

VILLAGE OF BRATENAHL
10300 BRIGHTON ROAD
BRATENAHL, OHIO 44108
(216) 383-0468

PUBLIC IMPROVEMENTS COMMITTEE

FEBRUARY 15, 2023
5:00 p.m.

JOYCE BURKE-JONES, CHAIR
GINA HUFFMAN
ROBERT YONCHAK

DAVID J. MATTY, ESQ.
NANCY L. MOLNAR, RPR, CLR

3

1 meeting in October, I was on the way to the
2 hospital. So are there any changes that you saw
3 in the minutes that need to occur?

4 May I make a request for approval of
5 those minutes of October?

6 MS. HUFFMAN: I approve, I second -- I
7 move.

8 MS. BURKE-JONES: Great.

9 MR. YONCHAK: Second.

10 MS. BURKE-JONES: You second. All those
11 in favor? Thank you. And I abstain.

12 AYES: 2. NAYS: 0. ABSTENTION: 1.

13 MS. BURKE-JONES: We move on then to the
14 agenda, which is actually multifaceted. We had
15 asked for 2023 Public Improvements for the
16 infrastructure and buildings for this year.

17 And first of all, as you all know, we
18 really didn't have a chance to discuss
19 improvements that were needed in 2023, because of
20 the short discussion of the budget last year.

21 And the committee wants to know what plans for
22 making -- that the administration have and the
23 service have. And I see we have our Service
24 Director in the back.

25 Can you share with us at least any of

2

1 MS. BURKE-JONES: Well, it's 5:00, so
2 Public Improvements, Gina and Bob are here, as
3 well as myself. So I think we'll get started.

4 First of all, we need to approve minutes
5 from last year. There's the August minutes that
6 all three of us attended. Can I have someone do
7 -- I could call roll call. That was an informal
8 roll call. Gina is here.

9 MS. HUFFMAN: Okay.

10 MS. BURKE-JONES: Gina Huffman is here,
11 as well as Bob.

12 MS. HUFFMAN: Here.

13 MR. YONCHAK: Here.

14 MS. BURKE-JONES: Great. And I, Joyce
15 Burke-Jones, is here. So all three of us are
16 here. And again, as I was mentioning, we do have
17 minutes from August and minutes from October.

18 May I have someone recommend that we
19 approve the August minutes?

20 MR. YONCHAK: I recommend to approve the
21 August minutes.

22 MS. HUFFMAN: Second.

23 MS. BURKE-JONES: All in favor.

24 AYES: 3. NAYS: 0.

25 MS. BURKE-JONES: I was not in the

4

1 the improvements that you have planned?

2 MR. MAUND: It's early in the planning,
3 but it's been quite apparent in the past couple
4 weeks there's been a serious issue with the
5 electrical over at Village Hall with the high
6 winds we've been having and electrical outages.
7 The generator that was put in 25 years ago no
8 longer can sustain the computer systems and stuff
9 that goes on at Village Hall.

10 So we're in early planning, but I think
11 we can use some NOPEC money as well, but we need
12 to -- if we're staying there for any amount of
13 time in order to save the equipment over there,
14 we're going to need to address the generator over
15 at Village Hall.

16 MS. BURKE-JONES: And that's a great
17 point, because that was another item that we were
18 going to be discussing about the NOPEC money.

19 You were mentioning that we have to spend how
20 much dollars by --

21 MS. COOKS: 26,000 by November 30th.

22 MS. BURKE-JONES: Right. So there's
23 26,000 that would be very helpful toward that.

24 MR. MAUND: That would be a small
25 portion of it.

1 MR. BENJAMIN: Does that include 2023's
2 portion of NOPEC?

3 MS. COOKS: No.

4 MR. BENJAMIN: So if we needed to, we
5 could apply 2023's portion, too, of the Energize
6 Grant Fund.

7 MS. BURKE-JONES: As well as 2022.

8 MS. COOKS: That does not include that.

9 MR. BENJAMIN: So it would be 26,000,
10 including what we're going to get this year.

11 MS. BURKE-JONES: Exactly. So that
12 makes sense. I know back a number of years ago
13 since we're talking about Village Hall, we were
14 going to be doing some painting. I know that,
15 Gina, you were part of that discussion of asking
16 about painting and we actually approved it. So
17 were you, Keith.

18 MR. BENJAMIN: I think that was the
19 community center discussion, particularly the
20 back of the community center, the doorway.

