



**By Call of Chairman Thomas McDonald  
Finance Committee Meeting  
Wednesday, March 15, 2023 at 5:30PM  
Bratenahl Community Center  
10300 Brighton Road**

**PLEASE SILENCE ALL ELECTRONIC DEVICES**

### **Agenda**

- 1) Call to Order - Roll Call
- 2) Approval of prior meeting minutes
- 3) Fiscal Officer Report
- 4) Resolution 1288: Authorizing the purchase of 2023 F-250 for use by the Service Department
- 5) Resolution 1289: Accepting the quote of Best Truck Equipment Inc for a Big Hurricane Blower
- 6) Resolution 1292: Authorizing the project agreement for asbestos abatement in the Community Center boiler room
- 7) Resolution 1293: Accepting the quote of G.W. Gill Plumbing & Heating for repairs to the boiler system at the Community Center
- 8) Resolution 1294: Accepting the quote of Prospect Electric LLC for upgrading the second floor electrical at Village Hall
- 9) Ordinance 4181: Pay Claims
- 10) Adjournment

And any other business as may properly come before this Committee may be considered and acted upon.

Posted: March 13, 2023

Diana L. Cooks, Clerk of Council

Name	BENJAMIN			BURKE-JONES			HOEFLING			HUFFMAN			MCDONALD			YONCHAK		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

RESOLUTION NO: 1288

INTRODUCED BY:

A RESOLUTION AUTHORIZING THE PURCHASE OF A 2023 F-250 TRUCK FOR USE BY THE SERVICE DEPARTMENT FROM VALLEY TRUCK CENTERS THROUGH THE STATE OF OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES AND FOR THE PURCHASE OF OTHER NON-STATE CONTRACT RELATED EQUIPMENT FROM BEST TRUCK EQUIPMENT INC. AND DECLARING AN EMERGENCY

WHEREAS, pursuant to the provisions of Ohio Revised Code Section 125.04, the Village of Bratenahl deems it cost effective to acquire a certain vehicle from Valley Truck Centers through the State of Ohio Department of Administrative Services and other non-state contract related equipment from Best Truck Equipment Inc.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bratenahl, County of Cuyahoga, State of Ohio, that:

SECTION 1. The Village Fiscal Officer is hereby authorized to enter into a contract on behalf of the Village of Bratenahl with the State of Ohio Department of Administrative Services, through its authorized vendor, Valley Truck Centers, and specifically contract #RS1010870, for the purchase of a 2023 F-250 truck for use by the Service Department, said contract to be in such form as is approved by the Director of Law:

<b>State Contract (#RS1010870)</b>	
One 2023 F-250 Truck	\$65,219.00
Less Trade-In of 2012 F250 & Plow	<u>-13,000.00</u>
<b>Sub Total</b>	<b>\$52,219.00</b>

SECTION 2. The Village Fiscal Officer is hereby authorized to enter into a contract on behalf of the Village of Bratenahl with Best Truck Equipment Inc. for non-state contract related equipment for use by the Service Department, said contract to be in such form as is approved by the Director of Law:

<b>Non-State Contract</b>	
8'6" Steel Boss Plow Installed	<u>8,199.00</u>

<b>GRAND TOTAL</b>	<b><u>\$60,418.00</u></b>
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SECTION 3. Council hereby appropriates sufficient funds to effectuate the provisions contained in Sections 1 and 2 hereof, and the Village Fiscal Officer is hereby authorized to transfer the funds necessary to complete this expenditure from the available funds of the Village. The Village Fiscal Officer be and is hereby further authorized to issue the fiscal officer's certificate necessary to make the expenditures

as described in Sections 1 and 2 hereof, and is further directed to issue vouchers of this Village in the amounts and for the purposes as expressed in Sections 1 and 2 hereof, said amounts to be charged to the appropriately designated Fund.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the inhabitants of the Village of Bratenahl by reason of the immediate need for the truck by the Service Department; wherefore, this Resolution shall be in full force and effect from and immediately after its adoption.

PASSED:

APPROVED:

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John M. Licastro, Mayor

ATTEST:

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Diana L. Cooks, Village Fiscal Officer

Name	BENJAMIN			BURKE-JONES			HOEFLING			HUFFMAN			MCDONALD			YONCHAK		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

RESOLUTION NO: 1289

INTRODUCED BY:

**A RESOLUTION ACCEPTING THE QUOTE OF  
BEST TRUCK EQUIPMENT INC. FOR THE PURCHASE OF A  
BIG HURRICANE BLOWER AND DECLARING AN EMERGENCY**

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bratenahl, County of Cuyahoga, State of Ohio, that:

SECTION 1. The quote of Best Truck Equipment Inc. for the purchase of a Big Hurricane Blower in an amount not to exceed eleven thousand, eight hundred sixty dollars (\$11,860.00), a copy of which quote is attached hereto as Exhibit "A," be, and the same hereby is accepted.

