



**By Call of Chairman James Puffenberger
a VIRTUAL Finance Committee Meeting
Wednesday, March 17, 2021 at 5:00PM
Via ZOOM Application**

Zoom Meeting Link: <https://us02web.zoom.us/j/84929524923> or at Bratenahl.org

PLEASE MINIMIZE ENVIRONMENTAL BACKGROUND NOISE AND DISTRACTIONS

- 1) Call to Order - Roll Call
- 2) Approval of Prior Meeting Minutes
- 3) Fiscal Office Report
- 4) Local Board of Tax Review Recommendations
- 5) Capital Improvement Projects Funding/Implementation Schedule (multiple)
- 6) **Resolution 1218:** Accepting the proposal of Ballast Fence for an Ornamental Fence Gate
- 7) **Resolution 1219:** Authorizing the Mayor to Enter into an Audit Engagement for Year ended December 31, 2020 and 2019
- 8) **Ordinance 4102:** Amending Ordinance No. 4090 and Appropriating Funds to Provide for Expenditures
- 9) **Ordinance 4103:** Amending Section 1311.06 of the Building Code titled "Temporary Outdoor Signs" to add Sign Permit Fees
- 10) **Ordinance 4104:** Pay Claims
- 11) Adjourn

And any other business as may properly come before this Committee may be considered and acted upon.

Posted: March 12, 2021
Diana L. Cooks, Village Fiscal Officer

Name	BENJAMIN			BURKE-JONES			HUFFMAN			MCDONALD			PUFFENBERGER			TAYLOR		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

RESOLUTION NO: 1218

INTRODUCED BY:

A RESOLUTION ACCEPTING THE PROPOSAL OF
BALLAST FENCE FOR MATERIALS, LABOR AND
INSTALLATION OF AN ORNAMENTAL FENCE
GATE AND HARDWARE AND DECLARING
AN EMERGENCY

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bratenahl, County of Cuyahoga, State of Ohio, that:

SECTION 1. The proposal of Ballast Fence for materials, labor and installation of an ornamental fence, gate and hardware, in an amount not to exceed twelve thousand, one hundred ninety-eight dollars (\$12,198.00) is hereby accepted, a copy of which proposal is attached hereto as Exhibit "A" and incorporated herein as if by reference.

SECTION 2. The Council hereby appropriates sufficient funds to effectuate the provisions contained in Section 1 hereof and the Village Fiscal Officer is hereby authorized to expend funds from the Capital Improvement Fund necessary to complete this expenditure. The Village Fiscal Officer be and is hereby further authorized to issue the fiscal officer's certificate necessary to make the expenditures as described in Section 1 hereof, and is further directed to issue vouchers of this Village in the amounts and for the purposes expressed in Section 1 hereof, said amounts to be charged to the appropriately designated Fund.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the inhabitants of the Village of Bratenahl by reason of the need for the fence; wherefore, this Resolution shall be in full force and effect from and immediately after its adoption.

PASSED:

APPROVED:

John M. Licastro, Mayor

ATTEST:

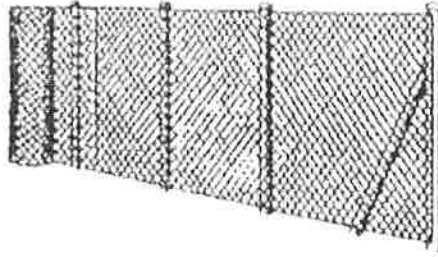
Diana L. Cooks, Village Fiscal Officer

EXHIBIT "A"

Proposal



19501 South Miles Rd., Ste #2
Warrensville Hts., OH 44128



Date: FEBRUARY 18, 2021
Prepared for: VILLAGE OF BRATENAHL
Attn: JOE ZALAR
Project: ORNAMENTAL FENCE
Prepared by: Mike Costlow

