

THE VILLAGE OF BRATENAHL
411 BRATENAHL ROAD
BRATENAHL, OHIO 44108
(216) 681-4266

PUBLIC IMPROVEMENTS COMMITTEE MEETING
CONDUCTED VIA ZOOM

MARCH 4, 2021
5:30 p.m.

JOYCE BURKE-JONES, Chair
KEITH BENJAMIN
GINA HUFFMAN

DAVID J. MATTY, ESQ.
NANCY L. MOLNAR, RPR, CLR

3

1 MR. BENJAMIN: Second.
2 MS. BURKE-JONES: All in favor?
3 MR. BENJAMIN: Aye.
4 MS. HUFFMAN: Aye.
17:31:54 5 MS. BURKE-JONES: The January 7th
6 meeting is approved. And hi, John, how are you
7 doing.
8 February 4th meeting, I don't believe
9 you were at that meeting, Keith.
17:32:08 10 MR. BENJAMIN: Yeah, I was absent at
11 that meeting.
12 MS. BURKE-JONES: So did you have
13 anything that you would like to see changed in
14 the February 4th minutes? Gina?
17:32:20 15 MS. HUFFMAN: I did not, Joyce.
16 MS. BURKE-JONES: May I have a motion to
17 accept the February 4th meeting minutes?
18 MS. HUFFMAN: So move.
19 MS. BURKE-JONES: I'll second. All
17:32:31 20 those in favor? Aye.
21 MS. HUFFMAN: Aye.
22 MS. BURKE-JONES: So the February 4th
23 meeting minutes are approved. So because Don has
24 to leave, and we now have both VAA as well as our
17:32:50 25 engineer in the call, let's go on to the 2021

2

1 MS. BURKE-JONES: Okay. It's 5:30, I'll
2 call the meeting to order. And roll call, I see
3 that Gina Huffman is here as well as Keith
4 Benjamin, I, myself, Joyce Burke-Jones is here,
17:30:37 5 so the entire committee is here today.
6 We will also be expecting to come on,
7 someone from VAA is going to be on and there's
8 Don. Don will be on as well. And I know that
9 you, Gina, as well as you, Keith, got a message
17:31:03 10 from John saying that he is reacting to his
11 second shot and will not be able to attend today,
12 the meeting today. And I know, Don, you have to
13 leave the meeting at six.
14 MR. BIERUT: Yes.
17:31:22 15 MS. BURKE-JONES: But let's first get
16 some of these -- we have February 4th, January
17 7th and February 4th minutes to approve. I don't
18 believe you were in on February 4th. Did anybody
19 have any problems with the January 7th meeting
17:31:36 20 minutes?
21 MS. HUFFMAN: No.
22 MS. BURKE-JONES: No? May I have a
23 motion to approve January 7th meeting minutes?
24 MS. HUFFMAN: So moved.
17:31:47 25 MS. BURKE-JONES: Keith?

4

1 public improvement projects so we don't have to
2 deter them any longer on this meeting.
3 Basically, we're taking stock of what we
4 had included in our budget, as well as what any
17:33:13 5 additional projects that were required, taking a
6 look at the budget and seeing how quickly we
7 might be able to move forward on some of these
8 imminent ones. I think that Joe Zalar was also
9 going to be able to attend, too, but I don't want
17:33:29 10 to wait on this.
11 We did put in our budget the fence. And
12 I believe, Councilmembers, you may have seen
13 today that the attorneys have sent a document
14 over for approval of that fence bid. It did go
17:33:53 15 up and it will be our decision. It was around
16 10,000.
17 MS. HUFFMAN: 10,000.
18 MS. BURKE-JONES: Now it's become 12, so
19 obviously it needs approval. It's more than 10
17:34:08 20 percent above that. I believe we need to move
21 forward on that. Any thoughts, Gina or Keith,
22 about that?
23 MR. BENJAMIN: Yeah. I think I'm
24 looking at it now. I didn't see the e-mail until
17:34:31 25 just now. So it's the exact same plans?

