figure out off of
16 that what funds were going to be transferred. I
17 believe it was an 80/20 amount that we were going
18 to ask for transfer. 80 percent being the number
19 we were going to ask for transfer. The last
17:50:53 20 number I recall was about \$114,000.

21 So Diana can prepare all of that. We
22 can prepare the form for transfer to the general
23 fund for purposes of -- I'm assuming you're
24 talking about the ADA rehabilitation and some
17:51:14 25 other repair work that is necessary. That
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1 portion, Diana needs to calculate for us and she
2 can put that kind of language in the form.

17:51:33 3 MR. McDONALD: Dave, you're not saying
4 it can't be used in the center, you can just move
5 the money to the general fund and take the money
6 and spend it out of the general fund to do the
7 work that you're talking about.

8 MR. MATTY: Correct, Tom.

9 MR. PUFFENBERGER: Okay. Yeah, that's
17:51:42 10 the clarification needed. Thank you, Tom. If,
11 in fact, we can use the monies from the general
12 fund to do those specific things that we need to
13 do to the Community Center, then it's just fine
14 the way it is. And with the clarification that
17:51:58 15 we don't need to specify an amount or a specific
16 purpose on this document, we didn't do it in a
17 two-step manner the last time, that's why it was
18 an issue.

19 MR. MATTY: Correct, Jim, this is the
17:52:09 20 first time we've done this, but it was at the
21 request of the Fiscal Officer that she be given
22 that instruction.

23 So Diana can figure the 20 percent, the
24 addition work, the work that's not repair work,
17:52:21 25 the work that's not maintenance work, that was
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1 approximated at 20 percent of that 114,000, if I
2 recall correctly. Diana can do -- she can
3 prepare the necessary form that we would have to
4 send to the Tax Commissioner and can put that
17:52:39 5 kind of language in there. And there's other
6 items that she has to complete for that and you'd
7 have a resolution at your next meeting with that
8 detail work in that attached as an Exhibit.

9 MR. PUFFENBERGER: Okay. I appreciate
17:52:52 10 the clarification there then. Any other
11 questions from the committee? Any other
12 comments? Everybody okay?

13 MR. MATTY: And Diana, do you have
14 sufficient instruction to continue your work on
17:53:03 15 this?

16 MS. COOKS: I believe I do, but in light
17 of what you just explained, I believe at council
18 they will direct me with an amount and I will
19 move from there? No?

17:53:23 20 MS. BURKE-JONES: We just said what it
21 was.

22 MR. PUFFENBERGER: Yeah, my
23 understanding is we will direct an amount to be
24 approved at the following meeting, that this is
17:53:31 25 simply -- and I see the Mayor shaking his head
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1 yes, that this is simply to begin preparing
2 documents, not to finalize the final document,
3 which will be sent to the State Treasurer.

17:53:44 4 MS. BURKE-JONES: Right. And that
5 amount will be on the next document. And you
6 have enough information to figure that amount at
7 this point in time.

8 MAYOR LICASTRO: Yeah, basically it will
9 be 80 percent of 114,000.

17:53:57 10 MS. BURKE-JONES: Exactly.

11 MS. COOKS: And that is the number that
12 I'm referring to. I've heard, as Mr. Matty
13 indicated, I've heard several numbers. So I
14 would like for there to be a hard and fast number
17:54:10 15 that I am given so I can make that calculation.
16 And then I will have those documents prepared for
17 the next meeting.

18 MR. MATTY: I would suggest, Mr.
19 Chairman, a motion if the committee deems it so
17:54:21 20 appropriate that the Fiscal Officer prepare the
21 necessary form with the amount to be 80 percent
22 of the \$114,000 that has been previously
23 discussed.