Item	Total
Proposal to furnish materials and labor for the installation of 60LF of 6' high Montage Plus, 3-Rail Classic ornamental fence (black) with (1) 5' wide walk gate and hardware - includes removal of existing chain link fence and footers	TOTAL - \$ 12,198.00

Specifications:

Gate Posts - 3"SQ x 9' 12ga - black
All Other Posts - 2.5"SQ x 9' 16ga - black
Rails - 1.4375" x 1.5" x 14ga - black
Pickets - .75"sq x 18ga - black

Notes:

- *Prices are based on drilling posts in soil only.
- *Obstructions encountered while excavating postholes shall be extra on a T&M basis

P 216-210-7122 F 216-587-9458
Mike Costlow mcostlow@ballastfence.com

Capital
Project
Fund

Name	BENJAMIN			BURKE-JONES			HUFFMAN			MCDONALD			PUFFENBERGER			TAYLOR		
	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Vote																		
Suspension																		
Passage																		

RESOLUTION NO: 1219

INTRODUCED BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN
AUDIT ENGAGEMENT BY MEANS OF A LETTER OF ARRANGEMENT
WITH THE AUDITOR OF STATE FOR THE AUDIT OF THE VILLAGE'S
COMBINED FINANCIAL STATEMENTS AS OF AND FOR THE YEAR
ENDED DECEMBER 31, 2020 and 2019 AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bratenahl, County of Cuyahoga, State of Ohio, that:

SECTION 1. The Mayor be, and he hereby is, authorized to enter into an Audit Engagement by means of a Letter of Arrangement with the Auditor of State for the audit of the Village's combined financial statements as of and for the year ended December 31, 2020 and 2019 at a total cost not to exceed eighteen thousand, forty dollars (\$18,040.00), a copy of which Letter of Arrangement is attached hereto as Exhibit "A" and made a part hereof.

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the inhabitants of the Village of Bratenahl by reason of the immediate necessity to audit the Village's combined financial statements as of and for the year ended December 31, 2020 and 2019; wherefore, this Resolution shall be in full force and effect from and immediately after its adoption.

PASSED:

APPROVED:

John M. Licastro, Mayor

Diana L. Cooks, Village Fiscal Officer

OHIO AUDITOR OF STATE KEITH FABER



Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113-1801
(216) 787-3665 or (800) 626-2297
NortheastRegion@ohioauditor.gov

April 12, 2021

EXHIBIT "A"

Diana Cooks, Fiscal Officer
Village of Bratenahl
Cuyahoga County
411 Bratenahl Road
Bratenahl, Ohio 44108

This letter of arrangement between the Village of Bratenahl, Cuyahoga County, Ohio (the Village) and the Auditor of State describes the objective and scope of the services we will provide, the Village's required involvement and assistance in support of our services, the related fee arrangements, and other terms and conditions designed to ensure that our professional services satisfy the Village's audit requirements.

Summary of Services

We will audit the Village's combined financial statements as of and for the year ended December 31, 2020 and 2019. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. The objective of an audit is to express our opinion concerning whether the combined financial statements and related notes present fairly, in all material respects, the Village's cash receipts, disbursements and balances in accordance with the Village's accounting basis.

We will audit to form an opinion on the financial statements.

We expect to deliver our report on or about August 30, 2021.

Engagement Team

The engagement will be led by:

- * William Ward, Assistant Chief Auditor, who will be responsible for assuring the overall quality, value, and timeliness of our services to you;
- * Andrea Zapach, Senior Audit Manager, who will be responsible for managing the delivery of our services to you; and
- * Chris Miller, Audit Manager, who will be responsible for on-site administration of our services to you.

The Auditing Process

Our Responsibilities:

The *Summary of Services* above describes our responsibilities for the Village's combined financial statements.

We will conduct our audit in accordance with U.S. generally accepted auditing standards (GAAS) and the Comptroller General of the United States' standards for financial audits in *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure that the financial statements are free of material misstatement.

Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatement may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

We may limit certain procedures to selective testing of data. Therefore we might not detect material error and fraud if it exists. It is not cost-efficient to design procedures to detect immaterial error or immaterial fraud. Also, because of the characteristics of fraud, including attempts at concealment through collusion and forgery, a properly designed and executed audit may not detect a material fraud.

We will communicate all instances where we believe fraud *may* exist to you. These would include instances where we:

- Have persuasive evidence that fraud occurred.
- Determined fraud risks exist and were unable to obtain convincing evidence to determine that fraud was unlikely.

Similarly, noncompliance may have occurred. However, our audit provides no assurance that noncompliance generally will be detected and only reasonable assurance that we will detect noncompliance directly and materially affecting the determination of financial statement amounts. We will inform you regarding material error or noncompliance that come to our attention.

Our evaluation of internal control may provide evidence of waste or abuse. Because the determination of waste and abuse is subjective, we are not required to perform specific procedures to detect waste or abuse. If we detect waste or abuse, we will determine whether and how to communicate such matters.

If for any reason we are unable to complete the audit or are unable to form an opinion, we may disclaim an opinion on your financial statements. In this unlikely event, we will communicate the reason for disclaiming an opinion to you, and to those charged with governance, in writing.

Your Responsibilities and Identification of the Applicable Reporting Framework:

We will audit assuming management and those charged with governance acknowledge and understand they are responsible for:

1. Preparing the financial statements and other financial information, including related disclosures and selecting and applying accounting principles in accordance with the Village's accounting basis. This includes compliance with Ohio Admin. Code § 117-2-01 which requires designing, implementing and maintaining internal controls relevant to preparing and fairly presenting financial statements free from material misstatement whether due to fraud or error.
2. Providing us with:
 - a. Access to all information of which management is aware that is relevant to preparing and fairly presenting the financial statements such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the audit; and
 - c. Unrestricted access to persons within the Village from whom we determine it necessary to obtain audit evidence.
3. Inform us of events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements.
4. Reporting fraud and noncompliance of which you are aware to us.
5. Making available to the auditor draft financial statements and any accompanying other information in time to allow the auditor to complete the audit in accordance with the proposed timeline.
6. Reviewing drafts of the audited financial statements, footnotes, any supplemental information, auditor's reports and any findings; and informing us of any edits you believe may be necessary.
7. Designing and implementing programs and controls to prevent and detect fraud.

You should not rely on our audit as your primary means of detecting fraud.

Compliance with Laws and Regulations

Our Responsibilities

As part of reasonably assuring whether the financial statements are free of material misstatement, we will test the Village's compliance with certain provisions of laws, regulations, contracts, and grants if noncompliance might reasonably directly and materially affect the financial statements. However, our objective is not to opine on overall compliance with these provisions.

Your Responsibilities:

Management and those charged with governance are responsible for:

1. Being knowledgeable of, and complying with, laws, regulations, contracts, and grants applicable to the Village.
2. Identifying for us other financial audits, attestation engagements, performance audits, internal audits, reports from regulators or other studies related to the Village (if any), and the corrective actions taken to address these audits' significant findings and recommendations.
3. Tracking the status of prior audit findings.
4. Taking timely and appropriate steps to remedy fraud, noncompliance, violations of provisions of laws, regulations, contracts or grant agreements, or abuse we may report.
5. Providing your views and planned corrective action on audit findings we may report.

Internal Control

Our Responsibilities:

As a part of our audit, we will obtain an understanding of your Village and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses.

In assessing risk, we consider internal control relevant to the Village's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of opining on the effectiveness of the Village's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

Your Responsibilities:

Design, implement and maintain internal control relevant to compliance and the preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error. Appropriate supervisory reviews are necessary to reasonably assure that adopted policies and prescribed procedures are followed.