1 MS. BURKE-JONES: Exactly. It's just a
 2 year or so.
 3 MR. BENJAMIN: Yeah, it's been a year.
 4 We should expect costs are going to go up. And
 17:34:50 5 this needs to get done, so I support the \$12,198
 6 cost proposed.
 7 MS. BURKE-JONES: Good. So when we
 8 discuss this at the council meeting, I will
 9 indicate that we recommend that we go forward
 17:35:14 10 with this fence. Also, other projects, the
 11 Village Hall tuckpointing, painting. Hi there,
 12 Don.
 13 MR. BIERUT: I can speak to that, Joyce,
 14 if you want.
 17:35:35 15 MS. BURKE-JONES: Thank you.
 16 MR. BIERUT: The plans and specs are
 17 ready to go for the tuckpointing. The last time
 18 I spoke to the Mayor, which I spoke to him today
 19 and late last week, he indicated that he'd like
 17:35:47 20 to hold off at least for another month until we
 21 figure out the funding on the ADA work over at
 22 the community center and what funds are being
 23 used for that.
 24 If we bid it right now, we wouldn't want
 17:36:06 25 tuckpointing out there next month probably, so
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1 yeah, I think we have a little bit of time until
 2 we let things sort themselves out.
 3 MS. BURKE-JONES: You actually think we
 4 could take action in a month on this, Don?
 17:36:17 5 MR. BIERUT: Yeah.
 6 MS. BURKE-JONES: Given the bidding, et
 7 cetera. I mean, there's just no way.
 8 MR. BIERUT: We have to bid, yeah, we
 9 have to bid, but on my end and the architect's
 17:36:29 10 end, things are ready to go.
 11 MS. BURKE-JONES: Okay. Let's move on a
 12 little bit more about -- my opinion is to get
 13 this thing done as soon as possible, but let's
 14 just review the budget a little bit more. Of
 17:36:50 15 course, we will be having the Rec levy funds
 16 discussion with the community this coming
 17 Tuesday, but let's see, so we've got -- and
 18 counting fees and everything else, I know the
 19 last time around it was around about 60,000 is
 17:37:12 20 what was estimated, correct?
 21 MR. BIERUT: Correct.
 22 MS. HUFFMAN: Right.
 23 MS. BURKE-JONES: And that is counting
 24 paint, the paint contract as well.
 17:37:22 25 MR. BIERUT: Joe, can you speak to the
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1 paint, the paint work?
 2 MS. BURKE-JONES: Hi, Joe.
 3 MR. ZALAR: How are you? This is at the
 4 City Hall?
 17:37:31 5 MR. BIERUT: Yes.
 6 MR. ZALAR: Gosh, it's been such a
 7 while. I believe that was right around 40,000.
 8 Does that sound about right?
 9 MS. BURKE-JONES: No, just the entire
 17:37:47 10 thing was about 60, 65.
 11 MR. ZALAR: Right. I think it all
 12 depends on the scope of the work that we want
 13 them to do. I mean, I know how I would do it,
 14 but this is something that it definitely needs
 15 attention.
 17:38:06 16 MS. BURKE-JONES: The paint was just a
 17 small contract of this, wasn't it?
 18 MR. ZALAR: Correct. Gosh, I think
 19 there was at least -- we had two bidders on it or
 17:38:20 20 two proposals. And I think -- I'd have to look
 21 in my files. I'm pretty sure that I still have
 22 it. I think that it was like -- it was right
 23 around 40, plus, you know, \$40,000 for the actual
 24 job. You have to add in there equipment for
 17:38:38 25 these guys to use. They're probably going to
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1 have to use lifts and probably have to set up
 2 scaffolding. I don't know if that was included
 3 in that quote.
 4 We did do the gutters and have all of
 17:38:56 5 that stuff repaired, which is great, but now we
 6 have to get that aesthetic part to make it
 7 weather tight. It's not just making it look
 8 good, it seals it up weather for weather-wise.
 9 MS. BURKE-JONES: Okay. So what you're
 17:39:10 10 saying is, Don, you weren't part of that portion
 11 of the bid?
 12 MR. BIERUT: No, I'm only doing the
 13 tuckpointing, but I think that points to -- from
 14 the discussion we just had on the fence, whatever
 17:39:22 15 Joe has needs to be revisited because of the time
 16 that's passed.
 17 MR. ZALAR: Correct. I agree.
 18 MS. BURKE-JONES: Okay.
 19 MR. ZALAR: Can I ask one question?
 17:39:35 20 MS. BURKE-JONES: Yes, please.
 21 MR. ZALAR: The tuckpointing, does that
 22 have to be revisited as far as quotes?
 23 MR. BIERUT: No, Joe, we didn't get any
 24 quotes on those. We put plans and specs
 17:39:46 25 together, but we didn't go to contractors for
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1 quotes because we were going to bid the work.
 2 MS. BURKE-JONES: Right.
 3 MR. ZALAR: Because I know I had one. I
 4 can't remember what it was. They did another
 5 City Hall at one time. And I think to do this
 6 thing full boat so that the thing looks like
 7 brand-new was close to 100,000.
 8 MR. BIERUT: The architect --
 9 MR. ZALAR: Is that correct?
 10 MR. BIERUT: The architect looked at the
 11 building and didn't think the whole thing had to
 12 be done. His documents indicated what he thinks
 13 need -- what areas need --
 14 MR. ZALAR: Attention.
 15 MR. BIERUT: -- attention, yeah.
 16 MS. BURKE-JONES: Excuse me, I was
 17 looking back at the numbers. I thought that we
 18 had only talked about a few thousand dollars for
 19 paint, so I'm a little bit surprised at the
 20 moment. We had put in our budget like \$65,000
 21 for paint and for the tuckpointing, so.
 22 MR. ZALAR: Which, Joyce, if I may say
 23 something.
 24 MS. BURKE-JONES: Yeah.
 25 MR. ZALAR: And that may be what Don is
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1 referring to. And I would agree if the
 2 architects have looked at it and the tuckpointing
 3 had dropped the price down, that would make sense
 4 to me, but I'll look in my files tomorrow when I
 5 get in the office. I'm pretty sure that if we
 6 were going full boat on it, the tuckpointing,
 7 because I had a guy come out and give us an
 8 estimate.
 9 MS. BURKE-JONES: Right. That was like
 10 100,000 or something.
 11 MR. BIERUT: Correct.
 12 MR. ZALAR: Correct. And then we had --
 13 gosh, I can't remember the name of the painting
 14 company. I believe that was like 40,000, but,
 15 you know, you're talking almost two years ago.
 16 MS. BURKE-JONES: Yeah.
 17 MR. ZALAR: At least.
 18 MS. BURKE-JONES: I'm still wondering
 19 why we just didn't just have a general do, you
 20 know, just have a contractor do both the painting
 21 and the tuckpointing, but maybe that's for
 22 another time now.
 23 MS. HUFFMAN: Joyce?
 24 MS. BURKE-JONES: Yes.
 25 MS. HUFFMAN: It's Gina.
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1 MS. BURKE-JONES: Yes, Gina.
 2 MS. HUFFMAN: So I have some notes that
 3 say that we did talk about painting and
 4 tuckpointing. And there was a distinction
 5 between the whole building and some of the other
 6 sides. And it was like 15 percent additional
 7 over and above what the tuckpointing was versus
 8 all of the building.
 9 MS. BURKE-JONES: Okay.
 10 MS. HUFFMAN: So the number I have here
 11 was like 15 percent above what the tuckpointing
 12 number was versus doing the whole entire
 13 building, which would have generated probably
 14 upwards, you know --
 15 MR. ZALAR: Close to \$100,000.
 16 MS. HUFFMAN: Yeah. Yeah.
 17 MS. BURKE-JONES: We'll discuss that at
 18 a separate point. Thank you very much, Gina.
 19 We've got to get clarification on this, because I
 20 believe we need to move forward on this project
 21 and understanding the numbers as well.
 22 MR. BENJAMIN: Joyce.
 23 MS. BURKE-JONES: Please.
 24 MR. BENJAMIN: What prevents us from
 25 going out to bid on this now? Why wait a month?
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1 MS. BURKE-JONES: I don't see really any
 2 reason to do so.
 3 MR. BENJAMIN: Why can't we go out to
 4 bid so we actually have a month from now or six
 5 weeks from now some real costs to discuss?
 6 MS. BURKE-JONES: At least the
 7 tuckpointing part of it. The paint we can always
 8 come along here. I agree with you, Keith. I
 9 really think we should move forward on this. As
 10 our Engineer Don Bierut said, there was some
 11 question about, you know, let's look and see what
 12 the ADA, where the ADA is coming from, but I
 13 believe irregardless, the tuckpointing just has
 14 to happen. We've been waiting three years, if
 15 not more, already on this.
 16 MR. BENJAMIN: I mean, if the cost is
 17 exorbitant, then we have that discussion when we
 18 get there, but we're not going to know until we
 19 get some recent, valid quotes.
 20 MS. BURKE-JONES: Right. And again, so
 21 we're talking around 65, 70, but let's just move
 22 forward. What do you feel about that, Gina, just
 23 moving forward?
 24 MS. HUFFMAN: I agree. I think that we
 25 should move forward. I mean, we've had enough
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1 time. This was, so to speak, already earmarked
 2 in the works, in the pipeline.
 3 MS. BURKE-JONES: Right.
 4 MS. HUFFMAN: We should not delay it any
 5 longer.
 6 MS. BURKE-JONES: So we will recommend
 7 then to the administration that in our opinion,
 8 and if it requires a discussion on council it
 9 shall be done, that we just move forward with
 10 this Village Hall project and get it --
 11 MS. HUFFMAN: Finished, over with, done.
 12 MS. BURKE-JONES: -- finished.
 13 MR. BIERUT: I think this discussion is
 14 almost exactly a year old. Although the last
 15 discussion, it really dates longer than that.
 16 MS. BURKE-JONES: Yeah.
 17 MR. BIERUT: We're in about the same
 18 spot we were last year before things turned.
 19 MS. HUFFMAN: We don't want to get to
 20 Memorial Day, because then we'll be, what, it
 21 will be -- how long has it been?
 22 MS. BURKE-JONES: Well, that's the
 23 fence. The fence is the issue.
 24 MS. HUFFMAN: We can't do that.
 25 (Laughter.)

