



**By Call of Chairman James Puffenberger  
a VIRTUAL Finance Committee Meeting  
Wednesday, June 16, 2021 at 5:30PM  
Via ZOOM Application**

Zoom Meeting Link: <https://us02web.zoom.us/j/82457458839> or at Bratenahl.org

**PLEASE MINIMIZE ENVIRONMENTAL BACKGROUND NOISE AND DISTRACTIONS**

- 1) Call to Order - Roll Call
- 2) Approval of Prior Meeting Minutes
- 3) **Resolution 1230**: Alternative Tax Budget for Fiscal Year 2022
- 4) **Ordinance 4107**: Increase to COLA Percentages for Current Employees
- 5) **Ordinance 4108**: Pay Claims
- 6) Adjourn

And any other business as may properly come before this Committee may be considered and acted upon.

Posted: June 11, 2021  
Diana L. Cooks, Village Fiscal Officer

Name	BENJAMIN			BURKE-JONES			HUFFMAN			MCDONALD			PUFFENBERGER			TAYLOR		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

RESOLUTION NO: 1230

INTRODUCED BY:

A RESOLUTION ADOPTING THE ALTERNATIVE TAX BUDGET  
INFORMATION OF THE VILLAGE OF BRATENAHL FOR THE FISCAL YEAR  
BEGINNING JANUARY 1, 2022, AND SUBMITTING THE SAME TO THE CUYAHOGA  
COUNTY BUDGET COMMISSION AND DECLARING AN EMERGENCY

WHEREAS, on October 11, 2002, the Cuyahoga County Budget Commission with an affirmative vote of all members waived the requirement for taxing authorities of political subdivisions or other taxing units (including schools) to adopt a Tax Budget as provided under O.R.C. Section 5705.281, and instead requires the filing of Alternative Tax Budget Information on an annual basis; and

WHEREAS, the Cuyahoga County Budget Commission will base the Village’s estimated tax resources on the Alternative Tax Budget Information; and

WHEREAS, the Finance Committee has reviewed the Alternative Tax Budget Information as presented by the Village Fiscal Officer and recommends its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bratenahl, County of Cuyahoga, State of Ohio, that:

SECTION 1. The Alternative Tax Budget Information for the Village of Bratenahl for the fiscal year beginning January 1, 2022, a copy of which information is attached hereto as Exhibit “A” be, and the same hereby is, adopted.

SECTION 2. That the Village Fiscal Officer be, and she hereby is, authorized and directed to forward certified copies of the Alternative Tax Budget Information and this Resolution to the Cuyahoga County Budget Commission as required by law.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the residents of the Village and for further reason that the Alternative Tax Budget must be submitted to the Budget Commission prior to the imposed deadline, therefore, this Resolution shall be in full force and effect immediately upon its passage.

Passed:

\_\_\_\_\_  
John Licastro, Mayor

Attest:

\_\_\_\_\_  
Diana L. Cooks, Village Fiscal Officer

EXHIBIT "A"

VILLAGE  
OF  
BRATENAHL

2022  
ALTERNATIVE  
TAX BUDGET

Prepared for adoption on June 16, 2021

Village of Bratenahl  
 2022 Alternative Tax Budget  
 Schedule 1

Fund	Purpose	Authorized by Voters	Levy Type	Levy Length	Tax Year Commence	Tax Year Ends	Max Rate Authorized	Amount Requested
<b>Estimated 2021 Assessed Valuation - \$98,000,000</b>								
General	Within 10 Mill Ltd for Operating Expenses	Ohio Revised Code Section 59	ORC 59	Indefinite	NA	NA	4.2	\$411,600
Police Pension	Within 10 Mill Ltd for Police Pension Payments	Ohio Revised Code Section 59	ORC 59	Indefinite	NA	NA	0.3	\$29,400
<b>Outside 10 Mill Limitation</b>								
Recreation	To Subsidize Parks & Recreation Operating Expenses	11/7/2017	Renewal	5	1/1/2018	12/31/2022	1.5	\$147,000
General	Current Expenses	11/5/2013	Renewal	5	1/1/2019	12/31/2023	4.5	\$441,000
<b>Total Request</b>								<b>\$ 1,029,000.00</b>