Your Responsibility for Service Organizations:

Service organizations are other governmental entities, organizations or companies that provide services to you, as the user entity, relevant to your internal controls over financial reporting. Service organizations process transactions reflected in your Village's financial statements, and therefore fall within the scope of our audit. While service organizations are responsible for establishing and maintaining their internal control, you are responsible for being aware of the service organizations your Village uses, and for establishing controls to monitor the service organization's performance. Because the complexity of service organization transaction processing can vary considerably, your monitoring activities can vary accordingly.

When transaction processing is complex and the volume of transactions is relatively high, obtaining and reviewing a service organization auditor's *Independent Service Auditor's Report on Management's Description of a Service Organization's System and the Suitability of the Design and Operating Effectiveness of Controls* Report (Type 2 Service Organization Control Report (SOC 1)) may be the most effective method of meeting your responsibility to monitor a service organization, and may also be the only efficient means by which we can obtain sufficient evidence regarding their internal controls. AT Section 801, *Reporting on Controls at a Service Organization* for service organization reports dated prior to May 1, 2017 and AT-C Section 320, *Reporting on an Examination of Controls at a Service Organization Relevant to User Entities' Internal Control Over Financial Reporting* for service organization reports dated on or after May 1, 2017 discuss the aforementioned report. (In some circumstances, we can accept a suitably-designed agreed-upon procedures report (AUP) in lieu of a SOC 1 report.)

You are responsible for informing our staff of the service organizations your Village uses, and for monitoring these service organizations' performance.

Service organizations of which we are aware are:

- Ahola, which processes your Village's payroll transactions.
- Central Collection Agency (CCA) which collects your income taxes.
- Cuyahoga County which collects your property taxes.

Please confirm to us that, to the best of your knowledge, the above listing is complete.

Of the service organizations above, those for which we believe the complexity of processing and volume of transactions warrant a SOC 1 (or AUP) report are:

- Ahola, which processes your Village's payroll transactions.
- Central Collection Agency (CCA) which collects your income taxes.

Without an acceptable SOC 1 or AUP report for the above-listed organizations, generally accepted auditing standards may require us to qualify our opinion on your Village's financial statements due to an insufficiency of audit evidence regarding service organization transactions included in your Village's financial statements. You are responsible for communicating the need for a SOC 1 or AUP report to these service organizations.

Representations from Management

Your Responsibilities

Upon concluding our engagement, management and, when appropriate, those charged with governance will provide to us written representations about the audit that, among other things, will confirm, to the best of their knowledge and belief:

- Management's responsibility for preparing the financial statements in conformity with the Village's accounting basis;
- The availability of original financial records and related data, the completeness and availability of all minutes of the legislative or other bodies and committee meetings;
- Management's responsibility for the Village's compliance with laws and regulations;
- The identification and disclosure to the auditor of all laws, regulations, and provisions of contracts and grant agreements directly and materially affecting the determination of financial statement amounts and;
- The absence of fraud involving management or employees with significant roles in internal control.

Additionally, we will request representations, as applicable, regarding:

- The inclusion of all components, and the disclosure of all joint ventures and other related organizations;
- The proper classification of funds and fund balances;
- The proper approval of reserves of fund equity;
- Compliance with laws, regulations, and provisions of contracts and grant agreements, including budget laws or ordinances; compliance with any tax or debt limits, and any debt covenants;
- The identification of all federal assistance programs, and compliance with grant requirements.
- Events occurring subsequent to the fiscal year end requiring adjustment to or disclosure in the financial statements.

Management is responsible for adjusting the financial statements to correct misstatements we may detect during our audit and for affirming to us in the representation letter that the effects of any uncorrected misstatements we aggregate during our engagement and pertaining to the latest period the statements present are immaterial, both individually and in the aggregate, to the opinion units (*Financial statements* include the related footnotes and required and other supplemental information).

