

BRATENAHL VILLAGE
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BRATENAHL, OHIO 44108
(216) 383-0468

FINANCE COMMITTEE MEETING
CONDUCTED VIA ZOOM

JANUARY 20, 2021
5:30 p.m.

MAYOR JOHN LICASTRO
JAMES PUFFENBERGER, CHAIR
JOYCE BURKE-JONES
TOM McDONALD

DAVID J. MATTY, ESQ.
NANCY L. MOLNAR, RPR, CLR

3

1 approved.

2 All right. There's a late addition we
3 should probably just get out of the way quickly
4 here. This is Resolution 1216. This authorizes

17:37:02

5 the Mayor to extend the contract with the
6 Cleveland Restoration Society. This is, what,
7 the fourth year, I believe, we have done this.

8 And it's made a lot of sense to me. I think it
9 could probably stand better marketing, but in

17:37:16

10 this environment it's a little bit difficult to
11 hold public meetings, but we've all seen the
12 numbers and I think it's certainly worthwhile, in
13 my opinion, to renew it. There is a management
14 fee, that's why it's before Finance, not to

17:37:29

15 exceed \$800.

16 So are there any comments, issues,
17 questions, concerning the Heritage Home Program?

18 MS. BURKE-JONES: I think it's well
19 worth it.

17:37:41

20 MR. PUFFENBERGER: Okay. I'll entertain
21 a motion to extend Resolution Number 1216 to
22 Council with a recommendation for passage.

23 MS. BURKE-JONES: I so move.

24 MR. PUFFENBERGER: And I'll second. All
25 in favor?

17:37:56

2

1 MR. PUFFENBERGER: I'll call this
2 Finance meeting to order. Diana, if you would
3 call the roll, please.

17:34:42

4 MS. COOKS: Ms. Burke-Jones?

5 MS. BURKE-JONES: Here.

6 MS. COOKS: Mr. McDonald? Mr.
7 Puffenberger?

8 MR. PUFFENBERGER: Here. Always seems a
9 little funny with two people to call the roll.

17:34:55

10 (Telephone interruption.) Here's Tom. Hold on.

11 We have Tom on speaker here.

12 (Discussion off record.)

13 MR. PUFFENBERGER: All right. First
14 order of business, let's approve, if there aren't

17:36:24

15 any changes, the meeting minutes from our
16 December 16th regular meeting. Are there any
17 changes?

18 MS. BURKE-JONES: No changes.

19 MR. PUFFENBERGER: Okay.

17:36:35

20 MS. BURKE-JONES: I so move.

21 MR. PUFFENBERGER: Okay. I'll second.

22 And all in favor?

23 MS. BURKE-JONES: Aye.

24 MR. PUFFENBERGER: All right. So the

17:36:49

25 meeting minutes from December 16th have been

4

1 MS. BURKE-JONES: Aye.

2 MR. PUFFENBERGER: Can you hear us, Tom?
3 Tom, can you hear us? I don't know what
4 happened. Okay.

17:38:13

5 All right. So 1216 goes to full Council
6 with a recommendation of Finance for passage. We
7 have two ordinances to consider tonight. The
8 first is ordinance -- are you there, Tom?

9 MR. McDONALD: Yes.

17:38:29

10 MR. PUFFENBERGER: Okay. The first
11 ordinance is Number 4095. This alters the work
12 week and compensation for members of the Service
13 Department. We just received this yesterday
14 about noon. And I, for one, have not had a

17:38:44

15 chance to fully evaluate what its implications
16 are. I think we need additional information
17 since we didn't receive anything attached to it

18 when we received it yesterday. But what I would
19 like to see, because this does have budget

17:39:02

20 impact, it will affect the budget, certainly
21 would have been nice to see in November when we
22 were doing the budget, but we didn't. I'd like
23 to see what kind of budget impact we estimate it
24 may have.