SECTION 2. The Mayor be and he is hereby authorized on behalf of the Village of Bratenahl to enter into a contract with Best Truck Equipment Inc. in a form approved by the Village Solicitor.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the inhabitants of the Village of Bratenahl by reason of the need for the equipment; wherefore, this Resolution shall be in full force and effect from and immediately after its adoption.

PASSED:

APPROVED:

\_\_\_\_\_  
John M. Licastro, Mayor

ATTEST:

\_\_\_\_\_  
Diana L. Cooks, Village Fiscal Officer

**BEST TRUCK EQUIPMENT INC.**

300 TEMPLE AVE  
 PAINESVILLE TOWNSHIP, OH 44077  
 Phone: (440) 579-5300 Fax: (440) 579-5255

**Invoice Estimate 170322**

Thank you for your business!

EXHIBIT "A"

<b>Bill To</b>				<b>Ship To</b>			
BRATENAHL VILLAGE 411 BRATENAHL ROAD BRATENAHL, OH 44108							
<b>Customer</b>	<b>Contact</b>	<b>Customer Tax Number</b>	<b>Phone</b>	<b>Cell Phone</b>	<b>Transaction</b>	<b>PO Number</b>	
1131			(216) 681-4266		Estimate		
<b>Counter Person</b>	<b>Sales Person</b>	<b>Date Printed</b>	<b>Reference</b>	<b>Email Address</b>			<b>Department</b>
Scott Swiger	Scott Swiger	02/27/23	170322	service@bratenahl.org			COUNTER SALES

Model	Line	Description	Ordered	B/O'd	Shipped	List	Net	Amount
Z3000	BILW	BG HURRICANE BLWR 35 HP VG	1		1	\$14,825.00	\$11,860.00	\$11,860.00

**Note**  
 price based on manufacturers bid pricing, price good for 30 days or until manufacturer does a price increase

Invoice Total	\$11,860.00
Sales Tax	\$0.00
<b>Grand Total</b>	<b>\$11,860.00</b>

2.0% Service Charge monthly if not paid within terms. NO returns after 15 days ~ 25% Restocking Fee on returns. NO returns on Electric and Plow Parts or Special Orders. Please pay from Invoice.	
Notes:	Customer acknowledges receipt thereof:
	

Name	BENJAMIN			BURKE-JONES			HOEFLING			HUFFMAN			MCDONALD			YONCHAK		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

RESOLUTION NO: 1292

INTRODUCED BY:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A  
PROJECT AGREEMENT WITH RESIDENTIAL ASBESTOS REMOVAL, INC.  
FOR ASBESTOS ABATEMENT IN THE COMMUNITY CENTER  
BOILER ROOM AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bratenahl, County of Cuyahoga, and State of Ohio, that:

SECTION 1. The Mayor be, and he hereby is authorized to enter into a Project Agreement with Residential Asbestos Removal, Inc. for asbestos abatement in the Community Center boiler room in an amount not to exceed fourteen thousand, eight hundred dollars (\$14,800.00), a copy of which Project Agreement is attached hereto as Exhibit "A" and made a part hereof.

SECTION 2. The Council declares this Resolution to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare, the reason for the emergency relates to the need for the asbestos abatement, therefore, said Resolution shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise, from and after the earliest period allowed by law.

PASSED:

APPROVED:

\_\_\_\_\_  
John M. Licastro, Mayor

ATTEST:

\_\_\_\_\_  
Diana L. Cooks, Village Fiscal Officer

# RESIDENTIAL ASBESTOS REMOVAL, INC.

E.P.A. METHODS AND RE-INSULATION

984 Rome Beauty Dr.  
Amherst, Ohio 44001  
216-561-1600

March 1<sup>st</sup>, 2023

Village of Bratenahl Service Dept.  
Bratenahl, OH. 44108  
Phone: 440-821-7350

**Project Location:** Bratenahl Community Center  
10300 Brighton Rd.  
Bratenahl, OH. 44103

## PROJECT AGREEMENT:

Remove all PACM in boiler room from (2) boilers and steam pipes. After the completion of the job steam pipes will be re-insulated with high density fiberglass insulation.