24 MR. PUFFENBERGER: That would be
17:54:36 25 \$91,200.
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1 MR. MATTY: If we can have a motion,
 2 then that can be prepared.
 3 MS. BURKE-JONES: Okay. I so move.
 4 MR. McDONALD: Second.
 17:54:48 5 MR. PUFFENBERGER: All in favor?
 6 MS. BURKE-JONES: Aye.
 7 MR. McDONALD: Aye.
 8 MR. PUFFENBERGER: So that amount then
 9 is \$91,200, which is 80 percent of the 114, which
 17:54:56 10 was the last estimate that we received. Okay.
 11 So that was clarified just like mud. Thank you,
 12 everybody, for weighing in.
 13 All right. So we still need to approve
 14 the resolution itself. And this is Resolution
 17:55:17 15 1222. I will entertain a motion to recommend the
 16 passage of Resolution 1222 to council later this
 17 evening.
 18 MS. BURKE-JONES: I second.
 19 MR. PUFFENBERGER: Somebody has to make
 17:55:31 20 the motion.
 21 MS. BURKE-JONES: I so move.
 22 MR. PUFFENBERGER: Okay.
 23 MR. McDONALD: I'll second.
 24 MR. PUFFENBERGER: All in favor?
 17:55:37 25 MS. BURKE-JONES: Aye.
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1 MR. McDONALD: Aye.
 2 MR. PUFFENBERGER: All right. Just
 3 needed clarification. Dave, are you okay with
 4 this? Are you still on with this?
 17:55:46 5 MR. MATTY: Yes.
 6 MR. PUFFENBERGER: All right.
 7 MR. KOZINSKI: Yes.
 8 MR. PUFFENBERGER: Thank you, Dave.
 9 Thank you for your conversation yesterday as
 17:55:53 10 well.
 11 MR. KOZINSKI: Thank you.
 12 MR. PUFFENBERGER: The next is
 13 Resolution 1223. I think most of you know the
 14 background on this. This is better known as the
 17:56:04 15 Nine Mile Creek project. It's been handled
 16 through a very different mechanism and
 17 organization than originally planned. The grant
 18 was a passthrough the Village originally. It is
 19 no longer, so we need to repeal Resolution 1136,
 17:56:19 20 which essentially allows the Village to be the
 21 recipient of that grant. And since we are no
 22 longer receiving that, we need to repeal that
 23 resolution. Any questions concerning that?
 24 MR. McDONALD: Move the resolution.
 17:56:34 25 MR. PUFFENBERGER: Okay.
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1 MS. BURKE-JONES: Second.
 2 MR. PUFFENBERGER: All in favor?
 3 MS. BURKE-JONES: Aye.
 4 MR. McDONALD: Aye.
 17:56:43 5 MR. PUFFENBERGER: Resolution 1223 goes
 6 to council this evening with a recommendation the
 7 Finance Committee to pass.
 8 I know you've seen a couple of e-mails
 9 from me about this, and I apologize, it's such a
 17:56:56 10 small issue, but it does need to be done.
 11 Resolution 1224, appoint someone to the Local
 12 Board of Tax Review. You've heard me say before
 13 this is a very seldom if ever used Board, but the
 14 ORC requires that we have one and we haven't for
 17:57:11 15 three years. So we need to do that.
 16 I made the recommendation that John
 17 Scanlan be appointed to this Board. And council
 18 needs to make one more recommendation and the
 19 Mayor needs to make one recommendation and that
 17:57:26 20 fills it out, but at least we'll get one of the
 21 three done this evening if you so choose.
 22 For those of you that don't know John
 23 Scanlan, I'll give you just a little bit of
 24 background on him. He's a 27-year Navy veteran,
 17:57:38 25 retired from the Navy as a Captain, which my
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1 understanding is one step below Admiral. After
 2 that time he picked up a couple of Masters
 3 degrees, got into education, and was, in fact,
 4 both the Chief Financial Officer and the Chief
 17:57:52 5 Operating Officer of the Cleveland Metropolitan
 6 School District. He was basically second in
 7 command to Eric Gordon. He's since retired.
 8 Lives in the Village. Has lived in the Village
 9 for, I believe, it's eight or nine years now.
 17:58:05 10 Outstanding individual. And whether we use him
 11 or not, he deserves this.
 12 So are there any questions?
 13 MS. BURKE-JONES: No.
 14 MR. PUFFENBERGER: I'll entertain a
 17:58:14 15 motion to appoint John Scanlan to the Local Board
 16 of Tax Review.
 17 MS. BURKE-JONES: I so move.
 18 MR. McDONALD: I'll second.
 19 MR. PUFFENBERGER: All in favor?
 17:58:26 20 MR. McDONALD: Aye.
 21 MS. BURKE-JONES: Aye.
 22 MR. MATTY: Mr. Chairman, so council is
 23 aware, the Mayor does not have to reappoint his
 24 appointment to this Board. The code reads that
 17:58:35 25 appointment continues until unless the Mayor
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1 determines otherwise. Council needs to get me
2 another name, however, for its second appointment
3 so that would complete the three-member Board.