21 MR. MAUND: If you want to talk about
22 it, the whole community center needs to be
23 painted.

24 MR. BENJAMIN: Yeah.

25 MS. BURKE-JONES: So we really need to
Molnar Reporting Services, LLC (440) 340-6161

1 look into -- for you to present to us what --
2 we're really talking about 2023 plans, things
3 that have not happened for a while, things that
4 are imminent. Village Hall we had talked about.
5 As a matter of fact, we had a contract. We had a
6 contract and we didn't execute it. There was
7 discussion about doing it ourselves, but I don't
8 know if we have staff to do that. And the longer
9 we don't paint, it damages the wood.

10 MR. MAUND: Absolutely.

11 MS. BURKE-JONES: So since that was on
12 our plate a number of years ago, it seems like
13 that's something that would be something to be
14 considered and we have to get started working on
15 that or the lead time won't even allow it to
16 happen this year.

17 MR. MAUND: Like I said, I will see what
18 the plan is.

19 MS. BURKE-JONES: Right. Exactly.

20 MS. HUFFMAN: Well, just to reiterate
21 like Chairwoman said, Spring is coming. I
22 personally and invited others, I've threatened to
23 do it myself, so you think about the people who
24 are --

25 MR. BENJAMIN: You're talking about the
Molnar Reporting Services, LLC (440) 340-6161

1 community center.

2 MS. HUFFMAN: Community center. People
3 who live on Burton, which I used to be a Burton
4 resident, it's disheartening to come to your back
5 door, as Keith would say, and see it look like
6 that when we don't have our door at our homes
7 look like that. If that is something that can be
8 at the top of the list, whatever is needed that
9 the committee I'm sure would want to be helpful
10 on working on to get that done by springtime,
11 just the frame of the door. I don't know what
12 that means. The service center works with the
13 rec director, whatever it takes to make it happen
14 would be so helpful and meaningful.

15 MS. BURKE-JONES: And whatever we want
16 to do, we don't want to have Gina do it.
17 (Laughter.)

18 MS. HUFFMAN: You might want to have me
19 do it. (Laughter.)

20 MS. BURKE-JONES: We don't want her up
21 on a ladder.

22 MS. KREINER: I guess as Dave was
23 talking about the generator, this is actually
24 like -- we're almost at like crisis mode here on
25 this generator. I think over the last three
Molnar Reporting Services, LLC (440) 340-6161

1 months, we've had so many outages. And my other
2 issue that I'm running into is that -- and I
3 talked to Dave, we're going to try to get an
4 electrician in here. We might be looking at
5 thousands of dollars, because the upstairs
6 electrical is so under-ampage, I think I'm
7 using the right word.

8 I had purchased smart UPCs for all the
9 new equipment and the computers, I can't use
10 them. The plugs are not usable. Either there's
11 some of the plugs are not grounded. There's some
12 sort of electrical anomaly going on up there.
13 But, also, if you go into the breakroom where we
14 keep banks of chargers for the bodycams, Taser
15 units, radios, computers, our court computers,
16 when those things surge when we have these
17 outages, the power backups that we have now, they
18 don't -- they can't catch the -- I don't that
19 half of it's on the generator, so it's not
20 catching the changeover and they're shutting down
21 in mid usage, which is really bad for equipment.

22 We have hundreds of thousand of dollars
23 of equipment up there, which in my estimation is
24 they were 20 years and working with what has been
25 considered good practice and they're not

Molnar Reporting Services, LLC (440) 340-6161

1 protected. So on a more critical crisis type
2 thing, we at least have to get -- and David is
3 going to -- we're going to get -- we need an
4 electrician in there to come up and advise us as
5 to what we need to do to at least make safe -- I
6 actually think it's a safety issue, too, because
7 you don't know if these old outlets if they're
8 grounded, these new battery backups, they're
9 telling us no, they don't work. I can't even
10 plug them in.

11 So we know that to be a problem, but
12 moving down we also know that only -- we can't
13 even tell how much of the Village Hall is even on
14 the generator. We know not all of it is because
15 it can't carry the load.

16 MS. BURKE-JONES: You're absolutely
17 right. I didn't mean to be dismissive.

18 MS. KREINER: I was the backup.

19 MS. BURKE-JONES: You're the second
20 backup.

21 CHIEF LOBELLO: Following up with what
22 Julie said, we went to plug in the UPCs for one
23 of the office, the sergeant's office, and it
24 threw an error code right away. It wouldn't
25 work. It threw an error code. And you look in

Molnar Reporting Services, LLC (440) 340-6161

1 manual and the manual literally says, "Don't use.
2 Call a certified electrician."