17:39:14

25 I think I'd like to see best practices

1 for other communities, too, so we can make a
 2 comparison. This is just normal stuff for
 3 anything we would approve involving benefits and
 4 compensation in any organization, I believe.
 17:39:30 5 And lastly, just an evaluation, I think
 6 we can kind of talk this through, evaluation of
 7 effect on recruitment and retention, because
 8 that's always an issue. That's always the
 9 primary issue when we talk about compensation.
 17:39:43 10 Given that, my recommendation would be that we do
 11 this on first reading. I don't have any overall
 12 objection to this, but we just received it
 13 without any explanation, so I think it needs
 14 those three factors to be presented to Finance
 17:39:57 15 and all of Council.
 16 Does anybody have any comments about
 17 this?
 18 MS. BURKE-JONES: I would agree with
 19 what you said, Jim.
 17:40:05 20 MAYOR LICASTRO: If I may, Jim.
 21 MR. PUFFENBERGER: Sure.
 22 MAYOR LICASTRO: What Ms. Cooks is doing
 23 is reviewing ordinances on the books and coming
 24 up with discrepancies, idiosyncrasies to try to
 17:40:18 25 make certain we're consistent in how we
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1 compensate employees. This is the result of that
 2 work. She didn't have time to do it in November.
 3 She just started it the last couple weeks, but
 4 yeah, we can put it on first reading and give you
 17:40:32 5 more information.
 6 MR. PUFFENBERGER: All right. That
 7 would be my recommendation if that's okay with
 8 everyone. If there are any other comments,
 9 questions, input, et cetera, we can do that when
 17:40:44 10 it comes before full Council and is read for
 11 first reading, but I think that's the prudent way
 12 to go here. Thank you.
 13 Our last ordinance to consider this
 14 evening is Ordinance 4096. This is pay claims.
 17:41:00 15 I did have my usual opportunity to speak with Ms.
 16 Cooks, our pre-meeting meeting by phone. We
 17 talked yesterday concerning this. And if I may,
 18 as I usually do, just go through a few of the
 19 questions that I had to preempt other questions.
 17:41:19 20 Under Public Safety, typically someone
 21 asks a question about what type of training the
 22 police have gone through. This was the training
 23 listed for \$500. This was a remote training. It
 24 involved criminal investigation. There was a
 17:41:38 25 charge for -- we also typically talk about the
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1 larger charges that are not an every month
 2 charge.
 3 So the next is Vance Outdoor. This is
 4 an amount just short of \$9,300 for training ammo.
 17:41:54 5 My understanding from my conversation with Diana,
 6 correct me if I'm wrong, is this is intended to
 7 be a one-year supply of training ammo.
 8 MR. TAYLOR: I hope so.
 9 MR. PUFFENBERGER: It's typically listed
 17:42:09 10 under a different term. It's listed under
 11 training ammo here. So if you're making a
 12 comparison with last year, it may be listed
 13 differently. Any questions regarding Public
 14 Safety from anyone?
 17:42:22 15 Okay. Let's move to administration.
 16 There was a charge here for \$2,400 from Chagrin
 17 River Watershed Partnership. This is fourth
 18 quarter grant administration. This is a Nine
 19 Mile Creek project. And this is, from my
 17:42:38 20 understanding, a reimbursable amount from the
 21 grants that we'll be receiving. You'll see under
 22 the line, what Diana terms under the line, a
 23 similar amount for third quarter. This is from
 24 last year that we're simply including in this
 17:42:57 25 amount. Okay? It was simply not included
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1 before.
 2 The Civics Plus charge for \$6,100 and
 3 change, this is a one-year charge, annual charge
 4 as well.
 17:43:19 5 MR. TAYLOR: For?
 6 MR. PUFFENBERGER: This is for hosting,
 7 support, streaming, and storage.
 8 MR. TAYLOR: Thank you.
 9 MR. PUFFENBERGER: And the last one
 17:43:35 10 under administration that I had a question about
 11 was the charge for \$150,806.62. This is listed
 12 under Ronyak Paving. This is for the Lake Shore
 13 Boulevard rehab project. My question to Diana
 14 was is this our final payment? And we weren't
 17:43:56 15 entirely sure.
 16 I did have an opportunity to talk to Don
 17 Bierut about this today. And he indicated to me
 18 that, in fact, the only outstanding charges for
 19 this are the amounts withheld. This is typically
 17:44:10 20 withheld for projects of this nature to assure
 21 completion, somewhere in the neighborhood of
 22 \$60,000 by his recall. And half of that will be
 23 charged to the DOPWIC. I think it's called issue
 24 one. Okay? So there should be only about
 17:44:29 25 \$30,000 in addition to that that we will be
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1 charged for that project that's been wholly
2 completed at the west end of the Village.