4 MR. PUFFENBERGER: Okay.

17:58:46 5 MR. MATTY: So we have two members on
6 Board, we need a third.

7 MS. BURKE-JONES: Okay.

8 MR. PUFFENBERGER: Okay.

17:58:54 9 MAYOR LICASTRO: Ms. Brownrigg will
10 continue in that position.

11 MR. PUFFENBERGER: Okay. My
12 understanding is the terms ended after two years,
13 but I didn't know that it continued for that
14 appointment.

17:59:03 15 MR. MATTY: Yeah, the appointment for
16 the Mayor reads that it continues unless he
17 determines otherwise.

18 MR. PUFFENBERGER: All right. So we
19 need one more from council. And somebody wants
17:59:13 20 to provide a name, we can simply approve that
21 next time. Okay? Or I can do so.

22 All right. On to the next. This is
23 Resolution 1226, rather lengthy document. I'm
24 hoping that everyone had a chance to read and

17:59:32 25 understand this. It's the release of all claims
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1 and demands from a suit from Andrew Kesselem and
2 Pat Meade Kesselem. And essentially is a
3 consideration of payment of total of \$66,000.
4 It's basically a settlement for that suit.

17:59:57 5 Is there anything I need to add to that,
6 Mr. Matty?

7 MR. MATTY: The only thing to add to
8 that is that we received a demand for
9 preservation of evidence for First Amendment
18:00:07 10 retaliation back in October. Council, after that
11 period of time, authorized a confidential
12 mediation in this matter. The Mayor and
13 Councilman Taylor attended those sessions. And
14 this is the result of that confidential mediation

18:00:28 15 through a private mediator to resolve this
16 matter.
17 So the terms are as you see them. If
18 there are any questions, they can be answered.
19 This will release all claims and demands for the
18:00:45 20 period of time up to and including the date of
21 the signature of the parties on this document.
22 And that is the long and the short of it.

23 MR. TAYLOR: This is Rod Taylor. I just
24 want to say since I'm the representative from
18:01:05 25 council, I just wanted to thank David and Mark
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1 for their excellent work on this and I think
2 they've done a great job. Thank you, Dave and
3 Mark.

4 MR. PUFFENBERGER: Wonderful. Okay.

18:01:20 5 All right. My only question would be if everyone
6 has had sufficient time to think about this, read
7 it in full, and should we do this on first

8 reading or should we do this on an emergency
9 basis? I leave that to council to tell me. It's
18:01:42 10 currently listed as on an emergency basis. No
11 one has any comments?

12 MAYOR LICASTRO: I have a comment. I
13 think we need to get closure on this and pass it
14 tonight.

18:01:54 15 MR. TAYLOR: I agree with you, John.
16 I'm with John.

17 MR. PUFFENBERGER: Okay. Just a
18 question to make sure everybody is comfortable
19 with that and everybody had an opportunity to
18:02:02 20 fully understand what this is. Okay. Then if
21 there are no further questions, are there? Not
22 seeing any, I'll entertain a motion to recommend
23 Resolution 1226 be passed by council this
24 evening.