3 MS. BURKE-JONES: Don't use what?

4 MS. KREINER: We can't use the outlets.

5 It says, "Call a certified electrician." In all
6 fairness, when it was done in the late '90s, the
7 load on that Village was probably to keep the
8 exit lights on and the outside lights on. Now we
9 have, you know, electronic doors. Now they have
10 cameras. We have an immense load on that
11 building. And I am quite -- now that you make
12 aware of certain things you're aware of, this is
13 something that I think moves beyond painting the
14 building and beyond even getting the generator,
15 it's addressing these immediate issues.

16 MS. BURKE-JONES: You're absolutely
17 right. Again, we're talking about a multitude of
18 things. Obviously something like that is number
19 one. And we need to look at a list of things,
20 but I'm surprised that you already have a
21 contract with our architects who have engineers
22 that you can immediately call and have them come
23 over.

24 MR. BENJAMIN: I guess what is the
25 issue? Is the issue that there's not money

Molnar Reporting Services, LLC (440) 340-6161

1 budgeted to get an electrician?

2 MR. MAUND: No. We're just saying this
3 is something that needs to get addressed.

4 MS. KREINER: It may be more than what
5 the -- there is a fund for Village building
6 maintenance, but what is it? You know what I
7 mean? Like how deep in the weeds are we getting
8 here on that building.

9 MR. BENJAMIN: Madam Chair, is it
10 possible to, you know, if you need to purchase a
11 new generator, if there needs to be major
12 electrical upgrades to Village Hall, obviously
13 it's something that we want to happen as soon as
14 possible. So is it possible to have an
15 electrician come out, get quotes and come to
16 Council, if you need money, come to Council next
17 month with a request.

18 MR. MAUND: I will be getting numbers
19 together speaking with the electrician and
20 working with Buckeye Power to get a quote on a
21 generator. That's who we worked with for 25
22 years.

23 MS. BURKE-JONES: Have you worked with a
24 single electrician are you saying?

25 MR. MAUND: Actually both, electrician

Molnar Reporting Services, LLC (440) 340-6161

1 and the generator. They're two separate
2 companies.

3 MR. BENJAMIN: One more question, Madam
4 Chair. So the generator is still in good -- at
5 Village Hall is still in working condition, it
6 just doesn't have the capacity to power all the
7 loads.

8 MR. MAUND: We don't know, because when
9 the generator is kicking on, stuff is surging.
10 We don't know if we're overdrawing the generator.

11 MR. BENJAMIN: All right. So maybe
12 there's a potential if we get a new generator for
13 Village Hall that that can be saved as an
14 emergency generator, maybe installed by the gym
15 so at least there's lighting in the gym as a
16 shelter if there's a major emergency or
17 something.

18 MR. MAUND: It's something that can be
19 asked of professionals.

20 MS. KREINER: I was told by the previous
21 Service Director, we've had some issues over the
22 years that it has maxed out and that he wouldn't
23 put -- we couldn't put anything else on it. We
24 tried in 2004 when we redid that dispatch room,
25 we had to added that onto the generator and

Molnar Reporting Services, LLC (440) 340-6161

1 they're like, well, don't add anything more.
 2 MS. BURKE-JONES: Okay.
 3 MR. BENJAMIN: Thank you, Madam Chair.
 4 MS. BURKE-JONES: Do you want to
 5 comment?
 6 MR. OREL: Relative to this, I have a
 7 friend of mine who was the former owner of Avon
 8 Lake Electric coming tomorrow at 5:30 to assess
 9 the electric of this building. I could talk to
 10 him about looking at that. He's doing it as a
 11 favor to me, no charge.
 12 MS. BURKE-JONES: Okay. And he's an
 13 electrician or an electrical engineer?
 14 MR. OREL: He's an electrician. He
 15 owned Avon Lake Electric. He's retired.
 16 MS. BURKE-JONES: And that's a question
 17 I've got for Don Bierut. Should we go be talking
 18 to an electrical engineer? I mean, this sounds
 19 like serious stuff going on over there.
 20 MR. BIERUT: In my recognition, the way
 21 it would probably need to play out is the
 22 electrician can certainly come and really give a
 23 good idea of what needs to be done. If the cost
 24 is going to go over \$50,000, which it could well
 25 be, then the architect is going to have to go and
 Molnar Reporting Services, LLC (440) 340-6161

