



**By Call of Chairman James Puffenberger
a VIRTUAL Finance Committee Meeting
Wednesday, January 19, 2021 at 5:30PM
Via ZOOM Application**

Zoom Meeting Link: <https://us02web.zoom.us/j/81307218520> or at Bratenahl.org

PLEASE MINIMIZE ENVIRONMENTAL BACKGROUND NOISE AND DISTRACTIONS

- 1) Call to Order - Roll Call
- 2) Approval of Prior Meeting Minutes
- 3) Ordinance 4095: Updating Work Week and Compensation of Service Department
- 4) Ordinance 4096: Pay Claims
- 5) Provision for Financing Public Improvements RFP
- 6) Transfer of Funds for Capital Expenditures
- 7) Adjourn

And any other business as may properly come before this Committee may be considered and acted upon.

Posted: January 19, 2021
Diana L. Cooks, Village Fiscal Officer

Name	BENJAMIN			BURKE-JONES			HUFFMAN			MCDONALD			PUFFENBERGER			TAYLOR		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

ORDINANCE NO: 4095

INTRODUCED BY:

AN ORDINANCE AMENDING SECTION 143.02 TITLED WORK WEEK OF THE ADMINISTRATIVE CODE TO UPDATE WORK WEEK AND TO **ADD COMPENSATION** FOR MEMBERS OF THE SERVICE DEPARTMENT AND DECLARING AN EMERGENCY

Ohio, that: NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Bratenahl, State of

SECTION 1. Section 143.02 of the Administrative Code be amended to read as follows:

- “143.02 **WORK WEEK AND COMPENSATION.**
- (a) The work week for all members of the Service Department, except the Street Commissioner, shall be forty (40) hours. When authorized by the Mayor or the Street Commissioner, work in excess of eight (8) hours per day and any work on ~~scheduled holidays as provided in Section 149.01~~, Saturdays or Sundays shall be compensated at one and one-half (1½) times the employee’s hourly rate. Hours worked include vacation leave, holiday leave and bereavement leave but do not include sick leave.
 - (b) **No workday shall exceed sixteen (16) hours.**
 - (c) **When authorized by the Mayor or the Street Commissioner, any work on scheduled holidays, as provided in Section 149.01, shall be compensated at two and one-half (2½) times the employee’s hourly rate.**
 - (d) **Whenever a member of the Service Department (excluding the Director) is called into service outside of the normal work hours (7:00am-3:00pm), that member shall have the option of receiving four (4) hours of overtime or the equivalent amount of compensatory time.**
 - (e) **Whenever a member of the Service Department (excluding the Director) has worked a regular work shift during a work week and has worked between the hours of midnight and 7:00am that same day, that member shall have the ability to immediately use banked compensatory time.”**

SECTION 2. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of the Village of Bratenahl and for the further reason that it is necessary to update Work Week and add Compensation for members of the Service Department; therefore, provided this Ordinance receives two-thirds vote of all members of the Council elected thereto, it shall be in full force and effect from and after the earliest time allowed by law.

PASSED:

John M. Licastro, Mayor

ATTEST:

Diana L. Cooks, Village Fiscal Officer

Name	Benjamin			Burke-Jones			Huffman			McDonald			Puffenberger			Taylor		
Vote	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs	Aye	Nay	Abs
Suspension																		
Passage																		

Jan-21

ORDINANCE NO: 4096

Final

INTRODUCED BY:

That the following claims against the Village of Bratenahl are hereby directed from the Funds and the Fiscal Officer is hereby authorized and directed to draw her warrants for payment, to wit:

PUBLIC SAFETY

Best Buy Tire	Repair/maintenance	\$ 2,583.62
Landmark	Gasoline: 66	2,170.94
Nat'l Assoc of Chiefs of Police	2021 membership	60.00
ODJFS	Unemployment insurance - Simon	9,375.00
OPOTA	Training - Szalay	500.00
Signal Service	Traffic light service - Bratenahl/LSB	1,025.25
* Vance Outdoor	Training ammo	9,256.00
* Verizon	MDTs	329.73
<i>SUBTOTAL - PUBLIC SAFETY</i>		<u>\$ 25,300.54</u>