Communication

Our Responsibilities

As part of this engagement the Auditor of State will communicate certain additional matters (if applicable) to the appropriate members of management and to those charged with governance. These matters include:

- The initial selection of and changes in significant accounting policies and their application;
- The process management uses to formulate particularly sensitive accounting estimates and the basis for their conclusions regarding the reasonableness of those estimates;
- Audit adjustments, whether posted or waived;
- Any disagreements with management, whether or not satisfactorily resolved, about matters that individually or in the aggregate could be significant to the financial statements or our opinion;
- Our views about matters that were the subject of management's consultation with other accountants about auditing and accounting matters;
- Major issues that were discussed with management related to retaining our services, including, among other matters, any discussions regarding the application of accounting principles and auditing standards; and
- Serious difficulties we encountered in dealing with management during the audit.

We will present those charged with governance our Summary of Identified Misstatements (if any) at the conclusion of our audit.

Terms and Conditions Supporting Fee

As a result of our planning process, the Village and the Auditor of State have agreed to an approach designed to meet the Village's objectives for an agreed-upon fee, subject to the following conditions.

Our Responsibilities:

In providing our services, we will consult with the Village regarding matters of accounting, financial reporting or other significant business issues. Accordingly, our fee includes estimated time necessary for this consultation. Circumstances may require the Auditor of State to confirm balances with your financial institution resulting in additional nominal charges which will not require an amendment to this agreement. However, should a matter require research, consultation or audit work beyond this estimate, the Auditor of State and the Village will agree to an appropriate revision in services and fee. These revisions will also be set forth in the form of the attached *Amendment to Letter of Arrangement*.

Your Responsibilities:

The Village will provide in a timely manner all financial records and related information to us, an initial list of which will be furnished to you, including timely communication of all significant accounting and financial reporting matters, as well as working space and clerical assistance as mutually agreed upon and as is normal and reasonable in the circumstances. When and if for any reason the Village is unable to provide these schedules, information and assistance, the Auditor of State and the Village will mutually revise the fee to reflect additional services, if any, we require to achieve these objectives. These revisions will be set forth in the form of the attached *Amendment to Letter of Arrangement*.

Confidential Information:

You should make every attempt to minimize or eliminate the transmission of personal information to the Auditor of State (AOS). All documents you provide to the AOS in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. should be redacted of any personal information. Personal information includes social security numbers, date of birth, drivers' license numbers or financial institution account numbers associated with an individual. The public office should redact all personal information from electronic records before they are transmitted to the AOS. This information should be fully blacked out in all paper documents prior to sending to the AOS. If personal information cannot be redacted from any records or documents; the public office must identify these records to the AOS.

If redacting this personal information compromises the audit or the ability to prepare financial statements, the public office and the AOS will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates a hardship on the public office in terms of resources, recordkeeping or other issues, the public office and the AOS may collaborate on alternative methods of providing the public office's data to the AOS without compromising the personal information of individuals served by the public office. The AOS is willing to work with the public office and it is our intent to greatly reduce the amount of personal information submitted to the AOS for audit or financial statement preparation purposes. It is important that the public office review internal policies to find ways to eliminate as much personal information from financial records as possible by substituting non-personal information (i.e., change social security numbers to employee identification numbers).

Fee

Except for any changes in fees and expenses which may result from the circumstances described above, we expect our fees and expenses for our audit services will not exceed \$18,040.

Pursuant to Ohio Rev. Code Section 117.13, you may charge all of this audit's cost to the general fund or you may allocate the cost among the general fund and other eligible funds.

Reporting

We will issue a written report upon completing our audit of your financial statements. We will address our report to those charged with governance. We cannot assure you that we will issue an unmodified opinion. Circumstances may arise in which it is necessary for us to modify our opinion, add an 'other matter' or emphasis-of-matter paragraph, or withdraw from the engagement.

Upon completing our audit, we will also issue a written report in accordance with Government Auditing Standards on internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters.