1 bring in bidding documents. At the same time,
 2 they should look at the whole system. I don't
 3 mean to slow the process down, but the process
 4 has to start that way, bring in a professional
 5 who could prepare the documents to put it out to
 6 bid.
 7 MS. BURKE-JONES: So that's bring in the
 8 electrician first.
 9 MR. BIERUT: If I can just add, in
 10 another town dealing with this, we are in month
 11 11 of waiting for the generator to show up. It's
 12 well over a year for a generator now.
 13 MS. KREINER: I guess that's okay, but I
 14 guess I personally think what we need is the
 15 electrical issues that we have up into the
 16 sergeant's offices, because I have computers and
 17 things that are unprotected as of now. I've
 18 unplugged stuff and put them on surge protectors,
 19 but that's the only protection they have.
 20 MR. BIERUT: I'll get the electrician
 21 out there as soon as possible.
 22 MS. KREINER: That's what Dave said. We
 23 can get that kind of addressed, then the bigger
 24 issue is --
 25 MS. BURKE-JONES: Well, keep me abreast
 Molnar Reporting Services, LLC (440) 340-6161

1 of what you all are doing. That would be good,
 2 because I'll let the Mayor know that we would
 3 like to know about that.
 4 MR. OREL: So you don't want me to ask
 5 my friend.
 6 MR. BENJAMIN: I just questions
 7 Council's authority to do that or not.
 8 MR. OREL: Well, as a favor to me just
 9 to look at it.
 10 MR. BENJAMIN: It's a decision of the
 11 Mayor.
 12 MR. OREL: Just to look at it?
 13 MR. BENJAMIN: I would defer, yeah, I
 14 don't know. Council certainly doesn't have the
 15 authority to allow someone into a building.
 16 MR. MAUND: It would be a liability to
 17 ask someone to come in and open up our electrical
 18 boxes.
 19 CHIEF LOBELLO: You can probably make an
 20 appointment with this guy at your request, but
 21 not as a favor to come and look at Village Hall.
 22 MR. OREL: Okay.
 23 MS. BURKE-JONES: Thank you for the
 24 offer. Thank you.
 25 MS. HUFFMAN: Can I add something?
 Molnar Reporting Services, LLC (440) 340-6161

1 MS. BURKE-JONES: Yes.
 2 MS. HUFFMAN: So this impending safety
 3 issue that could be happening seems to me like a
 4 timeline should be on it. I'm thinking, you
 5 know, could you all feel like you can have that
 6 done by the end of the week to let us know or
 7 Joyce know?
 8 MR. MAUND: Half the battle of getting
 9 somebody out here to just give a quote or their
 10 assessment of the situation. By the end of the
 11 week?
 12 MS. BURKE-JONES: By the end of two
 13 weeks.
 14 MR. MAUND: I will do my best, that's
 15 all I can say. I'll do my best.
 16 MS. BURKE-JONES: Does that sound okay
 17 with you?
 18 MS. HUFFMAN: I know that it's very
 19 difficult --
 20 MS. BURKE-JONES: Right.
 21 MS. HUFFMAN: -- right now to get people
 22 to come.
 23 MS. BURKE-JONES: Since you've had an
 24 ongoing relationship with an electrician,
 25 obviously you should have an easier job of
 Molnar Reporting Services, LLC (440) 340-6161

1 getting them over to take a look at what's going
2 on.

3 MR. MAUND: We hope. Ms. Huffman, to
4 address what you're saying earlier about paint,
5 the Service Department will do everything we can
6 to assist in what the plan is over here and
7 taking care of issues like that, painting a
8 doorway or something like that.

9 MS. HUFFMAN: At that point I think it's
10 just about a timeline that you find suitable and
11 whatever the materials are or the labor.

12 MR. MAUND: A lot of it comes down to
13 the time and weather. Like if we had winters
14 like this, we can get quite a lot of work done,
15 but a lot of times the weather doesn't allow us
16 to do it. Like I said, we will do everything we
17 can to address, but as far as addressing the
18 whole building --

19 MS. HUFFMAN: No, no, for the community
20 center, the door, yeah, we had discussions about
21 that. For Village Hall, we had other discussions
22 and appropriated money, I think we did.

23 MS. BURKE-JONES: Yes, we did.

24 MS. HUFFMAN: I still think it comes
25 down to what you determine as a timeline and

1 labor is needed and the materials that are needed
2 to do that and at another time that (indicating.)

3 MR. MAUND: You mean that like Village
4 Hall?

5 MS. BURKE-JONES: Village Hall.

6 MR. MAUND: All Village Hall?

7 MS. BURKE-JONES: We had a contract and,
8 again, you wrote the bid document for the
9 painting. That's a while ago, I know.