18:02:20 25 MS. BURKE-JONES: I so move.
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1 MR. McDONALD: Passed on an emergency.

2 MR. PUFFENBERGER: On an emergency
3 basis. That's how it's phrased.

4 MS. BURKE-JONES: I did move.

18:02:33 5 MR. McDONALD: Second.

6 MR. PUFFENBERGER: All right. All in
7 favor?

8 MR. McDONALD: Aye.

9 MS. BURKE-JONES: Aye.

18:02:38 10 MR. PUFFENBERGER: All right. So this
11 is Resolution 1226. Our final document for this
12 evening or final piece of legislation is, as
13 always, pay claims. This is Ordinance 4106. I
14 did run through a list of questions with Diana.

18:02:54 15 They were very few. This, in addition to last
16 month, are probably the two lowest totals I have
17 seen in pay claims in my seven and a half years
18 on council. And that's a tribute to everyone
19 involved, I think. This one is only for
18:03:11 20 \$113,448.75. I had a very few questions. They
21 were minimal. I will not run through them since
22 they were just really simple questions.

23 If anyone has any questions about any
24 line items, please let me know before we decide
18:03:32 25 to recommend or not.
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1 MS. BURKE-JONES: I'm fine.
 2 MR. PUFFENBERGER: Everybody fine?
 3 MR. BENJAMIN: Mr. Chairman, if I could
 4 just ask what the custom pole banners are for.
 18:03:44 5 MR. PUFFENBERGER: Yes, that was
 6 actually one of the questions I asked. These are
 7 banners that will be distributed throughout the
 8 community for Memorial Day in lieu of the parade.
 9 Perhaps someone on the Recreation Commission can
 18:04:01 10 comment more on that as well, but that's what
 11 they're for. They'll be hung on poles around the
 12 Village.
 13 MAYOR LICASTRO: They're going to be
 14 actually on poles flanking Eddy Road. There's
 18:04:10 15 only six of them, so they'll be on either side
 16 east and west of Eddy Road on the Boulevard.
 17 MR. BENJAMIN: Okay. And the flags will
 18 go up as usual.
 19 MAYOR LICASTRO: Yes.
 18:04:17 20 MR. BENJAMIN: Thank you.
 21 MR. PUFFENBERGER: One question I had,
 22 Diana and I talked about this neither of us had
 23 the answer, but will these actually picture those
 24 -- usually it's six individuals who gave their
 18:04:30 25 lives in wartime. Do they name them?
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1 MR. PUFFENBERGER: That's wonderful.
 2 Thank you for doing that. I think that's great.
 3 That's all of the legislation. I referred to
 4 this a little bit earlier. I do want to have a
 18:05:45 5 special council meeting. There are a number of
 6 purposes for this, but they all kind of meld
 7 together.
 8 As you recall at the beginning of the
 9 year, when we do our typical budgets and
 10 appropriations, this year we looked at it on a
 11 six-month and six-month basis, half a year and
 12 half a year. We're getting close to that half a
 13 year. And it was done because of the uncertainty
 14 of revenues, how they were trending, what we were
 18:06:13 15 going to see, the delay in revenues for very
 16 obvious reasons. Since we're getting close to
 17 that midyear point and we have a better idea what
 18 have we should do, I think it appropriate that we
 19 look at what we need to do, if anything, to
 18:06:28 20 adjust budget or appropriations for the second
 21 half of the year. That was how this process was
 22 intended.
 23 Given that employee compensation is the
 24 single largest piece of that, that will be front
 18:06:42 25 and center in this discussion, at least I intend
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1 MS. CAPELLO: Can I address that,
 2 please.
 3 MR. PUFFENBERGER: Absolutely, Sue.
 4 MS. CAPELLO: Yeah, there are six
 18:04:40 5 banners. Each one has the picture of the service
 6 member and the war that they died in. And it
 7 says honoring our hometown heroes or something
 8 like that. The pictures are in black and white,