Access to Our Reports and Working Papers

AU-C 905—*Alert That Restricts the Use of the Auditor's Written Communication*, requires our reports to disclose the following:

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards:

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Village's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Village's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

AU-C 905 requires us to include this restrictive language in our reports due to concerns that other readers may not fully understand the purpose of the report, the nature of the procedures applied in its preparation, the basis or assumptions used in its preparation, the extent to which the procedures performed are generally known or understood, and the potential for the report to be misunderstood, when taken out of the context for which it was intended.

However, under Revised Code Section 117.26, an audit report becomes a public record under Section 149.43, Revised Code, when we file copies of the report with the public officers enumerated in the Revised Code. When we file the reports, our working papers become available to the public upon request, subject to information protected for criminal investigations, by attorney-client privilege or by local, state or federal law. AU-C 905 does not affect public access to our reports or working papers.

Under generally accepted auditing standards, we must retain working papers for five years after the release date of our opinion. However, AOS policy requires we retain working papers for seven years or longer, as needed.

Peer Review Report

As required by *Government Auditing Standards*, we have made our most recent external quality control review report (Peer Review) publicly available, at

https://www.ohioauditor.gov/publications/Peer_Opinion_2018.pdf.

Audit organizations can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. The Auditor of State received a peer review rating of *pass*.

Please sign and return this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities. If you have any questions, please call Andrea Zapach, Senior Audit Manager at 216-787-3665.

Sincerely,

KEITH FABER
Auditor of State



Digitally signed by William J.
Ward
Date: 2021.03.10 10:47:57 -05'00'

William Ward, CPA
Assistant Chief Auditor, Northeast Region

Attachment

cc: Village Council
Mayor

ACCEPTED BY

DATE

TITLE

Name	BENJAMIN			BURKE-JONES			HUFFMAN			MCDONALD			PUFFENBERGER			TAYLOR		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

ORDINANCE NO.: 4102

INTRODUCED BY:

AN ORDINANCE TO AMEND ORDINANCE NO. 4090 AND
 APPROPRIATING FUNDS TO PROVIDE FOR THE EXPENDITURES
 OF THE VILLAGE OF BRATENAHL DURING THE FISCAL YEAR
 ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Bratenahl, State of Ohio, that:

SECTION 1. Ordinance No. 4090 approved by the Bratenahl Village Council at its meeting of December 16, 2020 be, and the same is hereby amended to the extent set forth in Exhibit "A", and to the extent inconsistent, portions of Ordinance No. 4090 are hereby repealed.

SECTION 2. The Village Fiscal Officer is hereby authorized to draw her warrants for payment from any of the foregoing appropriations upon receiving proper certificates and vouchers, therefore approved by the Board of Officers, authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditure, provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 3. The Fiscal Officer is hereby authorized to forward a certified copy of this Ordinance to the Cuyahoga County Fiscal Officer.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public, health, safety and welfare of the inhabitants of the Village of Bratenahl, by reason of the immediate necessity to make adjustments to appropriations of the Village; wherefore, this Ordinance shall be in full force and effect from and immediately after its adoption.

PASSED:

John M. Licastro, Mayor

ATTEST:

Diana L. Cooks, Village Fiscal Officer

EXHIBIT "A"

<u>FUND (Number/Name)</u>	<u>AMOUNT</u>
1000-320-395-2700 Shade Tree Appropriation	\$10,000.00
TOTAL REAPPROPRIATION	<u>\$10,000.00</u>

Name	BENJAMIN			BURKE-JONES			HUFFMAN			MCDONALD			PUFFENBERGER			TAYLOR		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

ORDINANCE NO: 4103

INTRODUCED BY:

AN ORDINANCE AMENDING SECTION 1311.06
OF THE BUILDING CODE TITLED "TEMPORARY
OUTDOOR SIGNS" TO ADD SIGN PERMIT FEES
AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Bratenahl, State of Ohio, that:

SECTION 1. Effective March 17, 2021, Section 1311.06 of the Codified Ordinances is amended to read as follows:

"1311.06 ~~TEMPORARY~~ OUTDOOR SIGNS.