3 Any questions concerning administration
4 charges?

17:44:41 5 MS. BURKE-JONES: May I ask something,
6 Jim?

7 MR. PUFFENBERGER: Of course.

8 MS. BURKE-JONES: I see here we're
9 paying closing costs for the Bratenahl Center
17:44:51 10 here. What is the status of that at the moment?

11 MR. MATTY: The status of that at the
12 moment is if that pay claims is approved this
13 evening, our check for closing will be sent to
14 Northern Ohio Title tomorrow. The closing is
17:45:12 15 scheduled for January 26th, which is next Monday,
16 but I have yet to receive a copy of the deed that
17 needs to be put in escrow from the School Board.

18 I have sent a couple of e-mails and I
19 will send another one tomorrow reminding the
17:45:26 20 attorney he needs to get our quitclaim deed into
21 escrow so we can close on Monday. If we pass
22 this pay claims this evening, everything that we
23 need to put in escrow and all the closing
17:45:42 24 documents have been signed and submitted to the
25 title company.

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1 MS. BURKE-JONES: Okay.

2 MR. PUFFENBERGER: Does that answer your
3 question, Joyce?

4 MS. BURKE-JONES: Yes, it does. Thank
17:45:52 5 you.

6 MR. PUFFENBERGER: Okay. Thank you.
7 Any other questions concerning the administration
8 charges?

9 Okay. Move on to recreation. This
17:46:01 10 applies to several of the categories of several
11 departments. I noted when speaking to Diana that
12 our Dominion charges, our gas charges, for this
13 month across all departments were multiples of
14 what they had been in previous months. In other
17:46:17 15 words, two or three times what they had been in
16 previous months. And we weren't sure why that's
17 the case. Diana was kind enough to send me those
18 bills. I just received them yesterday, because
19 that's when we talked yesterday.

17:46:28 20 I have not had an opportunity to
21 investigate that, but apparently our gas bills
22 are quite a bit higher this month and we're not
23 really sure why, but we'll investigate that as
17:46:44 24 time goes on to determine what that might be.
25 Any questions concerning that?

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1 MS. BURKE-JONES: I know at one time, I
2 think maybe it was last year, we have indicated
3 that maybe we would like to track usage not
4 dollar-wise, but actual quantity-wise, which
17:46:58 5 would be helpful when we're taking a look at
6 these things for high bills.

7 So I guess my question is I know, Diana,
8 you had said that you could do that easily. Have
9 we started to try to amass just the last few
17:47:18 10 years so we can track that?

11 MS. COOKS: No, Ms. Burke-Jones, I
12 haven't had an opportunity to start doing that,
13 but I think probably in the next couple weeks I
14 should have a lot more free time than I had. I
17:47:34 15 hate to call it free time, but some time.
16 (Laughter.)

17 MS. BURKE-JONES: We understand.

18 MS. COOKS: Yeah. I hope to get that
19 done soon.

17:47:43 20 MS. BURKE-JONES: And maybe somebody
21 else can do it for you, just getting all those
22 numbers together.

23 MAYOR LICASTRO: Who might that be?
24 (Laughter.) Anyone want to raise their hand?

17:48:00 25 MS. COOKS: I'll make sure it gets done.

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1 Thank you.

2 MR. PUFFENBERGER: Perhaps another
3 intern. I see Gina shaking her head. I knew she
4 would. (Laughter.)

17:48:14 5 MS. HUFFMAN: Yeah.

6 MR. PUFFENBERGER: Okay. Yeah, I mean,
7 the usage is always listed on the bills just like
8 it is on our personal bills, so I think we could
9 add those things up.

17:48:25 10 I think, Diana, we know -- I don't want
11 to belabor this, it's not that massive a charge,
12 but I believe we noted, Diana, that there really
13 didn't seem to be a vast increase in the amount
14 used in any of those three departments. There
17:48:37 15 were some additional charges added in that we
16 couldn't figure out between us what they were.