10 MR. BIERUT: The former Service Director
11 did get a proposal from a painter. I didn't see
12 it, but that's the last time you're talking
13 about.

14 MS. BURKE-JONES: Right.

15 MR. BIERUT: It's probably a couple
16 years old. Again, I think the issue with the
17 Village Hall might be the ability for the Service
18 Department to access the higher -- you don't have
19 a lift with the scaffolding.

20 MR. MAUND: The access and the time to
21 properly do it.

22 MS. BURKE-JONES: Again, should we
23 investigate going outside to get someone to take
24 care of that? Again, let's look at we understand
25 the importance of the electrical issues at

1 Village Hall, but a list of what's important for
2 2023. And if we can kind of look at the whole
3 picture, that would be very helpful. Also,
4 again, you probably have patching of the back
5 parking lot.

6 MR. MAUND: Yes.

7 MS. BURKE-JONES: I missed it, because
8 that's a safety issue back there.

9 MS. HUFFMAN: One more thing. I know we
10 can't do it all here in the time allotted, but I
11 think something you mentioned at the last meeting
12 that have another meeting outside of Council day
13 so we can discuss all of this. And I think that
14 will give Dave a chance to put some things
15 together that are more concrete or if we work on
16 it together.

17 MS. BURKE-JONES: Excellent. Bob, do
18 you have --

19 MR. YONCHAK: I concur with everything
20 that Gina and you have put forward.

21 MS. BURKE-JONES: Thank you. Pat, do
22 you have a question?

23 MS. MEADE: Yes. Will ADA for the
24 community center be addressed this year and/or
25 the back parking lot?

1 MS. BURKE-JONES: The back what? What
2 about the back parking lot?

3 MS. MEADE: It kind of needs to be
4 redone.

5 MS. BURKE-JONES: Well, there's patching
6 and redoing things. Again, we'll see, the ADA,
7 it's an issue of dollars and whether we have
8 those available. I know that the Mayor is not
9 here, but we had at one time looked to dollars
10 from the Rec Commission dollars, but obviously
11 that's not possible anymore.

12 MS. MEADE: Well, was it determine if
13 the ADA -- I know the bathrooms were separate
14 than ADA, or maybe in part, but they were two
15 separate projects. So for ADA, would that be
16 considered capital improvements and come out of
17 that budget once we know what those dollars are?

18 MS. BURKE-JONES: All of it, yes, all of
19 it could come out of capital improvements.

20 MS. MEADE: Do we know what that dollar
21 amount is, Diana, or the potential range?

22 MS. COOKS: For the repairs?

23 MS. MEADE: For capital improvements
24 fund.

25 MS. COOKS: What is the amount that is

1 in there? About 225.

2 MR. YONCHAK: 225,000?

3 MS. COOKS: Yes.

4 MS. MEADE: And of that, is part of that
5 in question with the auditor still?

6 MS. COOKS: I only gave you the portion
7 that is not in question.

8 MS. BURKE-JONES: I was going to say I
9 thought it was 400 something.

10 MS. COOKS: Much of that is in question.

11 MS. BURKE-JONES: Okay. Looking at the
12 full list of ADA things, including handrails and
13 everything else, which we had determined possibly
14 some of that could be handled by our service
15 staff, totaled \$200,000. The list itself, of
16 course this is 2020 dollars, so add 20 percent to
17 that, maybe more, but just the lift was 50, so
18 make that 65 or more. But those are the dollars.
19 That's looking at the total picture of the ADA.

20 So once we know what all the projects
21 are that need to be accomplished, then we can
22 start identifying what needs to be done. Now,
23 also, I know the Mayor has mentioned he has the
24 ad hoc committee. And, Bob, you are on the first
25 meeting of that committee and you were looking

1 into hiring an architect, I think.

2 MR. YONCHAK: The group is getting
3 together and putting forth questions that we need
4 answered to be able to make a decision. So you
5 know, what would be the cost of repairs needed to
6 make this building ADA compliant? Another
7 question, what would be the cost of tearing this
8 building down? Another question, what would be
9 the cost -- what would be the income from putting
10 uptown houses? What would be the income of
11 putting up four homes? What would be the
12 property that comes -- just brainstorming and
13 asking questions so we can make an important
14 decision about not just this space if we keep it,
15 but also the benefit of property taxes if we do
16 something else, you know, versus will we ever get
17 another community center if we did tear it down
18 versus the value of this to the community.