- 10 Day notification to the EPA and the Ohio Department of Health prior to start of work.
- All Work completed with poly containment, HEPA filtered Air and 3 stage Decon
- Documented disposal at EPA asbestos landfill.
- Air Test completed by independent contractor. Not included in our price and will be billed separately by Lab.
- Job completion: 5-6 days from date of notification.

Asbestos abatement methods will be in strict accordance with EPA Federal Register Subpart 61, OSHA standards 29CFR 1926.1101 and all applicable Ohio Department of Health Regulations.

As Required by Ohio Rived Code Section 3710.051: (a) all persons working on any aspect of an asbestos hazard abatement project shall be licensed or certified by the Department of Health as required by Ohio law; (b) all project clearance levels and sampling shall be in accordance with rules; and (c) all clearance air monitoring shall be conducted by asbestos hazard abatement air monitoring technicians or asbestos hazard evaluation specialist certifies by Ohio Department of Health.

Our Price for work is \$14,800.  
Due Upon Completion

Sincerely,

Accepted by:

*Tom Joseph*  
Tom Joseph, Pres.

\_\_\_\_\_ Date \_\_\_\_\_

Name	BENJAMIN			BURKE-JONES			HOEFLING			HUFFMAN			MCDONALD			YONCHAK		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

RESOLUTION NO: 1293

INTRODUCED BY:

A RESOLUTION ACCEPTING THE QUOTE OF  
G.W. GILL PLUMBING & HEATING FOR REPAIRS TO  
THE BOILER SYSTEM AT THE COMMUNITY CENTER  
AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bratenahl, County of Cuyahoga, State of Ohio, that:

SECTION 1. The quote of G. W. Gill Plumbing & Heating for repairs to the boiler system at the Community Center in an amount not to exceed ten thousand, one hundred eighty-six dollars and fifty-four cents (\$10,186.54), a copy of which quote is attached hereto as Exhibit "A," be, and the same hereby is accepted.

SECTION 2. The Mayor be and he is hereby authorized on behalf of the Village of Bratenahl to enter into a contract with G.W. Gill Plumbing & Heating in a form approved by the Village Solicitor.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the inhabitants of the Village of Bratenahl by reason of the need to commence with the repairs; wherefore, this Resolution shall be in full force and effect from and immediately after its adoption.

PASSED:

APPROVED:

\_\_\_\_\_  
John M. Licastro, Mayor

ATTEST:

\_\_\_\_\_  
Diana L. Cooks, Village Fiscal Officer



# G.W. Gill Plumbing & Heating

7601 First Place Suite A2  
Oakwood Village, Oh. 44146  
440-252-7120

office@gwgillplumbingandheating.com | www.gwgillplumbingandheating.com

## EXHIBIT "A"



### RECIPIENT:

#### Village of Bratenahl

411 Bratenahl Rd.  
Bratenahl, Ohio 44108

### Estimate #21624

Sent on

Feb 21, 2023

**Total**

**\$10,186.54**

### SERVICE ADDRESS:

10300 Brighton Road  
Bratenahl, Ohio 44108

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Leak in main piping	Estimate to replace leaking flange unions in steam main above old boilers. This will necessitate removal of a portion of the original piping and disconnection from the original boiler. Asbestos removal and re-insulation not included as that is another trade.	1	\$6,056.51	\$6,056.51
Thermostatic valves	Replacement of the four thermostatic valves on radiators in 'garden storage room, pottery storage room, radiator by main entrance, left radiator in Selden room'.	1	\$2,036.99	\$2,036.99
Right fan coil unit	Right fan coil unit has been previously shut down but the pipes were never disconnected. Estimate to cut and plug piping that leads to that fan coil unit. Either in basement or on the stage, whichever is more accessible.	1	\$1,255.68	\$1,255.68
Radiator trap leak	Replacement of radiator trap in Selden room kitchen.	1	\$487.36	\$487.36
Herman Nelson Radiator	This one is not really an estimate on the repair as it is an investigation. We could hear air escaping from the inside of the the Herman Nelson Unit Heater. This unit would need to be disassembled to see what's up. Then that repair could be quoted.	1	\$350.00	\$350.00

**Total**

**\$10,186.54**

This estimate is valid for the next 15 days, after which values may be subject to change.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name	BENJAMIN			BURKE-JONES			HOEFLING			HUFFMAN			MCDONALD			YONCHAK		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

RESOLUTION NO: 1294

INTRODUCED BY:

A RESOLUTION ACCEPTING THE QUOTE OF  
PROSPECT ELECTRIC LLC FOR UPGRADING THE  
ELECTRICAL ON THE SECOND FLOOR OF VILLAGE HALL  
AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bratenahl, County of Cuyahoga, State of Ohio, that:

SECTION 1. The quote of Prospect Electric LLC for upgrading the electrical on the second floor of Village Hall in an amount not to exceed ten thousand, seven hundred twenty-two dollars (\$10,722.00), a copy of which quote is attached hereto as Exhibit "A," be, and the same hereby is accepted.