17 MS. COOKS: Right. It was listed under
18 what was called NOPEC. And then one of the
19 addresses or one of the meters was under
17:48:49 20 something, some initials, IGS, which I've never
21 heard of. It seems to be one of those suppliers
22 that, you know, if you don't opt in, if you don't
23 opt out, whatever way it goes, then they'll start
24 adding these charges. You have to watch that
17:49:09 25 residentially as well.

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1 MR. PUFFENBERGER: Yes. IGS is one of
 2 those suppliers you get e-mails from and mail
 3 from all the time trying to get you to get
 4 supplies from them. We do NOPEC, so I guess that
 5 might be an issue here. All right. I'll look
 6 for that. I have a copy of the bills and we can
 7 figure that out together.
 8 All righty. And I believe that was all
 9 that I had that I questioned. Does anyone else
 10 have any questions concerning any of the
 11 individual charges or overall for pay claims this
 12 month?
 13 MS. BURKE-JONES: Just wanted to know
 14 under services, the Chagrin Valley Engineering
 15 and the Van Auken Akins, what were those for in
 16 general? There's 7,000 for Chagrin Valley
 17 Engineering and 8,500 for Van Auken Akins.
 18 MS. COOKS: I'm pulling them now.
 19 MS. BURKE-JONES: Okay. Thank you.
 20 MR. PUFFENBERGER: While she's doing
 21 that, I'll just mention the total here. The
 22 total for the month is 298,000. This is the
 23 above-the-line total, \$298,238.19.
 24 Does anyone else have any questions or
 25 issues while we're doing this? Okay.
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1 MS. MEADE: Are you taking questions
 2 from the public, Jim?
 3 MR. PUFFENBERGER: Not quite yet.
 4 MS. MEADE: Okay.
 5 MR. PUFFENBERGER: I will once we hear
 6 from Diana here. We have a couple of other
 7 issues to get through, which will be fairly
 8 quick.
 9 MS. COOKS: I defer to the Mayor.
 10 MAYOR LICASTRO: So Chagrin Valley is a
 11 combination of different projects we have Don
 12 working on.
 13 MS. BURKE-JONES: Okay.
 14 MAYOR LICASTRO: DOPWIC and other things
 15 like that. Van Auken Akins, I believe that
 16 that's the preparation of -- what did we have
 17 them do before ADA? I think it was the
 18 examination of the building to look for ADA
 19 probability and feasibility. I'm almost certain
 20 that's what that is.
 21 MR. PUFFENBERGER: The evaluation of the
 22 Community Center?
 23 MAYOR LICASTRO: The Community Center.
 24 I'm sorry, that's what I meant to say, Community
 25 Center.
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1 MS. BURKE-JONES: I was just wondering
 2 where we stood in that. I know that next month
 3 we will probably get a request to put that out to
 4 bid and I was just wondering where it stood,
 5 where the drawings or contract documents were.
 6 MAYOR LICASTRO: They're still
 7 developing them. I think we're on track to be
 8 looking at this in February, so we can move
 9 forward and put it out to bid. It's still on
 10 track.
 11 MS. BURKE-JONES: I was just wondering
 12 what that percentage was of that contract.
 13 MAYOR LICASTRO: I can't tell you that
 14 off the top of my head.
 15 MS. BURKE-JONES: Okay. Well, that
 16 should be okay.
 17 MAYOR LICASTRO: Thank you.
 18 MR. PUFFENBERGER: Okay. Anything else?
 19 Any other questions? All right. I'll entertain
 20 a motion to recommend Ordinance Number 4096,
 21 which is pay claims, to Council for passage this
 22 evening.
 23 MS. BURKE-JONES: I so move.
 24 MR. PUFFENBERGER: Second?
 25 MR. McDONALD: Second.
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1 MR. PUFFENBERGER: Tom seconded. All in
 2 favor?
 3 MR. McDONALD: Aye.
 4 MS. BURKE-JONES: Aye.
 5 MR. PUFFENBERGER: Aye. Okay. There we
 6 go. The next issue in the agenda is a provision
 7 for financing public improvements RFP. And that
 8 RFP hasn't been updated as of yet from what I
 9 understand, but we do need to think --
 10 MS. BURKE-JONES: No.
 11 MR. PUFFENBERGER: Pardon me?
 12 MS. BURKE-JONES: No. That would be
 13 reviewed at our next Public Improvements meeting.
 14 I believe that's the 4th of February. And so we
 15 will be ready to request that in our next Council
 16 meeting in February. However, we can still
 17 discuss it now. It's still pretty much the same.
 18 MR. PUFFENBERGER: Tom, I'm going to cut
 19 you off from the phone here.
 20 MR. McDONALD: Yep.
 21 MR. PUFFENBERGER: Okay. I'm sorry,
 22 Joyce, I interrupted you.
 23 MS. BURKE-JONES: That's all right. I'm
 24 saying the scope is pretty much what we discussed
 25 at the Public Improvements meeting, as you know.
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1 And the issue was that obviously that was not
2 included in our budget in January. And so we
3 need to get approval from Council to move forward
4 with this.