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1 MR. BENJAMIN: Does the administration
 2 need approval from council to bid this?
 3 MS. BURKE-JONES: I think they're just
 4 waiting. I do not think that they need approval
 5 to go out to bid, because we've talked about
 6 doing that. I think what they need is
 7 encouragement actually, telling our engineers to
 8 move forward with it and that we don't have to
 9 wait with the whole ADA issue.
 10 MR. BIERUT: I think in the other
 11 communities I'm involved in, it usually is some
 12 type of -- it's not a resolution or ordinance,
 13 it's just a --
 14 MR. BENJAMIN: It's a motion.
 15 MR. BIERUT: It's a motion by council to
 16 go out, to allow bids to be -- to authorize to
 17 out for bids.
 18 MR. BENJAMIN: Let's do, I'll make a
 19 motion to have our engineer prepare plans,
 20 specifications and go out to bid for costs
 21 associated with the Village Hall tuckpointing.
 22 Do we want to include painting or just
 23 tuckpointing?
 24 MR. BIERUT: I would just include the
 25 tuckpointing since we know what that scope of

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1 work is. I just want to clarify, in my
 2 experience, this is usually done by council as a
 3 whole and not the committee, but I'm no lawyer so
 4 I can't --
 5 MR. BENJAMIN: I would suggest that we
 6 make this motion in committee and then refer it
 7 to council for the next meeting.
 8 MS. BURKE-JONES: Definitely. Can I
 9 have a second on that motion? You have a
 10 question, Gina?
 11 MS. HUFFMAN: I do.
 12 MS. BURKE-JONES: Can you first second
 13 it and then have a question?
 14 MS. HUFFMAN: I do have a question, yes.
 15 So Don, you will recommend that it just goes out
 16 for bid for the tuckpointing. Is it wrong to say
 17 to go out for tuckpointing with paint and then
 18 another number without paint?
 19 MR. BIERUT: Well, here's the way that
 20 would work, I think. Tuckpointing is going to be
 21 done by somebody different than a painter.
 22 They're two different things. The painter,
 23 you're not going to have a painter who's going to
 24 bid and include tuckpointing. So those two
 25 bidders would have to get together. And more

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1 than likely would be a general contractor who
 2 would pull that together. I'm not sure that the
 3 dollar amount we have for these things is enough
 4 to lure a general contractor in who's got to get
 5 bids for tuckpointing, get bids for painting and
 6 then maybe take 10 percent of whatever that
 7 amount is, you know.
 8 MS. HUFFMAN: Okay.
 9 MS. BURKE-JONES: And as a matter of
 10 fact, the issue is we basically have the
 11 documents for the tuckpointing already, Gina.
 12 MS. HUFFMAN: Okay.
 13 MS. BURKE-JONES: And we would have to
 14 create more documentation.
 15 MR. BIERUT: That's correct.
 16 MS. BURKE-JONES: And add paint to it.
 17 MS. HUFFMAN: I got it.
 18 MS. BURKE-JONES: So basically just
 19 moving forward now there could be some advantages
 20 for all the support they're going to require,
 21 they're going to be building around the place if
 22 for some reason the paint contractor could use
 23 it.
 24 As a matter of fact a question for you,
 25 John, do you think that a 70, 80, \$90,000

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1 contract is too small for a general to be
2 interested in bidding.

17:49:27

3 MR. KAMINSKI: I would say it depends on
4 the size of the contractor, but I would say -- I
5 mean, I think we're going to come in over -- I
6 don't think we're going to be as low as 70.

7 MS. BURKE-JONES: But I'm talking about
8 I'm just asking your input just on this other
9 contract.

17:49:39

10 MR. KAMINSKI: You're probably to have
11 to be 80 or above for a GC to want to get
12 involved.

13 MS. BURKE-JONES: Okay.

17:49:48

14 MR. BIERUT: Joyce, I understand the
15 thought of if you have scaffolding up that the
16 other contractor can use it, but then that ties
17 one to the other. The painter could probably use
18 a lift, maybe the tuckerpointer could use a lift.

17:50:04

19 You know, right now we're acting as the general
20 contractor. Our discussion is something the
21 general contractor would have.

22 MS. BURKE-JONES: Right.

17:50:13

23 MR. BIERUT: I just don't think there's
24 enough in it for a general who's going to manage
25 two unrelated subs to take on. I could be wrong,
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1 but that's my thought.

2 MS. BURKE-JONES: We proceeded this way
3 so far, so let's just -- okay, Gina, did you say
4 yes to Keith's motion?

17:50:30

5 MS. HUFFMAN: I do second Keith's
6 motion.

7 MS. BURKE-JONES: So all those in favor
8 of this, making this recommendation to council?

9 MR. BENJAMIN: Aye.

17:50:39

10 MS. BURKE-JONES: Aye.

11 MS. HUFFMAN: Aye.

12 MS. BURKE-JONES: Okay. We will make
13 this recommendation to council to move forward
14 and there will be a go ahead then.

17:50:50

15 MS. HUFFMAN: Excuse me, Joyce,
16 committee of the whole or just to the council?

17 MS. BURKE-JONES: Council.

18 MS. HUFFMAN: Okay.

17:51:02

19 MS. BURKE-JONES: And I guess committee
20 of the whole could, but basically it's council.

21 Usually in prior years it would go to the
22 council. I don't know if it has to be committee
23 of the whole. So then there's the reason why --
24 oh, are there any other projects, Don, that I may
25 not be aware of?

1 MR. BIERUT: Yeah, I think there is,
2 although you're certainly aware of the situation
3 if you've been by Village Hall over the past 10
4 years or so. As you come down Bratenahl Road,
5 definitely in the northbound direction and a
6 little bit the southbound direction, there's been
7 ongoing problems with the pavement sinking.
8 We've thrown asphalt in there. We've done
9 repairs.

17:51:34

10 You may or may not recall last year,
11 which seems like 10 years ago, we got money from
12 Northeast Ohio Regional Sewer District as part of
13 the Community Cost Share Program to televise
14 those sewers under Bratenahl Road. So we
15 televised the sanitary sewer, we televised the
16 storm sewer. And the good news is there weren't
17 any massive failures in what we found.

17:52:03

18 The bad news is there was plenty of
19 infiltration coming in through joints and cracks.

17:52:19

20 It's a little bit similar to the Lake Shore
21 problem we had just west of Bratenahl Road.
22 Water is getting in there. The ground involved
23 is mostly sand. That comes through the cracks
24 and, thus, we have the pavement failures. So
25 we're in the process of tying the video

17:52:34

1 information with the ground above basically to
2 pinpoint where those problems are. And I think
3 that really needs to be addressed this summer.

17:52:55

4 MR. ZALAR: I would agree, Don. It's
5 actually worse than last year.

6 MR. BIERUT: Yes, especially on the
7 northbound road.

8 MS. HUFFMAN: Where is this?

9 MR. BIERUT: On Bratenahl Road in
10 between Village Hall and Lake Shore Boulevard.

17:53:04

11 Especially in the northbound direction.
12 Basically, you would be coming even on 105th and
13 heading north or if you're at the Hall for some
14 reason. And I think probably since the pandemic
15 came in not a lot of people are going to Village
16 Hall and certainly since Cleveland started work
17 on 105th and now there's a road closed sign, so
18 there's not a whole lot of people going through
19 there. I think we need to have that on our radar
20 and I really want to assess that before we commit
21 to any other road type things.