Village of Bratenahl  
2022 Alternative Tax Budget  
Statement of Fund Activity  
Schedule 2

Fund #	Fund by Type	2022 Estimated Unencumbered Beginning Fund Balance	Taxes and Local Government Revenue	Other Sources Receipts (Including Income tax)	Total Resources Available for Expenditures	Total Estimated Expenditures Encumbrances	2022 Estimated Unencumbered Fund Balance
1000	General Fund	\$943,443.49	\$1,180,740.87	\$2,162,263.78	\$4,286,448.14	\$3,423,757.35	\$862,690.79
	<u>Special Revenue</u>						
2011	Streets	\$76,456.34	\$52,500.00	\$0.00	\$128,956.34	\$41,008.35	\$87,947.99
2021	State Highway	\$15,968.45	\$5,000.00	\$0.00	\$20,968.45	\$7,500.00	\$13,468.45
2041	Parks/Recreation	\$93,426.22	\$125,401.00	\$13,000.00	\$231,827.22	\$117,929.99	\$113,897.23
2071	Restricted Income Tax	\$231,880.72	\$0.00	\$374,677.76	\$606,558.48	\$400,000.00	\$206,558.48
2081	Drug Law Enforcement	\$10,213.82	\$0.00	\$4,000.00	\$14,213.82	\$0.00	\$14,213.82
2091	LET	\$20,220.49	\$0.00	\$500.00	\$20,720.49	\$0.00	\$20,720.49
2092	Tow Release	\$21,253.46	\$0.00	\$4,250.00	\$25,503.46	\$5,000.00	\$20,503.46
2093	Canine Fund	\$8,431.12	\$0.00	\$0.00	\$8,431.12	\$2,500.00	\$5,931.12
2094	OVI Enforcement	\$5,777.84	\$0.00	\$0.00	\$5,777.84	\$0.00	\$5,777.84
2101	Permlssive License Tax	\$9,243.38	\$0.00	\$7,500.00	\$16,743.38	\$15,000.00	\$1,743.38
2131	Police Pension	\$20,204.75	\$27,513.00	\$0.00	\$47,717.75	\$47,717.75	\$0.00
2901	Computer Fund	\$27,885.79	\$0.00	\$15,000.00	\$42,885.79	\$20,000.00	\$22,885.79
2904	Police Equip Gift Fund	\$3,386.16	\$0.00	\$0.00	\$3,386.16	\$0.00	\$3,386.16
2907	Motorcycle Lease Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2908	DEA	\$18,161.60	\$0.00	\$0.00	\$18,161.60	\$5,000.00	\$13,161.60
2909	Shade Tree Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Debt Service</u>						
3101	General Obligation Fund	\$63,718.63	\$0.00	\$2,400,000.00	\$2,463,718.63	\$2,460,000.00	\$3,718.63
4903	DOPWIC - 2	\$0.00	\$0.00	\$27,500.00	\$27,500.00	\$27,500.00	\$0.00
	<u>Capital Projects</u>						
4904	Capital Projects Reserve	\$58,379.71	\$0.00	\$150,000.00	\$208,379.71	\$0.00	\$208,379.71
	<u>Trust &amp; Agency</u>						
9901	Juvenile Diverson Fund	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00
9903	Mayor's Court	\$9,063.39	\$0.00	\$170,990.00	\$180,053.39	\$150,000.00	\$30,053.39
9904	Bail Bond	\$140,104.30	\$0.00	\$105,000.00	\$245,104.30	\$80,000.00	\$165,104.30
	<b>Totals</b>	<b>\$1,780,719.66</b>	<b>\$1,391,154.87</b>	<b>\$5,434,681.54</b>	<b>\$8,606,556.07</b>	<b>\$6,802,913.44</b>	<b>\$1,803,642.63</b>