17:54:26 5 At our Public Improvements meeting we
6 indicated that we did not want to include a
7 number, a fee for this project. We wanted them
8 to submit ranges for our review, but I believe
9 that we have dollars available to handle this
17:54:52 10 fee. I know the original fee was around, I
11 believe -- at least the request said \$50,000.
12 Obviously the scope of this is much less than
13 that, but I believe that we have dollars in our
14 Capital Improvements fund to cover this.

17:55:08 15 MAYOR LICASTRO: We do.
16 MS. BURKE-JONES: As we discussed
17 earlier, there is the issue that we're taking the
18 Capital Improvements down low and we will need to
19 be getting the recreation dollars to cover some
17:55:25 20 of these costs.

21 MR. PUFFENBERGER: Okay. That leads to
22 the next item, the transfer of any funds for
23 capital expenditures that's specific to rec
24 dollars that we talked about. We have not
17:55:39 25 transferred all the funds from Capital
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1 Improvements that were approved by the State
2 Treasurer as yet. And do we anticipate having to
3 do that still? Diana?

17:56:01 4 MS. COOKS: Mr. Puffenberger, I do not
5 anticipate that we will have to move those.
6 MR. PUFFENBERGER: Okay. And given that
7 we had conversations, and this is item number
8 six, like I said, one leads to the other, that we
9 had some discussion of transferring some rec
17:56:17 10 funds to the general budget.

11 Do we anticipate having to do that since
12 we still have funds remaining in the Capital
13 Improvement funds?

17:56:34 14 MS. COOKS: I'm sorry, Mr. Puffenberger,
15 can you restate that, please.

16 MR. PUFFENBERGER: I'd be happy to.
17 There were multiple conversations about the
18 potential for moving some of the excess rec funds
19 from that restricted fund through the same
17:56:49 20 process we did with those other three funds,
21 including things like the indigent drivers fund
22 and that sort of thing into the general fund, so
23 that they could be used for operating expenses
24 and other activities.

17:57:04 25 And there were some concern that if, in
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1 fact, we had to move all of those Public
2 Improvement funds to the general funds and we
3 still didn't have adequate funds there, that we
4 could move some of the rec funds there as well.

17:57:24 5 Do we anticipate having to do that still
6 for any particular purposes? Does that make more
7 sense?

8 MS. COOKS: At this time, I don't see
9 that we will. It looks like coming out of 2020,
17:57:37 10 although I have not completed the final
11 financials for December 2020, or for the fiscal
12 year 2020, I intend to do that by end of this
13 month in case that there are some adjustments
14 that may need to be made. And I don't anticipate
17:57:59 15 many of those, so I do not see that we would have
16 to move those funds to the general fund.

17 MR. PUFFENBERGER: Okay. That's a good
18 thing. Maybe it's not a fair question yet,
19 because I know you need to close out 2020, before
17:58:12 20 we can really evaluate that, but we'll look
21 forward to that, so thanks, Diana.

22 MAYOR LICASTRO: Jim, may I make a
23 comment?

24 MR. PUFFENBERGER: Absolutely.

17:58:20 25 MAYOR LICASTRO: Keep in mind we told
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1 the tax administrator we were moving those funds
2 for general operating purposes. To your
3 lingering question about whether or not we can
4 use these for the project of the Community
17:58:32 5 Center, I don't think we should.