17:53:20

22 MS. BURKE-JONES: Okay. So this is
23 sewer work. It's also patching or redoing the
24 whole road?

17:53:34

25 MR. BIERUT: I'd love to redo the entire

17:53:50

1 thing, but it's really not necessary. I think
 2 we're going to fix -- we'll address the sewers
 3 from within like we did on Lake Shore where we
 4 put a liner in there. And then we'll come above
 17:54:04 5 the bad areas and pull those out and put new
 6 pavement on it. It will be large patches.
 7 There's a technical term for everybody, large
 8 patches in the areas where we have sunken
 9 pavement.
 17:54:21 10 MR. ZALAR: Right.
 11 MS. BURKE-JONES: Do you have any range
 12 of dollars for that?
 13 MR. BIERUT: No, unfortunately not,
 14 Joyce, not yet, because where we have the tape
 17:54:32 15 and you see a crack, then you go down, if you
 16 watch the videotape of the inside of the sewer,
 17 you go down another eight feet or 16 feet,
 18 there's another crack. So the question is how
 19 long that problem is. How many feet that problem
 17:54:45 20 is.
 21 MS. BURKE-JONES: Are we talking 10,000,
 22 50,000, 100,000?
 23 MR. BIERUT: More than 10, less than
 24 100, how is that range?
 17:54:57 25 MS. BURKE-JONES: Well, that's
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1 something. Not comforting, but that's something.
 2 MR. BIERUT: Within the next couple
 3 weeks we'll have a better number on that.
 4 MS. BURKE-JONES: Okay.
 17:55:08 5 MR. ZALAR: Okay. Since we're on
 6 pavement, I'm not exactly sure if we can get
 7 monies for Eddy Road from I-90 to Lake Shore
 8 Boulevard, because that's actually turning into a
 9 disaster.
 17:55:25 10 MR. BIERUT: Joe, I can speak to that as
 11 well. Every year the county has a program where
 12 they'll pay for material cost to fix roads, crack
 13 ceiling, catch basins or repairs. They won't
 14 come in and resurface the entire road, but
 17:55:47 15 they'll pay for material patching costs.
 16 This year we just got a letter yesterday
 17 saying they'll pay for material costs on
 18 Bratenahl Drive from Lake Shore to the southern
 19 limits. Maybe they mean Bratenahl Road, but I'm
 17:56:04 20 not sure why we got that letter.
 21 MR. ZALAR: I would think it would have
 22 to be, Don, because that would just take us to
 23 the bridge, which is great.
 24 MR. BIERUT: Right. I agree with the
 17:56:18 25 limits. I know what we do, every year when the
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1 program comes out, we apply for every county road
 2 as much as we can, so I don't know how that was
 3 determined. I'd like to move that money over to
 4 Eddy at least as a starter because of the
 17:56:31 5 problems on Eddy. Eddy certainly needs more help
 6 than Bratenahl Road aside from the sinking that I
 7 was talking about, but something else to talk to
 8 the county about.
 9 MR. BENJAMIN: Let's talk about Eddy.
 17:56:46 10 Are we talking about the garden area?
 11 MR. ZALAR: No, pavement.
 12 MR. BENJAMIN: We're talking about
 13 roadway?
 14 MR. ZALAR: Roadway.
 17:56:55 15 MR. BIERUT: The roadway at this point
 16 is probably, I think, 15 or 16, 15 years old for
 17 sure.
 18 MR. ZALAR: Yes.
 19 MR. BIERUT: And for an asphalt
 17:57:04 20 pavement, that's about the limited time for it.
 21 I think probably what should be done in a perfect
 22 world and perfect finances is to come in and mill
 23 the top off say like the western part of Lake
 24 Shore. That's probably what needs to be done.
 17:57:24 25 And I can run the numbers on that, especially
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1 given the Lake Shore costs, and forward that
 2 along to the committee to see what that would
 3 cost. We're looking at 100 probably or -- well,
 4 between 50 and 100. That's a wide range, I
 17:57:41 5 understand, but it's in that ballpark.
 6 MR. ZALAR: Don, would we be able to get
 7 some funds for that or no?
 8 MR. BIERUT: No. We tried. They have
 9 also a 50/50 program where they'll pay for 50
 17:57:54 10 percent of the cost for a road pavement and we
 11 did not receive funding for that.
 12 MR. ZALAR: Bummer.
 13 MR. BIERUT: Right.
 14 MS. BURKE-JONES: Okay. So those are
 17:58:07 15 some numbers that we should be looking at.
 16 MR. BIERUT: Joyce, I'll put budget
 17 numbers together and pass those along.
 18 MS. BURKE-JONES: That would be great.
 19 Thank you, Don.
 17:58:18 20 MR. ZALAR: One more thing.
 21 MS. BURKE-JONES: Yes, Joe.
 22 MR. ZALAR: Don, that doesn't include
 23 our yearly -- the state money that we get for
 24 restricted fund for patching?
 17:58:31 25 MR. BIERUT: No. We could use it over
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1 there, I'm assuming, but I'm not sure that we --

2 MR. ZALAR: I mean, this is over and

3 above that?

4 MR. BIERUT: Yes, it's over and above

17:58:40 5 that, yes.

6 MR. ZALAR: Because trust me, we got

7 patching to do this year.

8 MR. BIERUT: Joe, you're not going to be

9 invited back if you keep this up. (Laughter.)

17:58:50 10 MR. ZALAR: I am so sorry. I should be

11 golfing right now.

12 MS. BURKE-JONES: This is an open

13 discussion. (Laughter.) We need input. So we

14 will have a full scope of what needs to be done

17:59:02 15 this year, so we'll take a look. Then, of

16 course, there's the Bratenahl Center.

17 Oh, is there anything else, Don, because

18 I know you will have to possibly be leaving us?

19 MR. BIERUT: No, not

17:59:16 20 infrastructure-wise. I know you have people on

21 hand to talk about the actual buildings and

22 things, so you're in good hands.

23 MS. BURKE-JONES: Again, was there any

24 imminent infrastructure at the Bratenahl Center?

17:59:26 25 I know you gave some numbers, you know, in

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1 general things that need to be improved on site.

2 MR. BIERUT: I think the site is not

3 bad. I think that the building itself probably

4 has greater up-front needs than the site.

17:59:46 5 MS. BURKE-JONES: That's what John is

6 here to discuss with us.

7 MR. BIERUT: Yeah. The creek is kind of

8 a strange thing. I'd like to walk that when the

9 weather permits, but that's nothing to do with

17:59:57 10 the building, obviously.

11 MS. BURKE-JONES: If it gets too bad, it

12 will affect the building, so that's important.

13 Okay. So thank you very much, Don.

14 MR. BIERUT: I'll get that material to

18:00:11 15 the committee.

16 MS. BURKE-JONES: Great. Thank you.

17 So we're moving on to the Bratenahl

18 Center. And you had provided to us, John, the

19 absolute minimum of what needed to be done over

18:00:33 20 there now that we own the site. And it came to

21 about \$63,000. As I understand it, Joe was just

22 over there.

23 MR. ZALAR: Oh, boy.

24 MS. BURKE-JONES: And what were you

18:00:48 25 saying, Joe, that you moved some leaves away and

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1 what was supposed to be roof is no longer roof?

2 MR. ZALAR: Well, what had happened is

3 we actually have keys now, which they were just

4 installed today. We have three locks to go, but

18:01:04 5 those are interior so it's not a big thing, but

6 we can actually get into the building physically.

7 But while I was waiting for the contractor to get

8 there and the gentleman from Cleveland Schools to

9 let us in there, I was blowing off some of the

18:01:19 10 leaves. I said, well, I'm going to go check the

11 roof out, because we had a log laying up there.

12 We had some damage done to a roof vent. But

13 yesterday I pushed that log off and lo and behold

14 there's a hole in the roof in that section.

18:01:36 15 The center area where the lobby is at in

16 the atrium glass, I went up on the roof and was

17 looking at that today and I said, I'm going to

18 blow this off while I'm here. Well, I blew the

19 leaves away just to keep it away from that

18:01:56 20 window, because I did notice there was water on

21 the floor last week. And I got inside after they

22 unlocked the doors. And the leaves I was blowing

23 off actually went inside the building. So there

24 has to be some roof attention done.