(a) TEMPORARY - For each permit (if permitted)

(b) BUSINESS - permitted by 1161.06

(c) OFF PREMISE - permitted by 1159.04

(1) RENEWAL - permitted by 1159.04(f)(4)

Fee

\$50.00 per month

\$3.00 per sq. ft. + Inspection Fees + \$0.50 per sq. ft. If illuminated, electrical permit required.

\$5.00 per sq. ft + Inspection Fees + \$0.50 per sq. ft. If illuminated, electrical permit required.

\$4.00 per sq. ft. "

SECTION 2. Section 1311.06 of the Codified Ordinances as it existed prior to the effective date of this Ordinance and all other ordinances and resolutions inconsistent with, be, and the same hereby are, repealed.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the residents and for the further reason that it is necessary to add sign permit fees; therefore, provided this Ordinance receives two-thirds vote of all members of the Council elected thereto, it shall be in full force and effect from and after the earliest time allowed by law.

PASSED:

John M. Licastro, Mayor

ATTEST:

Diana L. Cooks, Village Fiscal Officer

Name	Benjamin			Burke-Jones			Huffman			McDonald			Puffenberger			Taylor		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

Mar-21

ORDINANCE NO: 4104

Preliminary

INTRODUCED BY:

That the following claims against the Village of Bratenahl are hereby directed from the Funds and the Fiscal Officer is hereby authorized and directed to draw her warrants for payment, to wit:

PUBLIC SAFETY

Atwell's Police & Fire Equipment	Uniforms/Equipment/Vests	\$ 1,062.35
B&C Communications	2021 Service agreement - Motorolas	2,762.40
Behaviorial Health Assoc	Pre-employment exam	750.00
Best Buy Tire	Repair/maintenance police vehicles	389.45
Concentra	Pre-employment exam	71.00
Guth Labs	Premix	31.88
Landmark	Gasoline: 66	1,662.04
Safe Fleet Law Enforcement	Installation - L3 Applications	2,000.00
Shuttler's	Uniforms/Equipment/Vests	892.89
South Euclid	2021 Edge	4,173.61
Treasurer of Ohio	Jail inspection	50.00
* Verizon	MDTs	329.80
<i>SUBTOTAL - PUBLIC SAFETY</i>		<u>\$ 14,175.42</u>

ADMINISTRATION

Advance Ohio		Legal notices	\$ 566.43
+ Aetna		Dental - 3/2021	1,425.00
Bauernschmidt, Charles		Magistrate - 3/2/2021	400.00
Buckeye Power Sales		Generator repair	893.82
* Chagrin Valley Dispatch		March 2021	18,787.15
Cleveland Clinic		Lifestyle EAP	1,800.00
+ COSE/Medical Mutual		Medical - 3/2021	27,823.13
Cuyahoga Soil & Water Conservation		2021 Public Involvement Public Education (PIPE)	6,000.00
Davey Tree Service		2021 Annual Plant Health Care Program	260.00
Distillata		Drinking water	107.40
+ Division of Water		#1291440000	18.05
+ Division of Water		#5367340000	313.41
+ Division of Water		#3759120437 (11404 LSB)	119.95
+ Division of Water		#8857980107 (11404 LSB)	61.35
+ Dollar Bank		Village credit card (recurring police expenses/K9 purchases)	587.79
+ Dominion		#2440100080012	409.69
+ Dominion		#7180000785971	40.02
Easton		Telephone	1,023.06
Google **		Email accounts	318.00
Identiphoto		ID badge	14.50
Illuminating Company	Traffic Signals	# 110 029 217 558	85.00
Illuminating Company	Street Lighting	# 110 024 090 794	2,358.38
Illuminating Company		# 110 023 586 420	87.66
Illuminating Company		# 110 023 032 078	430.72
Illuminating Company		# 110 022 683 632	221.27
Lake Business Products		Copies/lease	181.54
Licastro, John		Reimbursement - 3/2021 cell phone	75.00
Life Safety Systems		Annual Fire Alarm monitoring	300.00
Molnar Reporting Service		January 2021 meetings	1,130.25
Murphy & Co		Town Hall postcard	1,554.18
Palumbo, John		Magistrate - 3/2/2021	400.00
+ Pitney Bowes		Postage meter/postage	190.65
Quill		Office supplies	274.42
* Quill		Office supplies	482.90
+ Republic Services		Rubbish removal - 3/2021	4,725.40
Silco		Annual Fire Alarm inspection	374.50
+ Spectrum		Internet/cable service	588.78
*+ Spectrum		Internet/cable service	259.99
TAC Computer		Network support/VIPRE	1,369.20
Treasurer of State		BBS - 2/2021	59.32
<i>SUBTOTAL - ADMINISTRATION</i>			<u>\$ 76,117.91</u>