SECTION 2. The Mayor be and he is hereby authorized on behalf of the Village of Bratenahl to enter into a contract with Prospect Electric LLC in a form approved by the Village Solicitor.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the inhabitants of the Village of Bratenahl by reason of the need to commence with the electrical upgrading; wherefore, this Resolution shall be in full force and effect from and immediately after its adoption.

PASSED:

APPROVED:

\_\_\_\_\_  
John M. Licastro, Mayor

ATTEST:

\_\_\_\_\_  
Diana L. Cooks, Village Fiscal Officer

EXHIBIT "A"

**Prospect Electric LLC**

CSB,MBE,FBE,LBE,VSB

**45 W Prospect Ave. Suite 910 Guildhall Cleveland, Ohio 44115**

Office 216-469-2962 Fax 216-621-6736 E-mail [prospectelectric@sbcglobal.net](mailto:prospectelectric@sbcglobal.net)

March 2, 2023

Bratenahl Police Dept.  
411 Bratenahl Rd.  
Bratenahl, Ohio 44108

**Subject: Sub-Panel**

**Estimate # 2434**

Dear, Dave Maund

Prospect Electric is pleased to furnish necessary labor, material, equipment and supervision for scope of work described below for the sum of \$10,722.00

**Scope of Work**

1. Install conduit in basement from existing panel to exterior of building up to attic.
2. Install 100 amp sub-panel in attic.
3. Drop 12 circuits to the second floor.
4. Surface mount 12 outlets in various locations on the second floor.
5. Install wire and terminate to breakers and devices.
6. Test devices.
7. This quote includes full rental, delivery and pick up of scissor lift.
8. This quote does not include permit fees.

**Qualifications**

1. All work will be performed during normal working hours 7:00 AM to 3:30 PM Monday through Friday except holidays.
2. This quotation is valid for our acceptance of your purchase order or contract up to 30 days after the date posted at the top of this Quote, after 30 days Prospect Electric reserves the right to adjust pricing.
3. Prospect Electric will submit invoice every 30 days for projects exceeding 30 days in duration , billing will be based upon percentage of work completed.

Prospect Electric is dedicated to exceeding your expectations. We thank you for this opportunity and we are looking forward to working with you.

Sincerely,  
Prospect Electric, LLC

*Ronald L. Adkins*

# **Prospect Electric LLC**

CSB,MBE,FBE,LBE,VS

**45 W Prospect Ave. Suite 910 Guildhall Cleveland, Ohio 44115**

**Office 216-469-2962 Fax 216-621-6736 E-mail [prospectelectric@sbcglobal.net](mailto:prospectelectric@sbcglobal.net)**

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Ronald L. Adkins  
216-469-2962

Name	Benjamin			Burke-Jones			Hoeffling			Huffman			McDonald			Yonchak		
	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

Mar-23

ORDINANCE NO: 4180

**Final**

INTRODUCED BY:

That the following claims against the Village of Bratenahl are hereby directed from the funds and the Fiscal Officer is hereby authorized and directed to draw her warrants for payment, to wit:

**PUBLIC SAFETY**

Atwell's Police and Fire Equipment	Uniforms/equipment	\$ 815.98
Best Buy Tire	Repair/maintenance	1,052.21
Calibre Press	Training - Flanagan	199.00
* Chagrin Valley Dispatch	March 2023	20,977.31
Cuyahoga County Sheriff	January, February 2023	976.96
Dollar Bank	Credit card - police expense	1,341.92
Emblem Authority	Patches	193.50
Landmark	Gasoline: 66	3,657.28
Serpentini Chevrolet	Repair/maintenance vehicles	109.94
Shuttler's	Uniforms/equipment	1,792.50
TAC	(2) Workstations; monitors	3,173.96
* Verizon	MDTs	329.57
<b><i>SUBTOTAL - PUBLIC SAFETY</i></b>		<b><u>\$ 34,620.13</u></b>