18:02:10 25 And there's also above the kitchen, I

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1 don't know if anybody remembers the little

2 kitchenette, I believe it was, or whatever you

3 want to call it there. That ceiling in there is

4 atrocious and it's because of a water leak. So

18:02:28 5 basically from that kitchen to the other side of

6 that atrium window, the ceiling is going to have

7 to be fixed, but obviously the roof has to have

8 some attention. And there's an air -- either

9 it's a combination of probably a heating and

18:02:47 10 air-conditioning unit on the roof, I'm not

11 exactly sure, but it's a pretty big unit. And

12 that's right above what looks like, if I kind of

13 can look see at it, right above that kitchen

14 area. So it all depends on what the Village

18:03:04 15 wants to do. If we're keeping the building, if

16 we're going to just milk it along, but if we're

17 going to keep the building, these things need

18 attention like yesterday.

19 MS. BURKE-JONES: And again, we're

18:03:22 20 looking at these things at least at the moment.

21 MR. ZALAR: Yes.

22 MS. BURKE-JONES: We're having a study

23 done to help us identify if we want to sell the

24 building or keep it, but we're going from the

18:03:40 25 perspective of what do we do to keep it safe and

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1 secure.

2 MR. ZALAR: Right.

3 MS. BURKE-JONES: And so a roof is an
4 obvious thing. That's why John put it on this
5 list that the roof needs to be done. Is that not
6 correct, John?

7 MR. KAMINSKI: Yes, it is.

8 MS. BURKE-JONES: As well as everything
9 that's identified on that hollow metal door frame
10 and checking all the systems. You just have
11 dollar amounts just for checking, not if there's
12 any problem once you've checked it; is that not
13 correct?

14 MR. KAMINSKI: Correct.

15 MS. BURKE-JONES: And there are
16 problems, because as you were saying, and you
17 probably noticed it too when you were going
18 through, but maybe not, you were saying, Joe,
19 that it appears that only one of the mechanical
20 systems of the four are generating?

21 MR. ZALAR: I believe so. I'm not
22 really familiar with this. I had a discussion
23 with the Mayor this morning. I said this
24 building is going to take some time to understand

25 how the thing actually functions, but from what I
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1 could tell, the units that are on the ground,
2 three of them are heating and air-conditioning.
3 Only one of those was running.

4 The rooftop, it's possible that that
5 could be just air-conditioning, I don't know,
6 because that isn't my expertise, but they have
7 all these electric heaters inside there. And
8 they're all where either sinks were at or
9 possibly water fountains. I think it's probably
10 sinks, but there's got to be at least a dozen of
11 those things running.

12 Well, I'm not exactly sure which is
13 cheaper, electric or gas, but these little
14 electric heaters, you know, they got to be
15 pulling some amperage. And we're paying for the
16 utilities now is my understanding, correct?

17 MS. BURKE-JONES: I would imagine so.

18 MR. ZALAR: I believe so. At least
19 that's what I've been told.

20 MS. BURKE-JONES: So thank you, Joe.
21 So, John obviously that's something we're going
22 to have to go and take a look at, because it's
23 not safe to have space heaters heating the
24 building.

25 MR. KAMINSKI: Correct. Yeah. I mean,
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1 our main things were the roof and check all the
2 systems in the building. That is basically
3 what's on this list. And then, you know, like
4 you mentioned, there's going to be some that
5 aren't working that are going to have some
6 additional cost to them.

7 MS. BURKE-JONES: Then on your overall
8 list that you provided, then we would be going
9 potentially into some of these items in the
10 priority one just to make it safe, not
11 occupiable, but safe.

12 MR. KAMINSKI: Um-hum.

13 MS. BURKE-JONES: Is that not true? Is
14 there any of these that you can see I would
15 imagine more on the engineering side that would
16 have to be -- might potentially be added in the
17 coming months?

18 MR. ZALAR: John?

19 MR. KAMINSKI: Yeah.

20 MR. ZALAR: If you would, I could
21 possibly meet you there if that's something that
22 we want to do just to look at it now. My
23 understanding is in talking to the gentleman who
24 works for Cleveland Schools, although he couldn't
25 give me a whole heck of a lot of information, he

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1 said that that building has not been occupied or
2 anything done to it for five years, which is a
3 long time. I mean, I can tell by looking at the
4 roof with the amount of debris and leaves that
5 are up there.

6 So I mean, if you want to -- obviously
7 your list is probably prioritized. We got the
8 one is secured. The second one is to make the
9 thing -- well, not secured, but dry. Obviously
10 that would be the next thing. Then obviously
11 starting to work on some of the safety system,
12 the heating, the HVAC and that type of stuff,
13 correct?

14 MR. KAMINSKI: Yeah. I mean, typically
15 it's let's get the building dry first. Let's
16 check the system second, you know, then go down
17 the list from there. There's nothing that -- I
18 mean, that expanded list that we provided that's
19 like 20 pages long, that kind of lists everything
20 that may need to have -- that may happen. We
21 total everything up, but that's not necessarily
22 everything.