**Village of Bratenahl**  
**2022 Alternative Tax Budget**  
**Schedule 3**  
**Unvoted General Obligation Debt - 2022**

<b>Purpose of Bond or Notes</b>	<b>Issued</b>	<b>Maturity</b>	<b>P&amp;I at 1/1/22</b>	<b>P&amp;I pmts for 2022</b>
Service Garage/Shed	2021	2022	\$0.00	\$ 2,400,000
DOPWIC - (Interest Free)	2003	2023	\$ 40,654	\$ 27,102

6/2/21

D. Cooks

Name	BENJAMIN			BURKE-JONES			HUFFMAN			MCDONALD			PUFFENBERGER			TAYLOR		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

ORDINANCE NO: 4107

INTRODUCED BY:

**AN ORDINANCE AUTHORIZING AN INCREASE TO COLA PERCENTAGES FOR ALL CURRENT EMPLOYEES FOR THE YEARS 2020 AND 2021 AND DECLARING AN EMERGENCY**

WHEREAS, at its meeting on December 20, 2017, council adopted Ordinance No. 3947 enacting Section 149.13 of the Administrative Code entitled "Employee COLA Program"; and

WHEREAS, Section 149.13(d)2. states the maximum COLA increase shall be no greater than 2.5% annually; and

WHEREAS, council has determined that all conditions of Section 149.13(d) have been met.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Bratenahl, State of Ohio, that:

SECTION 1. For the calendar year January 1, 2020 to December 31, 2020, all current Village of Bratenahl employees, both full and part time, shall receive a 2.5% COLA increase to their salary or hourly rate to be paid with their regular payroll.

SECTION 2. For the calendar year January 1, 2021 to December 31, 2021, all current Village of Bratenahl employees, both full and part time, shall receive a 2.5% COLA increase to their salary or hourly rate to be paid with their regular payroll.

SECTION 3. COLA increases are effective retroactively as set forth in Sections 1. and 2. above, to be paid July 1, 2021 and thereafter.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, safety, health and welfare of the inhabitants of the Village of Bratenahl by reason of the necessity to increase COLA percentages for current Village employees. Wherefore, this Ordinance shall be in full force and effect immediately after its passage.

PASSED:

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John M. Licastro, Mayor

ATTEST:

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Diana L. Cooks, Village Fiscal Officer



Name	Benjamin			Burke-Jones			Huffman			McDonald			Puffenberger			Taylor		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

Jun-21

ORDINANCE NO: 4108

Final

INTRODUCED BY:

That the following claims against the Village of Bratenahl are hereby directed from the Funds and the Fiscal Officer is hereby authorized and directed to draw her warrants for payment, to wit:

**PUBLIC SAFETY**

Atwell's Police & Fire Equipment	Uniforms/Equipment/Vests	\$ 2,462.83
Behavioral Health Associates	Pre-employment screening	750.00
Best Buy Tire	Repair/maintenance police vehicles	2,299.82
Best Printing	Printing - cards, door hangers	1,926.50
Cuyahoga County Sheriff	2020/21 housing	3,267.12
Indentphoto	Badges	29.00
Landmark	Gasoline: 66	3,684.13
Shuttler's	Uniforms/Equipment/Vests	500.00
* Verizon	MDTs	329.77
<b>SUBTOTAL - PUBLIC SAFETY</b>		<b>\$ 15,249.17</b>