 9 because, well, I had to go back to World War I,
 18:04:56 10 but the banners themselves are red, white and
 11 blue. They're really beautiful. I think you
 12 guys will be pleased.
 13 MR. PUFFENBERGER: Wonderful. Thank you
 14 for doing that. You see these in a lot of
 18:05:09 15 communities. I think that's a wonderful thing.
 16 Since we're not having a Memorial Day parade, I
 17 think it's a wonderful thing.
 18 MS. CAPELLO: I agree. I agree totally.
 19 MR. PUFFENBERGER: Is this something we
 18:05:19 20 could use year to year?
 21 MS. CAPELLO: Yes. It's very thick
 22 vinyl. I'm not sure how Joe is going to hang
 23 them. I bought the hardware to hang them, but
 24 they're all different kinds of options, so I'm
 18:05:31 25 leaving that up to the master.
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1 it to be. As we're all aware, there's a
 2 recommendation back in our last budget meeting in
 3 December from the administration that we not do
 4 COLAs for employees this year. And that's
 18:07:01 5 something we can look at.
 6 There was also later some discussions
 7 about bonuses. We'll have that discussion as
 8 well. There are some pluses and minuses of both.
 9 Combinations are possible. A hybrid is possible.
 18:07:13 10 But it's something that we really need to discuss
 11 now that we have a better feel for where we are
 12 in the year. There's some down sides to doing
 13 bonuses versus a COLA, because it's a one-time
 14 thing, it doesn't carry-over year to year and it
 18:07:32 15 doesn't compound like COLAs do and 10 year
 16 increases do. We'll talk about that in more
 17 detail at that period of time, but hopefully we
 18 can put this together within the next couple of
 19 weeks. Obviously the other agenda item will be
 18:07:48 20 something we discussed earlier, whether to roll
 21 over our notes or talk about bonds, and that will
 22 be part of the meeting as well.
 23 Any questions? Any comments?
 24 MAYOR LICASTRO: Jim, point of order,
 18:08:01 25 you said special council meeting. You meant
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1 special Finance meeting, correct?
 2 MR. PUFFENBERGER: I did. Yes, thank
 3 you for the correction. I do mean special
 4 Finance meeting.
 5 MAYOR LICASTRO: I thought so.
 6 MR. PUFFENBERGER: Any other questions?
 7 MAYOR LICASTRO: If I may, why don't you
 8 float a couple dates so I can make sure that Ryan
 9 and Tim can join us.
 10 MR. PUFFENBERGER: Yeah, within the next
 11 couple of days, I'll float you a couple of dates.
 12 I'm unsure of my own schedule, so I can't really
 13 do that yet, but within the next couple of days I
 14 should be able to do that.
 15 MAYOR LICASTRO: So you intend to do it
 16 before the June council meeting?
 17 MR. PUFFENBERGER: Oh, absolutely.
 18 That's the intent so if there's anything we need
 19 to do legislatively relative to the budget or
 20 appropriations, we can address that at the June
 21 meeting.
 22 MAYOR LICASTRO: The June, keep in mind
 23 the June meeting is one of the earlier ones. I
 24 think it's the 16th, so keep that in mind.
 25 MR. PUFFENBERGER: Absolutely. Thank
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1 you. Any other comments, questions from
 2 committee members?
 3 Any comments or questions from any other
 4 councilmembers or members of the administration
 5 that are on the line here? If not, I'll open
 6 this up to the public for a few brief questions.
 7 MS. MEADE: Jim, I have some questions
 8 on pay claims. I wasn't sure -- this is Pat.
 9 MR. PUFFENBERGER: Hi Pat.
 10 MS. MEADE: High. I wasn't sure what
 11 the Lexipol, I wasn't used to seeing this \$9,500
 12 expense and it says it's annual. Is that the
 13 normal cost annually.
 14 MR. PUFFENBERGER: My understanding is
 15 that it is. This is how our police officers
 16 understand basically the law. And maybe perhaps