23 MR. ZALAR: We need it today.

24 MR. KAMINSKI: Yeah, that's just like
25 this is what it will cost if you actually do it.

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1 MR. ZALAR: Yeah. There's a couple of
 2 things that I would suggest that would need to be
 3 done in short order, the next thing is going to
 4 be the roof.
 18:08:59 5 MR. KAMINSKI: The roof is A number one
 6 on the list.
 7 MR. BENJAMIN: Then let's move forward
 8 and try to get that taken care of.
 9 MS. BURKE-JONES: Yeah, because
 18:09:08 10 basically we will need documents for -- again, it
 11 should be bid.
 12 MR. ZALAR: I think it's going to have
 13 to be, Joyce.
 14 MS. BURKE-JONES: Right. So basically
 18:09:20 15 we are going to be needing some kind of
 16 documents, document preparation. Again, we'll
 17 need approval. Actually, it depends on the cost
 18 of it. If you can mention that to the estimators
 19 to be about what that fee would be so that we see
 18:09:42 20 if possibly administration can just approve that
 21 right by itself or whether it needs -- I highly
 22 doubt it needs approval by council, but just in
 23 case, we need to know what that is, but I take it
 24 that you -- oh, there was another question, Joe.
 18:10:06 25 MR. ZALAR: Yes.
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1 MS. BURKE-JONES: You had said that you
 2 don't have any documents on that building. Do
 3 you have a complete document set of that
 4 building, John, with all the engineering
 18:10:17 5 documents as well?
 6 MR. KAMINSKI: I just opened something
 7 up here. Let me see what's in here. Yeah, it
 8 looks like we have a set from 2003. And I'm not
 9 sure, this must have been -- there must have been
 18:10:38 10 -- yeah, I forgot, there was an addition or two
 11 added to this or some updates that they did. The
 12 original drawings are from 1974, it looks like.
 13 MS. BURKE-JONES: Do you have the
 14 Madison documents? Is that what you have.
 18:10:51 15 MR. KAMINSKI: I do.
 16 MS. BURKE-JONES: That's what you have,
 17 the Madison documents.
 18 MR. KAMINSKI: I have both sets.
 19 MS. BURKE-JONES: So that would be good.
 18:11:00 20 I'm wondering how we might be able to get a copy
 21 of that, because obviously you are going to be
 22 utilizing that for a while; will you not? Is
 23 there a way we can get a set for -- make a set
 24 for Joe?
 18:11:12 25 MR. ZALAR: Village?
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1 MS. BURKE-JONES: Yeah.
 2 MR. KAMINSKI: Do you just need an
 3 electronic set or you want like a printed set?
 4 MR. ZALAR: Actually, I guess we could,
 18:11:25 5 but we don't have any way to print. It would be
 6 nice to have, I hate to say it, both. The
 7 printed one so I can actually take it over there
 8 and follow it.
 9 MS. BURKE-JONES: Okay.
 18:11:37 10 MR. ZALAR: If that's what you want me
 11 to do, because I'm not exactly sure, you know,
 12 obviously we're going to do the roof thing to get
 13 that repaired, but then that comes into question
 14 how far we're going to go.
 18:11:51 15 MS. BURKE-JONES: But you need a set, a
 16 physical set.
 17 MR. ZALAR: Yes.
 18 MS. BURKE-JONES: I mean, the Village
 19 needs a physical set of that building, no matter
 18:12:03 20 what.
 21 MR. BENJAMIN: We have money somewhere
 22 to pay for those. Let's get them made.
 23 MS. BURKE-JONES: Yes. We need that.
 24 Then you don't have to guess what the electrical
 18:12:12 25 panel is about, what it is on the documents.
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1 MR. ZALAR: Right. I would appreciate
 2 that.
 3 MS. BURKE-JONES: That would be very
 4 helpful. So I'm just also thinking are you
 18:12:29 5 recommending though we kind of do this piecemeal,
 6 John, you know, sending out a few different
 7 contracts for bid as we move along or try to
 8 combine anything?
 9 MR. KAMINSKI: I think if it makes sense
 18:12:43 10 to combine stuff, you combine them, but you can
 11 get roofing contractors to bid on the roof pretty
 12 easily. That won't be a problem to get a ton of
 13 bids.
 14 MR. ZALAR: I don't know if this would
 18:12:55 15 be part of it, but the restoration after the roof
 16 is repaired outside, the inside is -- I wish I
 17 could show you a picture off of my phone, but I
 18 mean, the whole ceiling has to come out.
 19 MR. KAMINSKI: I remember exactly what
 18:13:16 20 you're talking about, Joe. It was bad back in --
 21 MR. ZALAR: Oh, it's bad now.
 22 MR. KAMINSKI: Yeah.
 23 MR. BENJAMIN: Is it a drop ceiling?
 24 MR. ZALAR: No, drywall or it's actually
 18:13:28 25 Greenboard, I think. I think it's Greenboard
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1 they used. Same thing, drywall.
 2 MS. BURKE-JONES: Okay. So you're
 3 recommending, John, that maybe we just deal with
 4 the roof first and then deal with, if we must or
 5 as we must, deal with some patching up of the --
 6 created by the failure in the roof in another
 7 contract.
 8 MR. KAMINSKI: Yeah, I would think the
 9 first five line items, which deal with the roof
 10 and the soffit, I think you do those now.
 11 MR. ZALAR: Yeah.
 12 MS. BURKE-JONES: Okay. So basically
 13 we're talking about at least about \$70,000 worth
 14 of work we need to do this year, if not more
 15 depending on if we discover any issues. We don't
 16 have a security system in the building, do we?
 17 MR. ZALAR: No. That's down the road.
 18 The next thing would be after the roof is so
 19 we're dry, would probably be the, you know, you
 20 have fire extinguishers from 2018. And you also
 21 have to have your fire suppression system
 22 inspected. And what do they call that, well, it
 23 depends on if we're going to use the place, I
 24 guess. I'm not sure how that all works.
 25 MS. BURKE-JONES: But, John, they put
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1 this list together as something that needs to be
 2 done if we never take a step into the place.
 3 MR. ZALAR: Right?
 4 MS. BURKE-JONES: Is that not correct,
 5 John?
 6 MR. KAMINSKI: Yeah. So the short list
 7 is, okay, if you want this building to survive a
 8 few more years, you need to do these things now.
 9 MR. ZALAR: Right.
 10 MR. KAMINSKI: The other list is if you
 11 occupy the building, that's what needs to be
 12 done.
 13 MR. ZALAR: Buy a lot of tarps.
 14 MS. BURKE-JONES: So basically, I think,
 15 did we make a resolution to ask that we move
 16 forward immediately with the roof.
 17 MR. KAMINSKI: So I want to clarify
 18 there is a small security system that handles the
 19 door locks and there's a few motion sensors.
 20 It's an ADT system in there. It's just that's
 21 all it is, there's no cameras, there's no
 22 recordings, there's nothing like that.
 23 MR. ZALAR: Maybe that's what that
 24 beeping is going on when you walk inside the
 25 door.
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1 MS. BURKE-JONES: But that was the
 2 school system product, right, Joe?
 3 MR. ZALAR: I would imagine, yeah. That
 4 has nothing to do with us, but I don't know how
 5 that system works, so like I said, you walk over
 6 by the -- and everybody is familiar with the
 7 lecture hall. That's where their main electrical
 8 panels are at. Well, that thing is sitting in
 9 there beeping and I'm not sure exactly what's
 10 happening there, because obviously I don't have
 11 any schematics on it or anything. So once we
 12 look into that, maybe we can get that shut off,
 13 but I'm not exactly sure how that system is
 14 monitored.
 15 MS. BURKE-JONES: But we still don't
 16 want people to -- I guess we don't want people
 17 trying to get into the building, do we?
 18 MR. ZALAR: I agree.
 19 MR. KAMINSKI: Joe, it's an ADT system.
 20 MR. ZALAR: Okay.
 21 MR. KAMINSKI: That's on the last sheet
 22 of the 20-page like full assessment that we sent
 23 you.
 24 MR. ZALAR: All right. So we'll have to
 25 see if that one is still functional. And if we
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1 can set up a contract with them for monitoring,
 2 correct? Because if not, we'll have to, I guess,
 3 revamp the whole system like we did at the
 4 service garage, although that's new. Maybe we
 5 can have a -- I can just get an off the wall
 6 quote for that if you'd like. I mean, what do
 7 you guys think?
 8 MR. BENJAMIN: Yeah, let's do that.
 9 MS. BURKE-JONES: Yeah.
 10 MR. BENJAMIN: And we might as well get
 11 a quote for cameras as well, external cameras.
 12 MR. ZALAR: Okay.
 13 MR. BENJAMIN: And see how we can tie
 14 that into the rest of the Village.
 15 MS. BURKE-JONES: I think that you're
 16 absolutely right. I think we'll have to just get
 17 someone in to do the assessment on all these
 18 various line items that John has put together.
 19 MR. ZALAR: All right. What I will do
 20 is I will contact Roy Richens. He's the
 21 gentleman that did our camera work and our
 22 security locks and everything at the service
 23 garage. I'm pretty comfortable with him. I
 24 think he does a good job. He actually installed
 25 the locks in the building today for us, but I can
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1 have him look at it and kind of give us a
2 ballpark of what he thinks and then put a
3 proposal together so that we have some kind of
4 numbers to look at.

18:18:48 5 MS. BURKE-JONES: Okay.

6 MR. BENJAMIN: And then for fire
7 suppression, I think in that 20-page document, if
8 I'm looking at it correctly, for inspection
9 review there was an estimated cost of around
10 \$800.

11 Do we need to go forward and have that
12 inspection and review done?

13 MR. ZALAR: What do you think, John?

18:19:14 14 MR. KAMINSKI: Again, I mean, it's hard
15 if you're looking at the \$63,000 list.