19 There's a lot of questions that were
20 just -- I mean, we've had one meeting and all the
21 members are supposed to come back, I think the
22 meeting is scheduled the 23rd, with questions to
23 compile an RFP, you know, to get information to
24 make a determination. With this, the members of
25 the committee are to look back at the old

1 reports, because there's a lot of old data that
2 we have that is old from a dollar figure, you
3 know, everything, but it does provide some
4 guidance, probably using a multiplier of some
5 amount because of years that have gone by.

6 MS. BURKE-JONES: Yes, you can do that.

7 MR. YONCHAK: Something like that to
8 figure out. So we do have some data that we can
9 probably get a rough idea, you know, and try to
10 do this as cost effectively as possible.

11 MS. BURKE-JONES: Gina.

12 MS. HUFFMAN: Just to add, Bob, because
13 I know you're newer and on the ad hoc committee,
14 it's probably been four or so years ago that we
15 had presentations about this building from
16 different outfits and they had some really good
17 ideas. And like you said, many of the things
18 that we know are from a financial standpoint, but
19 idea-wise I think it would be prudent to look at
20 those ideas, because those ideas did include
21 salvaging some of the building and putting up new
22 parts of it, saving what a lot of people have an
23 affinity for for this building. There were other
24 discussions about tearing it down otherwise as
25 well.

1 I would also add to that and I continue
2 to do this the whole time I've been on Council,
3 but it's time for Council and Finance and
4 committee members to consider other alternatives
5 to funding our projects. We need some
6 revenue-generating activities that will help with
7 these things. There are people in our community
8 who want to contribute a legacy to the community
9 and we should be reaching out to them. I think
10 that ad hoc committee should consider having that
11 as part of their conversation.

12 MS. BURKE-JONES: And we're going to
13 start going on to the Finance Committee meeting,
14 so I want really quick questions, yes.

15 MS. MEADE: At one point Public
16 Improvements had a five-year plan. And I don't
17 know if you've reviewed it or if this committee
18 has recently seen it to know if things that are
19 still on there were completed or if you're going
20 to prioritize with new projects to factor
21 everything in and update it.

22 MS. BURKE-JONES: We'd like to update
23 that and very little that was on list has been
24 accomplished. Yes.

25 MR. OREL: I thought that you'd be

1 addressing the sewer laterals, too, and paying
2 for that. I'm surprised that's not on this
3 agenda.

4 MS. BURKE-JONES: Yes. And I promise
5 our next meeting we will address that.

6 MR. OREL: When will your next meeting
7 be?

8 MS. BURKE-JONES: Next month. You know,
9 there's a -- we'll have to get together, because
10 maybe this meeting needs to be, as Bob mentioned
11 and Gina, that this needs to be a stand-alone
12 meeting that may take more than an hour.

13 MR. OREL: That brings up another point,
14 too, is 5:00 meeting for committees that meet on
15 not a regular basis, giving just 36 hours notice
16 doesn't give the community, the general
17 population, a chance to actually schedule to
18 attend. It would be a lot nicer if you could
19 give at least seven days notice and meet later
20 than 5:00, because it's very difficult for the
21 general public to come to these meetings.

22 MS. BURKE-JONES: Just three days ago I
23 found this out that it was going to be 5:00.

24 MR. OREL: Well, you're the one that is
25 supposed to schedule it, aren't you?

Molnar Reporting Services, LLC (440) 340-6161

1 MS. BURKE-JONES: I don't have control
2 of Council days.

3 MR. OREL: I mean, of this committee.

4 MS. BURKE-JONES: Yes. I do want to
5 mention and I would like to have scheduled to
6 make sure you're in attendance of that meeting so
7 you can answer any questions that we have
8 regarding the meeting of sanitary sewer lines.

9 MR. BIERUT: Sure.

10 MR. OREL: I didn't get an answer. So
11 do you think you'll be able to do at least a
12 seven-day notice?

13 MS. BURKE-JONES: We can do that.

14 MS. HUFFMAN: We can make the request.

15 MR. OREL: Well, she's the committee
16 chairman, isn't she?

17 MS. HUFFMAN: We have a time.

18 MS. BURKE-JONES: Yes, I can do my very
19 best to get seven-day notice. We will usually
20 have our meetings at 5:30, is usually when it
21 starts, not 5:00.

22 MR. YONCHAK: Mark, are you talking
23 about a stand-alone meeting or a meeting on
24 Council day?

25 MR. OREL: No, I'm just talking about

Molnar Reporting Services, LLC (440) 340-6161

1 the general practice giving set -- for committees
2 that don't meet on a regular basis, giving at
3 least seven days notice so that the public can
4 schedule and meet.