 17 Lieutenant LoBello can embellish on that a little
 18 bit since I see you there.
 19 LT. LOBELLO: Hi, Jim. Yeah, by no
 20 means do is how we know the law. We know the law
 21 from our training, but it's annual.
 22 MR. PUFFENBERGER: All right. Enough
 23 said. Go ahead.
 24 MS. MEADE: The digital video recorders,
 25 there are two of them for about \$2,000. I guess
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1 just more detail. Are they handheld? Are they
 2 in the cars?
 3 LT. LOBELLO: They're dash CAMs.
 4 MAYOR LICASTRO: They're replacements
 5 for dash cameras.
 6 MS. MEADE: Okay. And then just some
 7 details on the -- it looks like the police
 8 expense and K-9, if they could give some examples
 9 of what totaled about \$700.
 10 LT. LOBELLO: I'm not sure of the
 11 specific on the K-9 fund, but I would imagine
 12 that it's probably vet and food.
 13 MS. MEADE: Okay.
 14 MS. COOKS: It is not all K-9 purchases.
 15 It's mostly police expenses and K-9 purchases.
 16 MS. MEADE: What would be a police
 17 expense? Is that uniforms?
 18 MS. COOKS: Hold on, please. You can go
 19 to your next question and I can look it up.
 20 MS. MEADE: On the Mayor's normal bill,
 21 normally there's a \$75 fee for cellphone and this
 22 one exceeds that, so I didn't know what else was
 23 on there for reimbursement.
 24 MAYOR LICASTRO: I purchased headphones
 25 to use for my Zoom meetings when I'm at Village
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1 Hall so I don't disturb staff.
 2 MS. MEADE: Got you.
 3 MS. COOKS: Ms. Meade, every month the
 4 police department has two reoccurring charges
 5 that are about \$100. They also had another
 6 purchase on some equipment that they needed
 7 immediately for some supplies for a machine and
 8 then the rest are food and a vet visit for K9
 9 Cash.
 10 MS. MEADE: For the reoccurring police
 11 expense, can you elaborate a little bit more what
 12 that is?
 13 MS. COOKS: Lieutenant, can you --
 14 usually those two \$50 charges.
 15 LT. LOBELLO: One of which is Scheduled
 16 Anywhere, it's our scheduling software. And the
 17 other one is it's called TLO. It's law
 18 enforcement search engines. It's like
 19 LexisNexis, but for law enforcement.
 20 MS. MEADE: And then on the Spectrum
 21 bills at the bottom, one is almost 600, the other
 22 is like 260. That seems high. Have I not been
 23 paying attention or has this increased?
 24 MS. COOKS: I won't use your words, but
 25 it probably got by you, yeah.
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1 MS. MEADE: Are those normal?
 2 MS. COOKS: Those are normal.
 3 MR. PUFFENBERGER: I can attest to the
 4 fact -- Diana, can attest to the fact that
 5 typically I look at previous months and make a
 6 comparison to see if things are going up or down
 7 or sideways or if it's double billing and all of
 8 that sort of things. Those kind of things are
 9 actually things we discuss on a monthly basis.
 10 MS. MEADE: And then my last question is
 11 the Telecare. I know I've seen this name before
 12 from service, but it's the second quarter
 13 maintenance and monitoring. Is that for the
 14 sewer lines?
 15 MS. COOKS: No, it is for -- it's the
 16 video cameras and security.
 17 MS. MEADE: On the service building?
 18 MS. COOKS: Correct.
 19 MS. MEADE: Okay. Thank you.
 20 MS. COOKS: You're welcome.
 21 MR. PUFFENBERGER: All right. Anyone
 22 else?
 23 MR. GALESTOCK: This is Keith Galestock.
 24 MR. PUFFENBERGER: Hi Keith.
 25 MR. GALESTOCK: Hi. I have a question.
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1 I think it's a simple one. I hope. You
 2 mentioned earlier in the call the Village has a
 3 capital improvements fund; is that correct?
 4 MR. PUFFENBERGER: We do.
 5 MR. GALESTOCK: The question is if the
 6 Rec Center is -- if we're moving funds from the
 7 Rec Center levy, why wouldn't we put them in the
 8 capital improvements fund instead of the general