16 MR. ZALAR: Right.

17 MR. KAMINSKI: I think all of that
18 should be tested. Honestly, I think everything
19 on that, if it breaks, like as an example, like
20 say like the backflow preventer breaks, then you
21 got a bigger issue in there than you had before,
22 so why not test it now and be safe.

18:19:30 23 MR. ZALAR: We have to buy the service
24 department a canoe. (Laughter.)

18:19:44 25 MS. BURKE-JONES: Obviously, could your
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1 engineers recommend people that would help us out
2 on these various issues, John?

18:20:00 3 MR. KAMINSKI: Yeah. I mean, there's a
4 ton of companies that do this. I mean, the one
5 thing that's on that list that you probably could
6 just avoid now is the wood deck in the back.

7 MS. BURKE-JONES: Right.

18:20:12 8 MR. KAMINSKI: That's something that can
9 wait. And even replacing the hollow metal frame
10 at the reception door, like those two things you
11 can just wait on. Everything else, though, I
12 would do it.

13 MS. BURKE-JONES: Okay. So yes, having
14 all these startups and assessments and egress
15 tests and all these system tests we need to have
16 done. So I guess important is getting Joe some
17 documents. So he may have someone already that
18 he knows about the particular systems, but if
19 there's somebody that we can contact, if your
20 engineers can suggest somebody for us to contact
21 about this, these various things, that would be
22 very helpful.

18:20:46 23 MR. ZALAR: I'm going to say this so
24 everybody knows. John, I can handle the security
18:21:02 25 system and fire suppression.

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1 MR. KAMINSKI: I figured.

2 MR. ZALAR: I can use Silco Fire who
3 does all my other buildings. And I can use -- I
4 forget what the name of his company is. I just
18:21:16 5 know him Roy Roy, Roy Richens, he can take care
6 of or give us an idea of what it's going to cost
7 for cameras and monitoring and that type of
8 stuff, but if you can do the roofing and that
9 type of stuff, that would be great, because I
10 think that covers everything, right?

11 MS. BURKE-JONES: Well, there's all the
12 HVAC system assessment. All those various things
13 need to be done. So having a name or contact,
14 that would be great. And you'll be able to
18:22:00 15 handle those two, then, Joe.

16 MR. ZALAR: I should be able to see if I
17 have a couple of contacts, because most of my
18 guy -- the guy that I use obviously for City
19 Hall, the Center, that's all boiler system, so
18:22:17 20 I've been Gerry Gill Plumbing for that, but this
21 is a different type. You have Stack Heating and
22 Cooling. I know there's a few out there that
23 work in the Village, but I'm not really familiar
24 with those contractors.

18:22:31 25 MS. BURKE-JONES: I'm sure that our
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1 engineers could be helpful at least in making
2 recommendations on that so we can move ahead with
3 this.

4 Do we have to make a resolution? I
18:22:45 5 think we're just going to be recommending that we
6 move forward with the roof. Now, would you be
7 preparing documents for that, John?

8 MR. KAMINSKI: That was a question. Did
9 you want us to send you guys something for
10 preparing the documents?

11 MS. BURKE-JONES: Right, exactly. So
12 once we have a number then we can determine
13 what's going on for that, but we should hopefully
14 be able to get you going on that by the next --
18:23:14 15 at the very latest by the next council meeting,
16 which is in two weeks or week and a half.

17 MR. KAMINSKI: Sure.

18 MS. BURKE-JONES: So that would be good.
19 In general, with the numbers that we put together
20 already, not even including the lack of numbers
21 that Don has put together, you know, you put the
22 fence and the Village Hall and the Bratenahl
23 Center together, we've got about \$150,000.

18:23:32 24 We currently have in our capital
18:23:47 25 improvements budget in our total fund

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1 \$233,379.71. So obviously there is no room for
2 paying ADA improvements out of our capital
3 improvements dollars, especially based on this
4 discussion. Would you not agree with that?

18:24:18 5 What are your comments on that? Keith,
6 do you have anything to say? Gina?

7 MR. BENJAMIN: Go ahead, Gina.

8 MS. HUFFMAN: No, I was just going to
9 say it seems like this is enough to start with

18:24:38 10 for right now and before we maybe consider some
11 things in terms of ADA, because all we're doing
12 for this right now is just trying to get it so we
13 can keep the building a few more years. So there
14 shouldn't be any activity in there right now as
18:24:55 15 it stands.

16 MS. BURKE-JONES: Right.

17 MS. HUFFMAN: So to be moving forward to
18 try to do some ADA accommodations seems
19 counterproductive right now.

18:25:04 20 MS. BURKE-JONES: Excuse me, I'm
21 switching to all -- I'm back to the Community
22 Center.

23 MS. HUFFMAN: Oh, okay.

24 MS. BURKE-JONES: And looking at the
18:25:13 25 overall budget again. We've come up with a list,
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1 not counting Don's items of about \$150,000
2 already. So we've only got about \$80,000 left to
3 cover anything that Don has or any other things
4 that might come up, not even looking at the ADA
18:25:41 5 improvements for the Community Center.

6 MS. HUFFMAN: Okay.

7 MS. BURKE-JONES: I mean, and I remember
8 in our last council meeting there was a
9 discussion saying we hadn't spent the capital

18:25:58 10 dollars yet and, of course, we were holding on
11 because we were thinking we might have to spend
12 things on operating.

13 MR. BENJAMIN: Right. I think at this
14 point we should probably wait to hear what
18:26:12 15 happens next week at our public meeting.

16 MS. BURKE-JONES: Sure.

17 MR. BENJAMIN: And then we'll know,
18 we'll have a better idea if residents are going
19 to support the use of those Rec fund dollars.

18:26:24 20 And then we'll be able to better evaluate what
21 kind of funding we have to do more.

22 MS. BURKE-JONES: Oh, definitely. And I
23 guess I wanted to review this with you all and
24 listen to our professionals so that we, in

18:26:42 25 attending the meeting this coming week, can
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1 provide any information that they may need on
2 projects that are ongoing or will be going on
3 this coming year and the need that we have to
4 move forward with those projects.

18:27:02 5 So I think that it seemed that a number
6 of them are -- all the projects we've discussed
7 are important. Any other issues, projects for
8 the coming years? It looks like we've got a
9 number of items.

18:27:23 10 MR. ZALAR: Joyce, I just have one
11 question.

12 MS. BURKE-JONES: Yes.

13 MR. ZALAR: For the public, what is
14 that, the public meeting for the Community
18:27:31 15 Center; is that what that is?

16 MS. BURKE-JONES: Yes.

17 MR. ZALAR: Is that going to be a Zoom
18 meeting or what is it going to be?

18:27:39 19 MS. BURKE-JONES: Yes, it is a Zoom
20 meeting.

21 MR. ZALAR: Thank you.

22 MS. BURKE-JONES: So as President of
23 Council, Keith, have you had any discussions with
24 the Mayor about that presentation that's going to
18:27:52 25 be made?

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1 MR. BENJAMIN: I was going to call him
2 today to discuss that, but then I saw his e-mail
3 so I wasn't going to bother him. I'll give him a
4 call tomorrow and talk to him. It's my
18:28:04 5 assumption that the administration is going to be
6 making -- is going to be, you know, the key folks
7 presenting, but I'll have a conversation with him
8 tomorrow.

9 MS. BURKE-JONES: Okay. I would hope
18:28:24 10 that all council will be attending this meeting
11 to listen to input on this. So that takes care
12 of the 2021 projects. Is there anything you
13 wanted to share with us, John, on this topic?
14 You're welcome to stay for this entire meeting if
18:28:46 15 you'd like.