RECREATION

*+ Distillata	Drinking water	\$ 9.45
*+ Dollar Bank	Recreation credit card	362.79
*+ Dominion	#7440100080000	1,294.58
*+ Illuminating Company	A/C# 110 023 744 748	496.94
*+ Illuminating Company	Outdoor A/C# 110 050 323 796	62.50
*+ Republic Services	Rubbish removal - 3/2021	175.30
* Silco	Annual Fire Alarm inspection	757.50
*+ Spectrum	Internet/cable service	131.57
* United Rentals	Portable restroom rentals	90.00
<i>SUBTOTAL - RECREATION</i>		<u>\$ 3,380.63</u>

SERVICE

Best Truck Equipment	Parts	\$ 2,535.91
Chagrin Outdoors	Parts	187.93
Division of Water	#7482172312	40.99
Division of Water	Fireline	46.60
Dominion	#718005810973	396.83
+ Home Depot	#9772	602.98
+ Illuminating Company	#110125887239	356.58
Landmark	Gasoline: 34	951.81
Leppo	Oil, air filters	73.97
Marshall Equipment	Spark plugs	127.28
Mentor MFG	Filters	150.75
Mutt Mitt	Clean up bags	1,299.83
Napa Auto Parts	Parts	688.57
Nichols Paper	Paper towel dispensers	176.37
Praxair	Propane - tools, oxygen	45.85
Silco	Annual Fire Alarm inspection	647.25
Spectrum	Internet/cable service	102.42
Sutton Hardware	Supplies	188.52
Woodhill Supply	Parts	56.05
<i>SUBTOTAL - SERVICE</i>		<u>\$ 8,676.49</u>

		CONSULTANTS
Chagrin Valley Engineering	Professional services - 3/2021	\$ 1,194.50
Diemert & Associates	Professional services - 1/2021	140.00
Matty, Henrikson & Greve LLC	Professional services - 2/2021	12,215.40
Matty, Henrikson & Greve LLC	Prosecutorial services - 2/2021	2,789.07
Matty, Henrikson & Greve LLC	Erosion project - 2/2021	315.00
Van Auken Akins	Professional services - 2/2021	11,211.72
<i>SUBTOTAL - CONSULTANTS</i>		<u>\$ 27,865.69</u>
 <i>TOTAL ALL PAY CLAIMS</i>		 <u>\$ 130,216.14</u>

- * Restricted fund
- + Electronic payment

FOR RECORD ONLY

Payroll	3/5/2021	\$ 57,363.27
Payroll	3/19/2021	\$ 58,394.00

Section 2.

This Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, safety and welfare for the reasons that its passage is necessary to the daily operation of the Village Government.

Passed: March 17, 2021

John M. Licastro, Mayor

Diana L. Cooks, Village Fiscal Officer