**ADMINISTRATION**

+ Aetna		Dental - 3/2023	\$ 1,455.20
Bauernschmidt, Charles		Magistrate - 2/28/23	625.00
City of Cleveland		2021 Fire/EMS service fees	218,118.93
City of Cleveland		2022 Fire/EMS service fees	241,007.22
Cleveland Clinic		2023 EAP	1,800.00
+ COSE/Medical Mutual		Medical - 3/2023	17,504.12
Distillata		Drinking water	65.50
+ Division of Water		#1291440000	18.05
+ Division of Water		#5367340000	43.04
+ Division of Water		#3759120437	119.95
+ Division of Water		#5367340000	42.65
Division of Water		Annual water charge for 142 hydrants	3,427.88
+ Dollar Bank		Village credit card	166.10
+ Dominion		#0012	649.00
+ Dominion		#5971	54.20
+ Dominion		#7898	53.32
Dumpster Bandit		Rubbish removal - 1/2023	6,183.36
Google **		Email accounts	318.00
Greater Cleveland Partnership		Annual COSE dues	530.00
Illuminating Company	Traffic Signals	# 110 029 217 558	80.01
Illuminating Company	Street Lighting	# 110 024 090 794	2,358.37
Illuminating Company		# 110 023 586 420	85.88
Illuminating Company		# 110 023 032 078	463.20
Illuminating Company		# 110 022 683 632	133.61
Inspeyered Landscape		Emergency removal - 10600 Lakeshore Blvd	600.00
Lake Business Products		Copies/lease	86.26
Licastro, John		Reimbursement - 3/2023 cell phone	75.00
NEORS		#8745	139.44
+ Pitney Bowes		Postage meter/postage	0.00
Quill		Supplies	513.89
Rocco, Andrea		Magistrate - 2/14/23	400.00
SE Blueprint		Reproduction - Building Dept documents	3239.00
Silco Fire & Security		Annual inspection/batteries	703.50
+ Spectrum		Internet/cable service	578.08
TAC		Network support - 2/2023	533.00
TAC		WatchGuard renewal	5,211.27
TeleCare		February 2023 hosting	937.80
<b>SUBTOTAL - ADMINISTRATION</b>			<b>\$ 508,319.83</b>

**RECREATION**

*+ Distillata		Drinking water	\$ 28.25
*+ Dollar Bank		Recreation credit card	763.42
*+ Dominion		#0000	1,616.38
* GW Gill Plumbing & Heating		Leak investigation	1,380.37
*+ Illuminating Company		A/C# 110 023 744 748	623.05
*+ Illuminating Company	Outdoor	A/C# 110 050 323 796	67.94
*+ Spectrum		Internet/cable service	194.71
* United Rentals		Portable restroom rentals	105.00
<b><i>SUBTOTAL - RECREATION</i></b>			<b><u>\$ 4,779.12</u></b>

**SERVICE**

Bruder Inc		Sidewalk pavers	\$ 365.31
Ciro's Sewer Cleaning		Sewer cleaning	1,460.00
Division of Water		Fireline	46.60
Division of Water		7482172312	28.32
Dominion		#0973	736.20
Flash Ind		Signage/paint beads	1,999.50
+ Home Depot		#9772	738.76
+ Illuminating Company		#110125887239	307.83
Landmark		Gasoline: 34	2,532.41
Linde		Propane	56.85
Rice Oil & Environmental		Oil separator cleanout	3,319.72
Silco Fire & Security		Annual inspection	445.00
Spectrum		Internet/cable service	67.97
Sutton Hardware		Uniforms/parts/paint	2,134.70
Unique Paving Materials		Cold mix	250.00
<b><i>SUBTOTAL - SERVICE</i></b>			<b><u>\$ 14,489.17</u></b>

		<b>CONSULTANTS</b>
CT Consultants	Professional services - 1/2023	\$ 3,472.08
Clemens Nelson	Professional services - 1/2023	1,150.76
Chagrin Valley Engineering	Professional services - 2/2023	9,798.00
Matty, Henrikson & Greve LLC	Professional services - 2/2023	8,166.50
Matty, Henrikson & Greve LLC	Prosecutorial services - 2/2023	4,694.00
<b><i>SUBTOTAL - CONSULTANTS</i></b>		<b><u>\$ 27,281.34</u></b>
<b><i>TOTAL ALL PAY CLAIMS</i></b>		<b><u>\$ 589,489.59</u></b>

- \* Restricted fund
- + Electronic payment

**FOR RECORD ONLY**

Payroll	2/3/2023	\$ 69,440.72
Payroll	2/17/2023	\$ 69,204.53

Section 2.

This Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, safety and welfare for the reasons that its passage is necessary to the daily operation of the Village Government.

Passed: March 15, 2023

\_\_\_\_\_  
John M. Licastro, Mayor

\_\_\_\_\_  
Diana L. Cooks, Village Fiscal Officer