 9 fund since they're for capital improvements?
 10 MR. PUFFENBERGER: That was one of the
 11 questions I raised, but my understanding is from
 12 our conversation and what we concluded, I
 13 believe, is that it doesn't make any difference.
 14 We can use those funds either way for the
 15 specific projects in the Community Center.
 16 The capital improvements for capital
 17 projects reserve funds, both are reserved funds,
 18 by the way, the rec fund add the capital
 19 improvements fund. The general fund is not. If
 20 we put money in the general fund, they can be
 21 moved elsewhere very easily. Once something is
 22 put in the reserve fund, it cannot be moved back
 23 out very easily. We have to go through this
 24 elongated process. So it gives us a great deal
 25 more flexibility if it's in the general fund
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1 versus the capital projects reserved fund.
 2 MR. GALESTOCK: I guess that is fine
 3 then since the council is committed to using it
 4 for capital improvements. Thank you.
 5 MR. PUFFENBERGER: Thank you, Keith.
 6 Anyone else? Okay. Just one more quick comment
 7 relative to the special meeting that we'll be
 8 pulling together hopefully in the next few days.
 9 Just for your awareness, Lieutenant LoBello has
 10 always been very fastidious in providing reams of
 11 data and pages and pages of spreadsheets to me
 12 over time indicating comparables in other
 13 communities. We know that we need to keep up
 14 with that.
 15 I would encourage other departments to
 16 do the same, send maybe not as much as Lieutenant
 17 LoBello provides, but the same type of data.
 18 This would be incredibly useful to be presented
 19 by the various departments at this particular
 20 meeting. These will be addressing all of those
 21 issues across the Board for all employees. Okay?
 22 And if there are no other questions,
 23 issues, et cetera, I will entertain a motion to
 24 conclude this meeting.
 25 MS. MEADE: I have one other question,
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1 Jim.
 2 MR. PUFFENBERGER: I'm sorry, Pat.
 3 MS. MEADE: I just have one other
 4 question. The Resolution, 1225 is absent. Was
 5 it passed previously or was it tabled?
 6 MR. PUFFENBERGER: It was passed in the
 7 special council meeting we had on the -- I
 8 believe it was, what was it, the 28th of last
 9 month.
 10 MS. MEADE: Okay.
 11 MR. PUFFENBERGER: 28th of May.
 12 MS. COOKS: 28th of April.
 13 MR. PUFFENBERGER: April, I'm sorry,
 14 yes, 28th of April. Okay.
 15 MS. BURKE-JONES: I move to adjourn the
 16 meeting.
 17 MR. McDONALD: Second.
 18 MR. PUFFENBERGER: All right. The
 19 meeting, all in favor?
 20 MS. BURKE-JONES: Aye.
 21 MR. McDONALD: Aye.
 22 MR. PUFFENBERGER: Our meeting is
 23 adjourned at 6:16 this evening.
 24 MS. MEADE: Did you pass pay claims?
 25 MR. McDONALD: Yes.
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1 MR. PUFFENBERGER: I believe we did.
2 MR. McDONALD: We did.
3 MS. MEADE: Okay.
4 MR. PUFFENBERGER: Thank you, everybody.

18:17:19 5 We'll see you on the Committee of the Whole
6 meeting.

7 (Meeting adjourned at 6:17 p.m.)

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1 CERTIFICATE

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3
4 I, Nancy L. Molnar, do hereby certify that
5 as such Reporter I took down in Stenotypy all of
6 the proceedings had in the foregoing transcript;
7 that I have transcribed my said Stenotype notes
8 into typewritten form as appears in the foregoing
9 transcript; that said transcript is the complete
10 form of the proceedings had in said cause and
11 constitutes a true and correct transcript therein.

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Nancy L. Molnar

Nancy L. Molnar, Notary Public
within and for the State of Ohio

My commission expires July 15, 2023.

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