5 MR. YONCHAK: So you're talking about --
6 if we have a stand-alone meeting, because I
7 believe we need a stand-alone meeting for over an
8 hour to make any progress. I get it.

9 MS. BURKE-JONES: What I'd like to do is
10 see if maybe the first Thursday of next month,
11 the 2nd of March. I'm looking at Don because
12 he's got to be here.

13 MR. BIERUT: I will be coming back from
14 out of town that day. Probably Thursday I can
15 do.

16 MS. BURKE-JONES: Following Thursday the
17 9th.

18 MR. BIERUT: Or the 8th or whatever.

19 MS. HUFFMAN: The 9th will be better for
20 me.

21 MR. YONCHAK: That's fine with me.

22 MS. BURKE-JONES: We're going to do the
23 9th, March 9th. And we'll get the agenda out.
24 5:30 is when we start these meetings.

25 MR. MATTY: Madam Chairman, may I chime
Molnar Reporting Services, LLC (440) 340-6161

1 in a little bit?

2 MS. BURKE-JONES: Yes.

3 MR. MATTY: You can't just ask for the
4 Fiscal Officer to give a seven-day notice. The
5 code says three days is sufficient. And with her
6 workload, and I might be even wrong on that, it
7 may be 24 hours.

8 MS. MEADE: It's 24 hours.

9 MR. MATTY: If it's 24 hours in the
10 code, that's all that needs to be given. If
11 you're setting the meeting here tonight for March
12 9th, at least people here are aware of it, but
13 you can't have different notices going out. The
14 way I understand this is done is the Fiscal
15 Officer uses assistants at Village Hall to do
16 these notices and timely do them so we meet the
17 code, but you can't be going outside the code.

18 MS. BURKE-JONES: Thank you.

19 MR. MATTY: At least from our staff
20 standpoint. We don't have staff to be able to do
21 notice.

22 MS. MEADE: Yes, you can.

23 MR. MATTY: I'm not going to argue with
24 anybody. I'm just putting it on the record. If
25 Council wants to do anything concerning the

Molnar Reporting Services, LLC (440) 340-6161

1 notice provision, change the ordinance for
2 notices, that's all.

3 MS. BURKE-JONES: I'm trying to be very
4 respectful of Tom of the Finance Committee
5 meeting. But can we table this for --

6 MR. OREL: This is relevant to what was
7 just said.

8 MS. BURKE-JONES: Okay. Yes.

9 MR. OREL: If the ordinance says a
10 minimum is 24 hours, doesn't that mean that it
11 could be as much as seven days?

12 MR. MATTY: The resident does not
13 understand the workings that the Fiscal Officer
14 has to do notices and the timing of legislation
15 and the timing of meetings.

16 And Diana, I don't know if you want to
17 speak to that, but right now you conform to the
18 ordinances as far as the time with your staff or
19 the assistants, including Julie's assistance at
20 Village Hall. Is that not the case?

21 MS. COOKS: That is correct. But let's
22 hear what Ms. Meade has to say first and then
23 I'll respond.

24 MS. MEADE: Thanks, Diana. I think you
25 can post a meeting as far out as you want. I
Molnar Reporting Services, LLC (440) 340-6161

1 don't think posting is very time intensive. I
2 don't know Diana and Angela's schedules every day
3 all the time, but I think, you know, if there's a
4 long lead time that they can fit it into their
5 schedules without a problem, because they're good
6 at what they do.

7 MS. COOKS: So there is not a problem
8 with a seven-day notice. Generally what happens
9 with Council day, though, and those of you who
10 were there may remember or read it in the minutes
11 that Council decided on Council day how the
12 meetings will be set up. And I believe it was 10
13 minutes for each meeting. It was 5:30 Finance,
14 5:40 was either Public Safety or Public
15 Improvements, and whatever one didn't meet at
16 5:40, it was at 5:50, and then at 6:00 was
17 Committee of the Whole and then Council was at
18 6:30, because you will all remember we used to
19 have Council meetings starting at 5:30. So those
20 were the rules of Council.

21 So whenever we have these meetings or
22 whenever committees meet on Council day, it was
23 my understanding, and I could be wrong, that it
24 was only to discuss those action items that they
25 had discussed at a longer meeting at another

Molnar Reporting Services, LLC (440) 340-6161

1 time.

2 MR. BENJAMIN: That's correct.

3 MS. COOKS: So I have no issue with if
4 you want to set this meeting today for March 9th,
5 March 8th, whatever the date was.