16 MR. KAMINSKI: No, I think I got a good
17 direction. So what I'll do, Joyce, and, Joe, I
18 don't know if I have your e-mail address.

18:29:00 19 MR. ZALAR: It's an easy one. It's
20 service@bratenahl.org. I believe you sent me
21 documents already, but it's
22 service@bratenahl.org.

23 MR. KAMINSKI: I'll e-mail you both the
24 drawings that we have for Bratenahl Center.

18:29:19 25 MR. ZALAR: Okay. Very good.

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1 Appreciate it.

2 MS. BURKE-JONES: I didn't even ask.

3 Since we're going to be moving on the ADA bid for

4 the Community Center, have those documents been

18:29:28 5 completed?

6 MR. KAMINSKI: Yeah, they're basically

7 done. There's a few bid related things that I'm

8 going to need at some point, but the documents

9 themselves are complete.

18:29:39 10 MS. BURKE-JONES: So whenever we come up

11 with how we're going to fund it, we can move

12 forward with that. That will be great. Thank

13 you very much for helping us out on this

14 discussion, appreciate it.

18:29:51 15 MR. KAMINSKI: Sure. No problem. Have

16 a good night, everyone.

17 MR. ZALAR: Good night, John.

18 MS. BURKE-JONES: The last thing just to

19 try to pick up any issues as it relates to the

18:30:01 20 RFP as it's moving forward, we have a meeting

21 actually before the town hall meeting. We have

22 our pre-proposal meeting at one o'clock that

23 Tuesday afternoon. And John will be making a

24 presentation. I will be, also, depending on what

18:30:26 25 he has to say, I will then backup with further

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1 information as needed.

2 Will you be able to attend or have any

3 desire to attend, Gina? Keith?

4 MS. HUFFMAN: Well, I have a desire to

18:30:43 5 attend, Joyce, but I'm not sure just yet.

6 (Laughter.)

7 MR. BENJAMIN: I'm not sure. It depends

8 on my workday.

9 MS. BURKE-JONES: Right. Obviously, as

18:30:53 10 it is a Zoom meeting, so as Public Improvement

11 Committee members, your participation would be

12 fine to have to add to the presentation. So the

13 only other things I can see as we're moving along

14 with this proposal is that -- I'm looking for it.

18:31:39 15 There it is. The bids will be accepted. I might

16 add I have not received any questions thus far.

17 I would imagine a lot of people will be

18 waiting for the pre-bid meeting, the proposal

19 meeting, but the proposals are due on the 22nd.

18:32:00 20 Interviews, we indicated, were going to be the

21 week of the 5th, so it would be good at our

22 coming council meeting that we try to determine a

23 date that everyone is available one or two days

24 that week. So check out your calendars to see

18:32:22 25 when you might be available for that.

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1 And one item as well that is outstanding

2 is we really need to look at, again, the program

3 that we talked about at, I think, our February

4 4th meeting. Maybe it was the January 7th. I

18:32:49 5 think February 4th.

6 Did everyone have a chance to take a

7 look at the programs that were provided by

8 previous contractors?

9 MS. HUFFMAN: You mean in the Master

18:33:10 10 Plan?

11 MS. BURKE-JONES: Yes. And there's two

12 things we can do. We can, you know, have

13 questions or ask staff if they would like to

14 review those programs and see how they might

15 reduce them to the most effective program areas

16 first before we take a look at it and discuss

17 what they put together.

18 Would you recommend that staff take a

19 look at it first and make their recommendations?

18:33:55 20 MR. BENJAMIN: Yes. Yes, I would make

21 that recommendation.

22 MS. BURKE-JONES: Okay. Again, and

23 Gina, it's obvious, like I know right offhand,

24 let's take in the administration portion, they

18:34:16 25 have two magistrates office. I remember when it

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1 first came before us we all looked at it like two

2 magistrates office? My God, we don't need that.

3 So there are a number of things that it's obvious

4 things.

18:34:32 5 MS. HUFFMAN: Maybe four cubicles and a

6 magistrate's office maybe.

7 MS. BURKE-JONES: Yeah, there's a number

8 of things there that maybe a staff right offhand

9 -- I should say employee right offhand can take a

18:34:52 10 look and say yes, let's hone this in and this is

11 really specifically what we're talking about.

12 And then we can take a look at it and

13 see how well it makes sense before we prepare and

14 give it to whoever the contractor is, consultant

15 is that's going to be moving forward with this.

18:35:16 16 So that sounds like what we all want to do? We

17 can ask for something from --

18 MS. HUFFMAN: Yes.

19 MS. BURKE-JONES: -- ask for something

18:35:28 20 from them by like our next meeting, March, I

21 think it's the same date as today. No, April.

22 Let me look. It is March already. Can you

23 believe it?

24 MS. HUFFMAN: It is.

18:35:48 25 MS. BURKE-JONES: What I'm talking about

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1 is April 1. April Fools Day. Thursday, the
 2 first Thursday in April.
 3 MS. HUFFMAN: Okay.
 4 MR. BENJAMIN: That's good.
 5 MS. BURKE-JONES: So we can kind of take
 6 a look at it and discuss it. That really is the
 7 only thing, unless a question comes up that we
 8 hadn't thought of. I think that's the only
 9 outstanding thing that needs to be dealt with
 10 before the contractor or the consultant can just
 11 move forward with the contract. So any comments
 12 on the RFP at this point in time? Any questions
 13 or concerns?
 14 MS. HUFFMAN: I don't have any.
 15 MR. BENJAMIN: Nope.
 16 MS. BURKE-JONES: Good. All right. I
 17 have not asked any questions yet of those
 18 participants, other than the committee members.
 19 Does anybody else have questions about
 20 topics we've discussed tonight? My gosh, Pat,
 21 I'm amazed. No comment, huh?
 22 MS. MEADE: You're doing great, Joyce.
 23 You're doing great. (Laughter.)
 24 MS. BURKE-JONES: Thank you, Pat.
 25 (Laughter.)

18:35:59

18:36:16

18:36:36

18:36:51

18:37:08

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1 Okay. So may I have a motion to close
 2 this meeting?
 3 MR. BENJAMIN: So moved.
 4 MS. BURKE-JONES: Can I have a second?
 5 MS. HUFFMAN: Second.
 6 MS. BURKE-JONES: Okay. All those in
 7 favor?
 8 MR. BENJAMIN: Aye.
 9 MS. BURKE-JONES: Aye.
 10 MS. HUFFMAN: Aye.
 11 MS. BURKE-JONES: The meeting is
 12 adjourned. Thank you so much for participating
 13 in this. I think we got a lot accomplished.
 14 MR. BENJAMIN: Good night.
 15 MS. BURKE-JONES: Take care. Bye.
 16 MS. HUFFMAN: Thanks, everyone.
 17 (Meeting adjourned at 6:37 p.m.)

18:37:22

18:37:28

18:37:37

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CERTIFICATE

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 3
 4 I, Nancy L. Molnar, do hereby certify that
 5 as such Reporter I took down in Stenotypy all of
 6 the proceedings had in the foregoing transcript;
 7 that I have transcribed my said Stenotype notes
 8 into typewritten form as appears in the foregoing
 9 transcript; that said transcript is the complete
 10 form of the proceedings had in said cause and
 11 constitutes a true and correct transcript therein.

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Nancy L. Molnar
 Nancy L. Molnar, Notary Public
 within and for the State of Ohio

My commission expires July 15, 2023.

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