ADMINISTRATION

+ Aetna		Dental - 1/2021	\$ 1,425.00
American Red Cross		CPR training	630.00
Bauernschmidt, Charles		Magistrate - 12/15/20, 1/5/21	850.00
+ COSE/Medical Mutual		Medical - 1/2021	29,867.98
Chagrin River Watershed Partners		4th Qtr Grant Administration	2,403.89
* Chagrin Valley Dispatch		January 2021	18,787.15
CivicPlus		2021 Hosting/Support/Streaming/Storage	6,147.85
Distillata		Drinking water	50.25
+ Division of Water		#1291440000	18.05
+ Division of Water		#5367340000	105.81
+ Dollar Bank		Village credit card (recurring police expenses/K9 purchases)	841.21
+ Dominion		#2440100080012	433.16
+ Dominion		#7180000785971	39.52
Easton		Telephone	1,017.23
Google **		Email accounts	318.00
Illuminating Company	Traffic Signals	# 110 029 217 558	98.12
Illuminating Company	Street Lighting	# 110 024 090 794	2,407.71
Illuminating Company		# 110 023 586 420	90.75
Illuminating Company		# 110 023 032 078	463.82
Illuminating Company		# 110 022 683 632	193.88
Lake Business Products		Copies/lease	181.54
Licastro, John		Reimbursement - 1/21 cell phone	75.00
Molnar Reporting Service		November 2020	1,153.80
Northern Title Agency		Closing costs - Bratenahl Center	7,028.75
Ohio Auditor of State		UAN fees - 1st Qtr	948.00
Ohio Municipal League		2021 Annual dues	450.00
Ohio EPA		Annual discharge fee	163.00
+ Pitney Bowes		Postage meter/postage	235.64
Proof Group, LLC		FileMaker Support - Building Dept	225.00
* Quill		Office supplies	245.72
+ Republic Services		Rubbish removal - 1/2021	4,699.30
Ronyak Paving		Lakeshore Blvd Rehabilitation project	150,806.62
+ Spectrum		Internet/cable service	589.77
*+ Spectrum		Internet/cable service	259.99
TAC		Network support - 1/2021	895.00
Walter Drane Co		2021 Web hosting fee	390.00
Treasurer of State		BBS - 12/2020	61.80
SUBTOTAL - ADMINISTRATION			\$ 234,598.31

RECREATION

*+ Dollar Bank	Recreation credit card	\$ 127.55
*+ Dominion	#7440100080000	1,189.48
*+ Illuminating Company	A/C# 110 023 744 748	567.89
*+ Illuminating Company	Outdoor A/C# 110 050 323 796	64.29
*+ Republic Services	Rubbish removal - 1/2021	175.30
*+ Spectrum	Internet/cable service	131.57
* United Rentals	Portable restroom rentals	90.00
<i>SUBTOTAL - RECREATION</i>		<u>\$ 2,346.08</u>

SERVICE

Best Truck Equipment	Truck blade	\$ 230.96
Division of Water	#7482172312	37.28
Division of Water	Fireline	46.60
Dominion	#718005810973	366.28
+ Home Depot	#9772	0.00
+ Illuminating Company	#110125887239	334.46
Landmark	Gasoline: 34	1,118.36
Praxair	Propane - tools, oxygen	44.78
Spectrum	Internet/cable service	102.42
Telecare	1st Qtr maintenance/monitoring	412.00
<i>SUBTOTAL - SERVICE</i>		<u>\$ 2,693.14</u>

		CONSULTANTS
Chagrin Valley Engineering	Professional services - 12/2020	\$ 7,091.63
Matty, Henrikson & Greve LLC	Professional services - 12/2020	16,681.14
Matty, Henrikson & Greve LLC	Prosecutorial services - 12/2020	2,423.20
Matty, Henrikson & Greve LLC	Erosion project - 12/2020	630.00
Van Auken Akins	Professional services - 12/2020	6,474.15
<i>SUBTOTAL - CONSULTANTS</i>		<u>\$ 33,300.12</u>
<i>TOTAL ALL PAY CLAIMS</i>		<u>\$ 298,238.19</u>

- * Restricted fund
- + Electronic payment

FOR RECORD ONLY

	Payroll	12/11/2020	\$ 64,652.14
	Payroll	12/25/2020	\$ 59,006.15
Chagrin River Watershed Partners	3rd Qtr Grant Administration		4,040.49

Section 2.

This Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, safety and welfare for the reasons that its passage is necessary to the daily operation of the Village Government.

Passed: January 20, 2021

John M. Licastro, Mayor

Diana L. Cooks, Village Fiscal Officer