6 I think if we want to move funds from
7 rec for that purpose, we should tell the tax
8 administrator those funds will be used for that
9 specific purpose, because the other funds we did
17:58:45 10 move and the other funds we have yet to move, but
11 have authority to do so, were for general
12 operating. So I'm not comfortable really mixing
13 those metaphors, if you will.

14 MR. PUFFENBERGER: I get it. We also
17:58:56 15 discussed the fact that should we move funds from
16 the rec fund, we not only have to inform the tax
17 administrator, as you said, it's the right thing
18 to do, we also have to inform the taxpayers,
19 because that isn't what they voted the levy for.
17:59:17 20 Okay. That's probably good news.

21 MS. COOKS: Mr. Puffenberger, may I?

22 MR. PUFFENBERGER: Yes.

23 MS. COOKS: I also know that the State
24 Tax Administrator was offering special
17:59:27 25 consideration in 2020, for the transfer of funds.

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1 That don't generally do that. So I believe with
 2 the pandemic being extended until only God knows
 3 when, that they may extend that -- I know it was
 4 December 31st was when you had to make a request
 5 by. They may extend that. And if they do, then
 6 certainly it will be an easier path to do that.
 7 However, if December 31st was the deadline, it
 8 might be difficult to even move rec funds to the
 9 general fund for those purposes.

10 MR. PUFFENBERGER: Thank you. We hope
 11 not to do that. And certainly that was not
 12 something we wanted to do. That's why we held it
 13 back initially when it was proposed. All right.
 14 We'll wait and see how we do and what the State
 15 mandate allows us to do, I should say, and go
 16 from there. Okay.

17 MAYOR LICASTRO: Jim, for clarity, do
 18 you want us to start the formal process of asking
 19 the tax administrator?

20 MR. PUFFENBERGER: Well, do we know for
 21 sure, as Diana was discussing there, if, in fact,
 22 it's been extended past December 31st?

23 MAYOR LICASTRO: In speaking to my other
 24 mayors, people are making similar requests,
 25 because they're coming off a downturn in revenue

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1 in 2020. I don't think it's an impossible task,
 2 but I think that certainly we can't spend it
 3 unless we get permission to do so, so I'm just
 4 asking if you want us to start the formal
 5 process.

6 MR. PUFFENBERGER: Well, it doesn't
 7 sound like it's necessary. Perhaps just to --
 8 beginning the formal process would simply be
 9 putting the legislation together. I don't think
 10 we've determined an amount yet. I think it would
 11 be more prudent to determine, once we have 2020
 12 closed out and we have the final reports to do it
 13 then, we'd have a better idea of how much we need
 14 to request. As I sit here without the reports, I
 15 wouldn't know how much to ask for.

16 MAYOR LICASTRO: Yeah, because we don't
 17 have a quote yet from Van Auken Akins on the
 18 cost, so okay.

19 MR. PUFFENBERGER: Yeah. So that would
 20 be my recommendation. I mean, feel free to argue
 21 with me about this if anybody has another
 22 thought.

23 MS. COOKS: I do have a question for
 24 clarity, please. So I thought we were talking
 25 about two different things. I thought we were

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1 talking about the \$175,000 that we have
 2 authorization to move from the Capital
 3 Improvements fund to the general fund, which we
 4 have not done. And then I thought a separate
 5 issue was that these excess funds that are in rec
 6 would be moved to the general fund for the
 7 purposes of doing the work at the Community
 8 Center.

9 MR. PUFFENBERGER: They are, in fact,
 10 two separate issues. As a matter of fact, it got
 11 muddled in the conversation, but they are, in
 12 fact, two separate issues. We still haven't
 13 reserved that \$175,000 we hope not to have to
 14 move. I guess my specific question is -- and we
 15 won't know that until we get the final stuff from
 16 Van Auken Akins if any funds need to be moved
 17 from rec specific to that project at the
 18 Community Center. So I guess that was a bit
 19 confusing. I'm sorry if that got muddled.

20 MS. COOKS: Thank you.

21 MR. PUFFENBERGER: All right. Any other
 22 questions?

23 All right. As I mentioned, that
 24 completes my agenda. And I heard somebody jump
 25 in there.

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1 MS. MEADE: I didn't know if you meant
 2 from the public when you say anyone or if you're
 3 still talking about the committee.