6 MS. BURKE-JONES: 9th.

7 MS. COOKS: I can post it. What delays
8 posting usually for Council is getting all the
9 documents ready. If there is a document that
10 comes later than our deadline, then that holds
11 everything up. So that's why we say we post the
12 way we do. That's for Council day.

13 Other than that, I don't have an issue
14 when someone -- if you send me an agenda, if it's
15 more than 24 hours before the meeting day, I'll
16 post it. We'll post it.

17 MS. BURKE-JONES: Thank you. We have
18 other items, but we have gone past our time.

19 MR. MATTY: Nancy, may I ask before we
20 adjourn, are you available on the 9th.

21 MS. MOLNAR: I believe so.

22 MR. MATTY: Thank you.

23 MS. COOKS: Yes, because that is another
24 consideration. Nancy is available on Council
25 day. That is how she is appropriated for Council

Molnar Reporting Services, LLC (440) 340-6161

1 day. She is not usually available for other
2 meetings outside of Council day and that's a
3 consideration, because chairs, the chairpersons
4 are responsible for minutes.

5 MS. BURKE-JONES: Which we have done.

6 MS. COOKS: So if she's here, I mean, if
7 there's a meeting when she is here, if you have a
8 meeting, you're not necessarily responsible for
9 those minutes, but otherwise, you would be.

10 MR. BENJAMIN: Madam Chair, I think it
11 was just natural, we got off track with the
12 pandemic. The meeting, the stand alone meetings,
13 you know, kind of got put off. And now that
14 we're back, I think it's probably good policy to
15 have these stand-alone meetings as Councilman
16 Yonchak and everyone else has suggested.

17 MS. HUFFMAN: Just for the record before
18 we end, I just want to make sure that it's on the
19 record that Council received information from a
20 resident. I guess I can say Marla Murphy, AARP
21 Community Grant Challenge, which hopefully we can
22 talk about on the 9th of March, that can be an
23 agenda item.

24 MS. BURKE-JONES: Yes, it's due on the
25 15th.

Molnar Reporting Services, LLC (440) 340-6161

1 MS. HUFFMAN: Right.
 2 MS. BURKE-JONES: Right.
 3 MS. HUFFMAN: We're working on the 9th.
 4 MS. BURKE-JONES: Right. Thank you.
 5 May I ask for someone to propose the ending of
 6 this meeting.
 7 MS. HUFFMAN: To that point, this is the
 8 very reason why we need a grant writer.
 9 MS. BURKE-JONES: She's bringing up this
 10 topic even though I was trying to close the
 11 meeting. I tried, Tom, I really tried.
 12 (Laughter.)
 13 MS. HUFFMAN: It's for this very reason
 14 that a grant writer would be very beneficial. We
 15 have talked about it in the past. It should be
 16 part of our discussion moving forward, because
 17 when things like this come up and there are
 18 dollars that we can secure possibly, we should
 19 have somebody retained to be able to do that.
 20 I hope that at our March 9th meeting we
 21 can set some type of budget or something to ask
 22 Council to approve it and that's all I got to
 23 say.
 24 MS. BURKE-JONES: Thank you. Thank you
 25 for bringing up that topic that we were going to
 Molnar Reporting Services, LLC (440) 340-6161

1 -- now we're going to be putting it onto the 9th
 2 agenda. May I have a motion?
 3 MR. YONCHAK: May I make a motion to
 4 adjourn the Public Improvements meeting?
 5 MS. BURKE-JONES: May I have a second?
 6 MS. HUFFMAN: Second.
 7 MS. BURKE-JONES: All those in favor?
 8 AYES: 3. NAYS: 0.
 9 (Meeting adjourned at 5:41 p.m.)
 10 ~ ~ ~ ~ ~
 11
 12
 13
 14
 15
 16
 17
 18
 19
 20
 21
 22
 23
 24
 25
 Molnar Reporting Services, LLC (440) 340-6161

CERTIFICATE

1
 2
 3
 4 I, Nancy L. Molnar, do hereby certify that
 5 as such Reporter I took down in Stenotypy all of
 6 the proceedings had in the foregoing transcript;
 7 that I have transcribed my said Stenotype notes
 8 into typewritten form as appears in the foregoing
 9 transcript; that said transcript is the complete
 10 form of the proceedings had in said cause and
 11 constitutes a true and correct transcript therein.
 12
 13
 14
 15 *Nancy L. Molnar*
 16 Nancy L. Molnar, Notary Public
 17 within and for the State of Ohio
 18
 19 My commission expires July 15, 2023.
 20
 21
 22
 23
 24
 25

Molnar Reporting Services, LLC (440) 340-6161