**ADMINISTRATION**

+ Aetna		Dental - 6/2021	\$ 1,414.90
Bauernschmidt, Charles		Magistrate - 5/11, 5/25/21	800.00
Business Network Team		Reprogram auto attendant	170.00
* Chagrin Valley Dispatch		June 2021	18,787.15
Childs, Bill		ARB - 4/13, 4/11/21	150.00
+ COSE/Medical Mutual		Medical - 6/2021	30,470.89
Distillata		Drinking water	123.30
+ Division of Water		#1291440000	18.05
+ Division of Water		#5367340000	91.32
+ Division of Water		#3759120437 (11404 LSB)	119.95
+ Division of Water		#8857980107 (11404 LSB)	61.35
+ Dollar Bank		Village credit card (recurring police expenses/K9 purchases)	343.97
+ Dominion		#2440100080012	116.24
+ Dominion		#7180000785971	45.47
+ Dominion		#7180015427898	44.45
Easton		Telephone	1,024.50
Google **		Email accounts	318.00
Illuminating Company	Traffic Signals	# 110 029 217 558	89.34
Illuminating Company	Street Lighting	# 110 024 090 794	2,378.51
Illuminating Company		# 110 023 586 420	92.92
Illuminating Company		# 110 023 032 078	625.79
Illuminating Company		# 110 022 683 632	146.07
Inspeyered Landscape & Tree Service		Overhanging limbs - Corning Road	765.00
Lake Business Products		Copies/lease	181.54
Licastro, John		June 2021	75.00
McGlinchy, Judy		ARB - 4/13, 4/11/21	150.00
McKnight, Jim		ARB - 4/13/21	75.00
NEORS		#6271498745	137.94
OAMCCC		2021 dues	62.50
Ohio Public Works		OPWC	13,551.24
+ Pitney Bowes		Postage meter/postage	520.99
Quill		Office supplies	44.86
* Quill		Office supplies	257.42
+ Republic Services		Rubbish removal - 6/2021	4,829.80
+ Spectrum		Internet/cable service	588.78
*+ Spectrum		Internet/cable service	259.99
TAC Computer		Network support	895.00
Treasurer of State		BBS - 5/21	7.78
Woodland Tree Services		Tree removal - 11404 LSB	6,200.00
Zarfoss, Tom		ARB - 4/13/21	75.00
<b>SUBTOTAL - ADMINISTRATION</b>			<b>\$ 86,110.01</b>

**RECREATION**

* Capello, Susan		Reimbursement - mileage, other	\$ 57.72
*+ Distillata		Drinking water	16.45
*+ Dollar Bank		Recreation credit card	27.89
*+ Dominion		#7440100080000	291.60
*+ Illuminating Company		A/C# 110 023 744 748	484.30
*+ Illuminating Company	Outdoor	A/C# 110 050 323 796	63.64
* Industrial Surface Sealer		Tennis courts	18,075.00
*+ Republic Services		Rubbish removal - 6/2021	175.30
*+ Spectrum		Internet/cable service	131.57
* United Rentals		Portable restroom rentals	80.00
<b><i>SUBTOTAL - RECREATION</i></b>			<b><u>\$ 19,403.47</u></b>

**SERVICE**

Best Truck Equipment		Tarp, jack	\$ 327.96
Chagrin Outdoors		Stand	378.46
Division of Water		#7482172312	29.85
Division of Water		Fireline	46.60
Dominion		#718005810973	64.55
+ Home Depot		#9772	210.44
+ Illuminating Company		#110125887239	307.19
Landmark		Gasoline: 34	1,897.87
Nichols Paper & Supply		Supplies	122.12
PS Awards		Uniforms	359.06
Praxair		Propane - tools, oxygen	49.73
Silco Fire & Security		Annual fire alarm inspection	431.47
Spectrum		Internet/cable service	102.42
Sutton Hardware		Supplies	14.25
Zep Sales & Service		Products	307.63
<b><i>SUBTOTAL - SERVICE</i></b>			<b><u>\$ 4,649.60</u></b>

**CONSULTANTS**

Chagrin Valley Engineering	Professional services - 5/2021	\$ 741.00
Clemens Nelson	Professional services - 4/2021	175.00
Matty, Henrikson & Greve LLC	Professional services - 5/2021	10,743.49
Matty, Henrikson & Greve LLC	Prosecutorial services - 5/2021	3,730.00
<b><i>SUBTOTAL - CONSULTANTS</i></b>		<b><u>\$ 15,389.49</u></b>

***TOTAL ALL PAY CLAIMS*** **\$ 140,801.74**

- \* Restricted fund
- + Electronic payment

**FOR RECORD ONLY**

Payroll	5/14/2021	\$ 60,888.89
Payroll	5/28/2021	\$ 62,309.51

**Section 2.**

This Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, safety and welfare for the reasons that its passage is necessary to the daily operation of the Village Government.

Passed: June 16, 2021

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John M. Licastro, Mayor

\_\_\_\_\_  
Diana L. Cooks, Village Fiscal Officer