4 MR. PUFFENBERGER: I'm still talking
 5 about the committee and Council, but I'm about to
 6 open it up to the public so feel free to ask
 7 questions if you would.

8 MS. MEADE: Okay. I do have a couple.
 9 First of all, with pay claims, I did ask for a
 10 copy of the professional services invoices and
 11 have not received those, so just FYI, Diana.

12 MS. COOKS: Excuse me, Ms. Meade, you
 13 sent that at almost six o'clock. I was not
 14 there. And I just saw it before the start of
 15 this meeting. I will make sure that you get them
 16 in the morning.

17 MS. MEADE: Okay. And then under
 18 service where it has telecare for the first
 19 quarter maintenance and monitoring, would you
 20 remind me again what that's for?

21 MR. PUFFENBERGER: Under service?

22 MS. MEADE: Yeah, it's the last line
 23 item for \$412.

24 MR. PUFFENBERGER: Perhaps, Diana, you
 25 would be able to answer that more specifically

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1 than I could.
 2 MS. COOKS: Ms. Meade, that is the
 3 maintenance, monitoring, storage for the cameras
 4 at the service garage.
 18:04:27 5 MS. MEADE: And those are only external
 6 cameras?
 7 MS. COOKS: I'm not qualified to answer
 8 that question. I'm not sure.
 9 MS. MEADE: Mr. Mayor?
 18:04:38 10 MAYOR LICASTRO: I don't think any of
 11 them are interior. I think they're security
 12 cameras on the outside of the building.
 13 MS. MEADE: Do you know how long the
 14 recordings are kept?
 18:04:48 15 MAYOR LICASTRO: No. I know they're
 16 looped, but I'm not sure what the retention is on
 17 them. I don't know.
 18 MS. MEADE: Okay. And then a few lines
 19 higher where it says Division of Water fire line,
 18:05:02 20 what does that mean?
 21 MAYOR LICASTRO: That's a sprinkling
 22 system at the garage.
 23 MS. MEADE: Did it go bad? Was it a new
 24 one?
 18:05:13 25 MAYOR LICASTRO: No.
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1 adjourned. Thank you, everybody.
 2 (Meeting adjourned at 6:06 p.m.)
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1 MS. COOKS: It's a monthly charge.
 2 MS. MEADE: So I just haven't noticed it
 3 before. And then under administration, it talks
 4 about CPR training for \$630. Who received the
 18:05:32 5 CPR training?
 6 MAYOR LICASTRO: The Service Department.
 7 MS. COOKS: A matter of point, it was
 8 all employees, except for admin.
 9 MS. MEADE: Is that because admin had
 18:05:49 10 already received the training?
 11 MAYOR LICASTRO: We were just unable to
 12 participate on the day they had it.
 13 MS. MEADE: Okay. And I think that was
 14 it for me. Thank you.
 18:06:01 15 MR. PUFFENBERGER: Thank you. Anyone
 16 else from the public, from Council, from the
 17 committee, from the administration, anyone?
 18 That being the case, I will entertain a
 19 motion to adjourn the Finance meeting.
 18:06:13 20 MS. BURKE-JONES: I so move.
 21 MR. McDONALD: Second.
 22 MR. PUFFENBERGER: All in favor?
 23 MR. McDONALD: Aye.
 24 MS. BURKE-JONES: Aye.
 18:06:21 25 MR. PUFFENBERGER: Thank you. We are
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1 CERTIFICATE
 2
 3
 4 I, Nancy L. Molnar, do hereby certify that
 5 as such Reporter I took down in Stenotypy all of
 6 the proceedings had in the foregoing transcript;
 7 that I have transcribed my said Stenotype notes
 8 into typewritten form as appears in the foregoing
 9 transcript; that said transcript is the complete
 10 form of the proceedings had in said cause and
 11 constitutes a true and correct transcript therein.
 12
 13
 14
 15 *Nancy L. Molnar*
 16 Nancy L. Molnar, Notary Public
 17 within and for the State of Ohio
 18
 19 My commission expires July 15, 2023.
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